To: All MHC Staff
From: Lee Eiserman, 403 504 3577
Date: 2/23/2018
Re: Automotive Service

The Automotive Department @ MHC will be accepting vehicles for our March/April 2018 session. I will contact you if your vehicle is required. (please be patient as we receive many requests)
If you have a vehicle that requires service in the areas listed below please fill out the form below and return it to the Trades Office.

Name: ___________________________________________
Daytime Phone number: ________________________________
Year & Make of Vehicle __________    ___________________
Nature of work:
   Brake work _______ (reline brakes, repair brake related problems)
   Steering and suspension _______ (linkage, shocks, struts, wheel alignments etc)
   Driveline ___________ (u-joints, CV shaft etc.)
Please provide a brief description of any particular problems below.

Please note: we make every effort to accommodate as many service requests as possible depending on time and repair information available for the vehicle. There is no charge for labor, but all parts invoices must be paid before vehicle will be released. Please allow time for service to be completed, this is a learning environment and vehicles may be required for several days to complete repairs.