



## **MEDICINE HAT COLLEGE BOARD OF GOVERNORS**

### **Regular Meeting Minutes**

**April 20, 2021**

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#### **PRESENT:**

Board Members:	Sarah MacKenzie	Interim Board Chair
	Kent Smith	Public Member
	Luke Day	Public Member
	Shelley Beck	Public Member
	Yusuf Mohammed	Public Member
	Diane Gall	Academic Member
	David Restoule	Non- Academic Member
	Travis Boser	Student Member
	Veronica Yeoman	Student Member
	Kevin Shufflebotham	President & CEO

Administrative		
Resources:	Wayne Resch	VP, Administration & Finance
	Vicky Roy	VP, Academic and Provost
	Kathy McDowall	Executive Assistant, President & CEO / Secretary to the Board of Governors

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#### **1. CALL TO ORDER**

The interim board chair, Sarah MacKenzie called the meeting to order at 4:49 pm, confirmed a quorum was present and declared the meeting duly constituted.

#### **2. ACKNOWLEDGEMENT TO THE TERRITORY**

The interim board chair, acknowledged that the Board of Governor's meeting is held on traditional territory.

#### **3. DECLARATION OF CONFLICT OF INTEREST**

No conflict of interest or perceived conflicts of interest were declared.

#### **4. APPROVAL OF THE AGENDA**

**MOTION: (D. Restoule)    SECONDED: (D. Gall)**

**"BE IT RESOLVED THAT the agenda of the regular meeting of the Board of Governors of Medicine Hat College on April 20, 2021 be approved as presented."**

**CARRIED**

**5. APPROVAL OF THE MINUTES**

**MOTION: (L. Day)      SECONDED: (Y. Mohammed)**

**“BE IT RESOLVED THAT the minutes of the regular meeting of the Board of Governors of Medicine Hat College of March 16, 2021 be approved as presented.”**

**CARRIED**

**6. CONSENT AGENDA**

The following items were approved by Consent Agenda:

- **Committee Minutes**
  - Executive Committee (*Unapproved – March 2, 2021*)

**MOTION: (S. Beck)      SECONDED: (D. Gall)**

**“BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approves the Consent Agenda as presented.”**

**CARRIED**

**7. REPORTS**

**7.1. Ends Statements/Strategic Plan Update**

Kevin informed the Board that the report was submitted as information in the Board package.

Additional updates include

- Approval has been received for the PN Refresher program to begin in Fall 2021 and for the Service Dog and Canine Management program to begin in Fall 2022.
- Funds have been allotted in the 2021 Budget to support implementation of the Strategic Plan.
- The Dean of Trades and Technologies will be invited to the May board meeting to discuss how the Skilled Trades and Apprenticeship Education Act will affect Medicine Hat College.

**MOTION: (D. Gall)      SECONDED: (D. Restoule)**

**“BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approves the End Statements/Strategic Plan Update as presented.”**

**CARRIED**

**8. BUSINESS ARISING**

**9. NEW BUSINESS**

**9.1. Investment Management Agreement**

The Investment Management Agreement will be implemented this year. The 2021-22 IMA's will be one year in length and one metric will be piloted. The first metric will be on programs that contain work integrated learning (WIL). Medicine Hat College is required to meet the target metric as it will impact 5% of the Operating and Program Support grant. All our new programs that have been approved have a work integrated learning component. On April 29, the college executive will be meeting with government on the IMA's and hope to be able to

bring a draft to the May Board meeting. Once the IMA is completed and finalized they will be signed off by the board chairs and the Minister.

### **9.2. Salary Restraint Regulation Update**

The college was advised from government that the Salary Restraint Regulation for non-union employees will be extended for another year.

### **9.3. Reform of Agencies, Boards and Commissions Compensations Act (RABCCA)**

Amendments to the Reform of Agencies, Boards and Commissions Compensation Act are effective April 1, 2021. The RABCCA determines the total compensation. The amended RABCCA will affect Tier A (managerial employees that report to the president) and Tier B (employees that report to the managerial employee in Tier A that report to the president). Discussion ensued.

Responses are being formulated at various levels across Alberta's post-secondary system. A draft letter was presented that the Board could submit to the Minister outlining impacts the new legislation will have on Medicine Hat College.

**MOTION: (K. Smith)      SECONDED: (S. Beck)**

**"BE IT RESOLVED THAT the Board of Governors approves the letter to the Minister of Advanced Education on the topic of Reform of Agencies, Boards and Commissions Compensations Act to be sent on behalf of the Board of Governors."**

## **10. OPEN DISCUSSION**

### **10.1. Board Retreat**

The Board Retreat is scheduled for May 6 and May 7 in the Medicine Hat College Library.


## **11. ADJOURNMENT**

**MOTION: (S. Beck)      SECONDED: (D. Gall)**

**BE IT RESOLVED THAT the Board of Governors Regular meeting of April 20, 2021 be adjourned.**

**CARRIED**

  
Sarah MacKenzie  
Interim Board Chair, Board of Governors

  
Kathy McDowall  
Executive Assistant, President & CEO/ Secretary,  
Board of Governors

