



MEDICINE HAT COLLEGE BOARD OF GOVERNORS

Open Meeting Minutes

February 18, 2020

PRESENT:

Board Members:	Graham Kelly Mohammed Idriss Patricia Cocks Luke Day Jade Kent Sarah MacKenzie Kevin Shufflebotham	Chair Vice Chair Public Member Public Member Non Academic Member Public Member President & CEO
Regrets:	Dalton Ehry Diane Gall Joshua Hirsch Petra Mauerhoff	Student Member Academic Member Student Member Public Member
Administrative Resources:	Terry Chapman Wayne Resch Kathy McDowall	VP, Academic VP, Administration & Finance Executive Assistant, President & CEO / Secretary to the Board of Governors
Guests:	Jason Openo	Director, Teaching & Learning

DEPARTMENT PRESENTATION:

As per Board practice, half an hour at the beginning of each public meeting is dedicated to providing members with an opportunity to meet with a specific service or program area of the College.

Dennis Beaudoin gave a presentation to the Board on Trades at Medicine Hat College.

1. CALL TO ORDER

The Chair, G. Kelly, called the meeting to order at 6:30 pm, confirmed a quorum was present and declared the meeting duly constituted.

2. ACKNOWLEDGEMENT TO THE TERRITORY

The Chair, G. Kelly, acknowledged that the Board of Governor's meeting is being held on the traditional territory.

3. DECLARATION OF CONFLICT OF INTEREST

The Chair provided board members with an opportunity to declare a conflict of interest with any of the items on the agenda. None were declared.

4. APPROVAL OF THE AGENDA

The Chair called for any changes to the agenda. It was requested to remove item #9.4 New Program – Agroecology Technician Diploma. This has been removed from the agenda at this time until we have the costing of the program.

MOTION: (P. Cocks)

“BE IT RESOLVED THAT the agenda of the Open Meeting of the Board of Governors of Medicine Hat College on February 18, 2020 be approved as amended.

CARRIED

5. APPROVAL OF THE MINUTES

The minutes from the January 21, 2020 Open meeting were presented for approval.

MOTION: (S. MacKenzie)

“BE IT RESOLVED THAT the minutes of the Open Meeting of the Board of Governors of Medicine Hat College of January 21, 2020 be approved as presented.”

CARRIED

6. CONSENT AGENDA

The following were approved by Consent Agenda:

- Executive Committee Minutes (*dated November 26, 2019*)
- General Academic Council Draft Minutes (*dated January 28, 2020*)

MOTION: (J. Kent)

“BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approves the Consent Agenda as presented at the February 18, 2020 Open Meeting of the Board.”

CARRIED

7. REPORTS

7.1. Committee Reports

Finance & Audit Committee

The Finance & Audit Committee summary report of the meeting held on February 13, 2020.

7.2. Executive Limitations

As per BP 3 – Monitoring Presidential Performance, the President and CEO must report on the Executive Limitations on an annual basis. To accomplish this requirement a schedule has been set up. For the month of February the following Executive Limitations were reported on. EL 9 – Communication and Counsel to the Board; EL 10 Emergency Executive Succession; EL 12 Sustainability.

7.3. Ends Statements & 2019-2020 Priorities

K. Shufflebotham reported that we have a signed Memorandum of Agreement with Northern Lakes College. Interviews have been completed for the Vice President, Academic position and there were three strong candidates. Kevin reported that he invited Dr. Morgan Blair to join discussion on the draft Strategic Plan. W. Resch updated the board on the Phase 1 of the Health Wellness and Athletics Expansion with new drawings and construction to begin in late June 2020. T. Chapman reported on increasing availability of program offerings.

MOTION: (M. Idriss)

“BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approves the End Statements & 2019-2020 Priorities as presented.”

CARRIED

8. BUSINESS ARISING

None

9. NEW BUSINESS

9.1. Strategic Plan

The college's current five-year strategic plan for the period 2015-2020 must be replaced in 2020. In August 2019 MHC began a five-month strategic planning process. External stakeholders, employees and students were consulted to identify where we are now, where we are going, and how we will get there. A purpose statement and guiding principles have also been developed and will replace the vision and mission. Kevin recognized Dr. Morgan Blair and her team for their hard work.

MOTION (S. MacKenzie)

“BE IT RESOLVED that the Board of Governors of Medicine Hat College approves the Strategic Plan as presented.”

CARRIED

9.2. Mandate & Roles Document and Mandate Statement

The Board is required to be in compliance with all applicable legislation. In March of 2019 Advanced Education requested the MHC update its Mandate and Roles Document (MRD) and Mandate Statement. As per the Post-secondary Learning Act, the Board is required to prepare the institutions Mandate Statement and submit it to the Minister for approval.

MOTION (L. Day)

“BE IT RESOLVED that the Board of Governors of Medicine Hat College has reviewed and accepts the revised Mandate and Roles Document as presented.”

CARRIED

MOTION (J. Kent)

“BE IT RESOLVED that the Board of Governors of Medicine Hat College has reviewed and accepts the revised Mandate Statement as presented.”

APPROVED
March 17, 2020

CARRIED

9.3. Funding Model

A document was distributed to post-secondary institutions that provided an overview of the new Investment Management Agreements (IMA) and associated performance based funding metrics. It is anticipated that the IMAs will be finalized in March 2020. The metrics have been reviewed with the Faculty Association and Students' Association.

9.4. CICan 2020 - Montreal

This year the CICan Conference will be held in Montreal, March 3-5. Historically we have sent the Board Chair and three Board members.

9.5. Northern Lakes College's Supported Distance Learning Model Demonstration

Jason Open, Director, Teaching & Learning presented a video from Northern Lakes College on the offering of one of their classes through supported distance learning.

10. OPEN DISCUSSION

11. ADJOURNMENT


MOTION: (J. Kent)

"BE IT RESOLVED THAT the Board of Governors' Open Meeting of February 18, 2020 be adjourned."

CARRIED



Graham Kelly
Board Chair



Kathy McDowall
Executive Assistant, President & CEO/
Secretary, Board of Governors