

MEDICINE HAT COLLEGE
BOARD OF GOVERNORS
Regular Meeting Minutes

March 16, 2021

PRESENT:

Board Members:	Sarah MacKenzie Kent Smith Luke Day Shelley Beck Jade Kent Yusuf Mohammed Diane Gall Travis Boser Veronica Yeoman Kevin Shufflebotham	interim Board Chair Public Member Public Member Public Member Non Academic Member Public Member Academic Member Student Member Student Member President & CEO
Administrative Resources:	Wayne Resch Vicky Roy Kathy McDowall	VP, Administration & Finance VP, Academic and Provost Executive Assistant, President & CEO / Secretary to the Board of Governors
Guests:	Harrison Applin Rick Robinson Rene Hemenway	Dean, School of Health & Community Services Interim Dean, School of Business & Continuing Studies Instructional Designer, Centre for Innovation & Teaching Excellence

1. CALL TO ORDER

The interim board chair, Sarah MacKenzie called the meeting to order at 4:35 pm, confirmed a quorum was present and declared the meeting duly constituted.

2. ACKNOWLEDGEMENT TO THE TERRITORY

The interim board chair, acknowledged that the Board of Governor's meeting is held on traditional territory.

3. DECLARATION OF CONFLICT OF INTEREST

Shelley Beck declared that she has a conflict of interest with the New Program Proposals for the Service Dog and Canine Studies Management program. She is an executive board member of an organization that has provided a letter of support for the program.

4. APPROVAL OF THE AGENDA

MOTION: (J. Kent) Seconded: (L. Day)

"BE IT RESOLVED THAT the agenda of the regular meeting of the Board of Governors of Medicine Hat College on March 16, 2021 be approved as presented."

CARRIED

5. APPROVAL OF THE MINUTES

MOTION: (T. Boser) Seconded: (S. Beck)

"BE IT RESOLVED THAT the minutes of the regular meeting of the Board of Governors of Medicine Hat College of February 23, 2021 be approved as presented."

CARRIED

6. CONSENT AGENDA

The following items were approved by Consent Agenda:

- **Committee Minutes**
 - Executive Committee (*January 26, 2021*)
 - Finance & Audit Committee (*October 16, 2020*)
 - Finance & Audit Committee – Exit Audit (*October 16, 2020*)
- **Executive Limitations**
 - EL 14 – Strategic Planning
 - EL 15 – Naming of College Facilities
 - EL 16 – Medicine Hat College Foundation
- **Public Agency Governance Policy**

MOTION: (J. Kent) Seconded: (V. Yeoman)

"BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approves the Consent Agenda as presented."

CARRIED

7. REPORTS

7.1. Committee Reports

• **Finance & Audit Committee**

Luke Day, Chair of the Finance & Audit Committee presented on the Q2 Revenue & Expense Summary. There is a projection of a \$137,400 deficit. The college had applied for exemption and we have been granted a 1% deficit of our budget expenses without being penalized.

• **Board Effectiveness Committee**

Jade Kent reported that the Board Retreat will be held on the evening of May 6 and all day May 7 and will be hosted offsite. Speakers attending will be Dwayne Chomyn, Gab Joshee-Arnal and Glenn Feltham.

Jade informed the board that she would be resigning effective Friday, March 19 as she is leaving the employment of the college.

7.2. Ends Statements/Strategic Plan Update

Kevin reported that the integrated planning reported now includes foundational planning that will be included in this report on a regular basis as well as the metrics.

With the gift given by the Niwa family, work is being done on the mental health videos series with the Medicine Hat Public School Division No. 76, Prairie Rose School Division, Medicine Hat Catholic Board of Education, and Medicine Hat Police Service. There has been five videos created to date and there will be a total of 12 created by the end of June. Feedback from the community has been extremely positive.

MOTION: (J. Kent) Seconded: (S. Beck)

"BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approves the End Statements/Strategic Plan Update as presented."

CARRIED

8. BUSINESS ARISING

9. NEW BUSINESS

9.1. New Program Proposals

Vicky Roy presented two new program proposals, the Post-diploma Practical Nurse Refresher Certificate program and the Service Dog and Canine Studies Management program. These programs were presented to the General Academic Council and were recommended to be presented to the board for approval to be submitted to government.

MOTION (J. Kent) Seconded: (T. Boser)

"BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approves the creation of the Post-diploma Practical Nurse Refresher certificate program at Medicine Hat College, subject to the approval of the minister of Advanced Education."

CARRIED

MOTION (K. Smith) Seconded: (Y. Mohammed)

"BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approves the creation of the Service Dog & Canine Studies Management program at Medicine Hat College, subject to the approval of the minister of Advanced Education."

CARRIED

1 abstained

10. OPEN DISCUSSION

Sarah thanked Jade for her time and work on the Board of Governors .

For the April board meeting we are looking to meet face to face. Restrictions are lightening up and we are in talks with OHS at the college to be sure that we are following all rules.

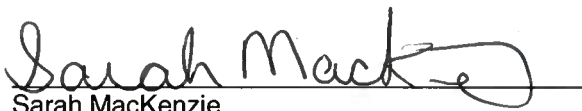
APPROVED
April 20, 2021

11. ADJOURNMENT

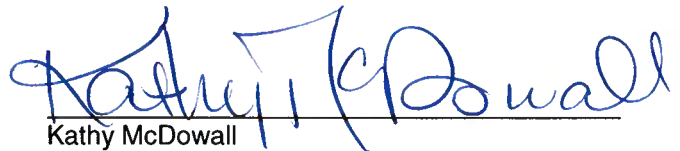
MOTION: (J. Kent) Seconded: (V. Yeoman)

BE IT RESOLVED THAT the Board of Governors Regular meeting of March 16, 2021 be adjourned.

CARRIED



Sarah MacKenzie
Interim Chair, Board of Governors



Kathy McDowall
Executive Assistant, President & CEO/ Secretary,
Board of Governors