



GUIDELINE

SUBJECT/TITLE: Practicum Intervention		PAGE: 1 of 4
RELATED POLICY:	DATE ESTABLISHED: January 1, 2018	
AUTHORIZATION: Faculty of Nursing	DATE LAST REVISED: May 3, 2019 (reviewed at MHC)	

PURPOSE:

1. The purpose of this document is to establish standards and practices for appropriate intervention in clinical placements to protect public health and safety.

SCOPE:

2. This document applies to all students enrolled in the Undergraduate and Graduate Nursing Programs at the University of Calgary (Medicine Hat College and Calgary sites). This document does not apply to programs at the University of Calgary Qatar.

DEFINITIONS:

3 In this operating standard:

- a) "CARNA" means the college & Association of Registered Nurses of Alberta.
- b) "Client" means individuals or groups served by students in practice settings, including patients, family, groups in acute care, and community organizations.
- c) "CNA" means Canadian Nurses Association.
- d) "Faculty" means the Faculty of Nursing at the University of Calgary (at the Calgary and Medicine Hat sites).
- e) "Instructor" means the faculty member who has supervisory responsibility to evaluate student performance and conduct in the Practice Setting
- f) "Practice Partner" means the entity accepting Student's for placement in a Practice Setting.
- g) "Practice Setting" means a placement which is part of a Students' program that places or may place the Student in contact with the public

h) “Practicum Interventions” means a decision regarding a student’s participation in a Practice Setting, including a decision to refuse placement in, suspend access to, vary conditions on, or withdraw a Student from, the Practice Setting.

i) “Program Supervisor” means the Dean or MHC equivalent responsible for oversight of a Student in the Practice Setting.

j) “Student” means an individual enrolled in the Faculty of Nursing.

k) “University” means the University of Calgary (including the Medicine Hat site).

STANDARD/PRACTICE:

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4.1 Nothing in this document affects the right of Practice Partners to refuse placement of a Student in the Practice Setting.

4.2 Instructors supervise Students to ensure appropriate client care, and effective learning.

4.3 Subject to section 4.4, concerns related to professional conduct in the Practice Setting should be addressed during regular assessment of Student learner outcomes using midterm and final evaluations, and learning plans.

4.4 Any instructor who determines that a Student is not meeting the clinical practicum expectations of the Faculty of Nursing or otherwise poses a risk to Client health & safety; or public health more general, will initiate a Practicum intervention. The clinical practicum expectations are based on the CARNA and CNA nursing standards. The Instructor will:

(i) Require the Student to leave the Practice Setting pending a decision from the Program Supervisor;

(ii) Inform the Student of the reasons for the Practicum Intervention;

(iii) Prepare a detailed record of the circumstances giving rise to the Practicum Intervention;

(iv) Request any relevant additional documentation from the appropriate individual(s) at the Practice Setting; and

(v) Contact the Program Supervisor as soon as possible to ensure a timely response that balances the need to protect the public with the Student's right to a fair and timely resolution of any appeal.

4.5 The Program Supervisor will review information received from the Instructor and meet with the Student as soon as possible. During the meeting, the Program Supervisor will:

(i) Review the grounds for the Practicum Intervention with the Student and discuss any conditions that could be imposed for the Student to return to the Practice Setting;

(ii) Give the Student an opportunity to explain;

(iii) Review relevant CARNA and CNA documents with the Student; and

(iv) Review relevant Faculty regulations and course requirements;

4.6 After meeting with the Student, the Program Supervisor will decide whether the Student can attend in the Practice Setting. The Program Supervisor will advise the Student of his or her decision, and the reasons for that decision, in writing, within 3 days of meeting with the Student.

4.7 Students subject to a Practicum Intervention will only have the right to attend in the Practice Setting if the Program Supervisor is satisfied that appropriate measures can be taken to protect Clients and meet all CARNA and CNACAN standards.

4.8 The Program Supervisor may submit a Complaint in accordance with the Student Non-Academic Misconduct Policy, or refer concerns of academic misconduct relating to the Practicum Intervention to the Dean or MHC equivalent.

Appeals

4.9 Students may appeal a Practicum Intervention to the Faculty of Nursing Appeals Committee in accordance with the terms of reference for academic appeals in the Faculty.

RESPONSIBILITIES:

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Approval Authority

5.1 The Dean or MHC equivalent will ensure an appropriate schedule for review and revision of this document to maintain currency and ensure consistency with all relevant University Policies.

Implementation Authority

5.2 The Dean or MHC equivalent will:

(i) ensure Instructors and Students active in the Practice Setting are provided with a copy of this document; and

(ii) act as a resource for Instructors to ensure appropriate application of this document and all related policies and procedures.

INSTRUCTIONS/FORMS:	6	University of Calgary Practice Policy (under review)
RELATED POLICIES:	7	Student Non-Academic Misconduct Policy/ https://www.ucalgary.ca/policies/files/policies/non-academic-misconduct-policy-dec-11-2014.pdf
RELATED STANDARDS:	8	Faculty of Nursing, Principles and Procedures for Student Academic Appeals/ https://www.ucalgary.ca/nuintranet/policies-resources
RELATED INFORMATION:	9	University Academic Calendar, Faculty of Nursing, 3.4 Student Standing, Policies Relative to Practice Experience/ http://www.ucalgary.ca/pubs/calendar/current/nu-3-4.html University Academic Calendar Faculty of Nursing, 3.6 Appeals Process, Reappraisal/Appeals/ http://www.ucalgary.ca/pubs/calendar/current/nu-3-6.html College and Association of Registered Nurses (CARNA) Requisite Skills and Abilities for Becoming a Registered Nurse in Alberta. http://www.nurses.ab.ca/content/dam/carna/pdfs/DocumentList/Guuidelines/RN_RequisiteSkills_May2011.pdf Canadian Nurses Association (CAN) Code of Ethics/ https://www.cna-alic.ca/en/on-the-issues/best-nursing/nursing-ethics
HISTORY:	10	<i>Approved:</i> Dr. Dianne Tapp, Dean, Faculty of Nursing, October 24, 2017 <i>Effective:</i> January 1, 2018 Created in consultation with University Legal Services and the Office of the Vice-Provost Student Experience.