



MEDICINE HAT COLLEGE BOARD OF GOVERNORS

Open Meeting Minutes

November 19, 2019

PRESENT:

Board Members:	Graham Kelly Mohammed Idriss Patricia Cocks Luke Day Diane Gall Kelly Garland Joshua Hirsch Jade Kent Petra Mauerhoff Kevin Shufflebotham	Chair Vice Chair Public Member Public Member Academic Member Public Member Student Member Non Academic Member Public Member President & CEO
Administrative Resources:	Wayne Resch Terry Chapman Kathy McDowall	VP, Administration & Finance VP, Academic Executive Assistant, President & CEO / Board of Governors
Regrets:	Dalton Ehry Sarah MacKenzie	Student Member Public Member

DEPARTMENT PRESENTATION

As per Board practice, half an hour at the beginning of each public meeting is dedicated to providing members with an opportunity to meet with a specific service or program area of the College.

David Restoule, Indigenous Support Services gave a presentation to the Board on the Indigenous Support Services Strategy at Medicine Hat College.

1. CALL TO ORDER

The Chair, G. Kelly, called the meeting to order at 6:30 pm, confirmed a quorum was present and declared the meeting duly constituted.

2. ACKNOWLEDGEMENT TO THE TERRITORY

The Chair, G. Kelly, acknowledged that the Board of Governor's meeting is being held on traditional territory.

3. DECLARATION OF CONFLICT OF INTEREST

The Chair provided Board members with an opportunity to declare a conflict of interest with any of the items on the agenda. None was declared.

4. APPROVAL OF THE AGENDA

The Chair called for additions to the agenda.

Motion: (J. Hirsch)

“BE IT RESOLVED THAT the agenda of the Open Meeting of the Board of Governors of Medicine Hat College on November 19, 2019 be approved as presented.

CARRIED

5. APPROVAL OF THE MINUTES

The minutes from the October 15, 2019 Open meeting were presented for approval.

Motion: (P. Cocks)

“BE IT RESOLVED THAT the minutes of the Open Meeting of the Board of Governors of Medicine Hat College of October 15, 2019 be approved as circulated.”

CARRIED

6. CONSENT AGENDA

The following minutes were approved by Consent Agenda.

- Executive Committee Minutes (*dated September 24, 2019*)
- General Academic Council Draft Minutes (*dated October 24, 2019*)

Motion: (P. Cocks)

“BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approves the Consent Agenda as presented at the November 19, 2019 Open Meeting of the Board.”

CARRIED

7. BUSINESS ARISING

7.1. Approval of Consolidated Financial Statements as of June 30, 2019

Annually the Board of Governors is required to approve the financial statements. To assist the Board, the Board's Finance & Audit committee reviewed the statements at the annual exit conference meeting with the Office of the Auditor General on October 21, 2019. The Finance & Audit committee is recommending that the Board of Governors approve the financial statements and accept the findings of the Auditor General.

Motion (P. Cocks)

BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approve the Consolidated Financial Statements, as presented, for the year ended June 30, 2019 and further, that the Board of Governors recommend that Medicine Hat College administration investigate and respond appropriately to the comments of the Auditor General expressed in the 2019 management letter.

CARRIED

8. REPORTS

8.1. Executive Limitations

As per BP 3 – Monitoring Presidential Performance, the President and CEO must report on the Executive Limitations on an annual basis. To accomplish this requirement a schedule has been set up. For the month of October EL 5 Restricted and Unrestricted Net Assets, EL 6 – Asset Protection, EL 7 Investment, EL 8 Compensation & Benefits was reported on.

MOTION: (K. Garland)

BE IT RESOLVED that the Board of Governors of Medicine Hat College approve Monitoring Reports EL 5 Restricted and Unrestricted Net Assets, EL 6 Asset Protection, EL 7 Investment, and EL 8 Compensation and Benefits.

8.2. Ends Statements & 2019-2020 Priorities

As per Board policy BP 3 - Monitoring Presidential Performance that merge the Ends and the priority initiatives for the 2019-2020 academic year.

Kevin reported that he is spending a lot of time out with the community and attending community events. He has meetings set up with Northern Lakes College, with the Brooks Advisory group and with Grasslands. The development of the Strat Plan is moving along and three goals have been identified.

1. People in our region can access education
2. Learners are prepared to realize their goals
3. Regional vitality is strengthened through our work.

Terry Chapman added that the Stage Gate Committee was launched on November 1 and have had over 40 ideas come in for credential and noncredit programs. A Memorandum of Understanding (MOU) has been signed at Prairie College in Three Hills, AB for the Social Work program to be offered in Fall 2020. In Fall 2020 our Bachelor of Business Administration (BBA) program will be offering a major in Hotel Management. A meeting with Medicine Hat Police Services was held on partnering with them to help new hires in getting degrees. An Open Forum was held on restructuring of the academic portfolio that was attended by both faculty and staff. Terry has asked for feedback and will compile and review the results with next steps being planned.

Wayne Resch reported that Space Management is a critical and important role. This committee are looking at the long term of space, who uses it and accesses it, is it dedicated space, etc. The Health Wellness & Athletics Expansion (HWAE) is on target. Meetings were held with the architect and users.

Wayne stated that we have heard from the province in regards to tuition increase to a maximum of 7% a year for three years and mandatory fees to a maximum of 10%. He met with the SA executive and open forums will be held in January. This will then come to the Board of Governors for approval.

MOTION: (M. Idriss)

BE IT RESOLVED that the Board of Governors of Medicine Hat College approve the End Statements & 2019-2020 Priorities as presented.

CARRIED

9. NEW BUSINESS

9.1. Annual Report

The annual report was discussed in the closed meeting and recommended for approval.

MOTION (D. Gall)

"BE IT RESOLVED that the Board of Governors of Medicine Hat College approves that annual report the year 2018-2019."

CARRIED

10. OPEN DISCUSSION

11. ADJOURNMENT

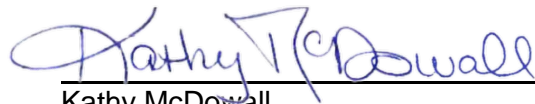
MOTION: (D. Gall)

"BE IT RESOLVED THAT the Board of Governors' Open Meeting of November 19, 2019 be adjourned."

CARRIED



Graham Kelly
Board Chair



Kathy McDowall
Executive Assistant, President & CEO
/Secretary, Board of Governors