



MEDICINE HAT COLLEGE BOARD OF GOVERNORS

Regular Meeting Minutes

May 18, 2021

PRESENT:

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| Board Members: | Sarah MacKenzie Luke Day Shelley Beck Kent Smith Yusuf Mohammed Diane Gall David Restoule Travis Boser Veronica Yeoman Kevin Shufflebotham | Interim Board Chair Interim Vice Chair Public Member Public Member Public Member Academic Member Non- Academic Member Student Member Student Member President & CEO |
| Administrative Resources: | Wayne Resch Vicky Roy Kathy McDowall | VP, Administration & Finance VP, Academic and Provost Executive Assistant, President & CEO / Secretary to the Board of Governors |
| Guest: | Chad Flinn | Dean, School of Trades & Technologies |

1. CALL TO ORDER

The interim board chair, Sarah MacKenzie called the meeting to order at 4:49 pm, confirmed a quorum was present and declared the meeting duly constituted.

2. ACKNOWLEDGEMENT TO THE TERRITORY

The interim board chair, acknowledged that the Board of Governor's meeting is held on traditional territory.

3. DECLARATION OF CONFLICT OF INTEREST

No conflict of interest or perceived conflicts of interest were declared.

4. APPROVAL OF THE AGENDA

MOTION: (S. Beck) SECONDED: (T. Boser)

"BE IT RESOLVED THAT the agenda of the regular meeting of the Board of Governors of Medicine Hat College on May 18, 2021 be approved as presented."

CARRIED

5. APPROVAL OF THE MINUTES

MOTION: (D. Restoule) SECONDED: (Y. Mohammed)

“BE IT RESOLVED THAT the minutes of the regular meeting of the Board of Governors of Medicine Hat College of April 20, 2021 be approved as presented.”

CARRIED

6. CONSENT AGENDA

Nothing to report

7. REPORTS

7.1. Ends Statements/Strategic Plan Update

Kevin informed the Board that the report was submitted as information in the Board package.

MOTION: (L. Day) SECONDED: (S. Beck)

“BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approves the End Statements/Strategic Plan Update as presented.”

CARRIED

8. BUSINESS ARISING

8.1. Alberta 2030

Advanced Education released the Alberta 2030 report at the end of April. This is a 10-year strategy for post-secondary. Medicine Hat College's Strategic Plan is aligned with the direction the province is going.

The Alberta 2030 plan contains six goals:

1. Improve access and student experience
2. Develop skills for jobs
3. Support innovation and commercialization
4. Strengthen internationalization
5. Improve sustainability and affordability
6. Strengthen system governance

The actions to bring Alberta 2030 to life will take collaborative work. We will engage with the Ministry and our partner institutions across the province on the detailed implementation plans.

8.2. Board Retreat Update

The Board Retreat will be held May 27 & 28 in the MHC Library. Social distancing practices will be in place.

9. NEW BUSINESS

9.1. Impact of the Skilled Trades and Apprenticeship Education Act

Chad Flynn, Dean of Trades and Technologies presented on the apprenticeship legislation changes. He stated that in 2019 the Alberta government appointed the Skills for Jobs Task force to find ways to expand and strengthen apprenticeship education and skilled trades opportunities to meet labour demands.

The final report was released and included recommendations to:

- increase awareness of the value of skilled trades careers and strengthen enrolment in apprenticeship programs
- change student and public perception so apprenticeship education is seen to be as valuable as a university degree
- expand the apprenticeship model to other careers and occupations

The ministry of advanced education will engage with industry, PSI's, apprentices, current board and its network to develop new regulations. It is the goal of the ministry to proclaim the bill in January 2022.

9.2. Investment Management Agreement

The 2021-22 Investment Management Agreement will start this year and fro this year in length and contains one metric: the proportion of approved programs that have a Work-Integrated Learning (WIL) component. 40% of our programs have WIL and the target is 50% which is attainable. Five per cent of the college's 2021/22 Operating and Program Support Grant is at risk if we do not meet this target. We have worked closely with the department to establish both the WIL baseline and target. The draft IMA will be forwarded to the Minister for his approval once approved by the Board.

MOTION: (S.Beck) SECONDED: (D. Gall)

"BE IT RESOLVED that the Board of Governors of Medicine Hat College approves the draft Investment Management Agreement (IMA)."

9.3. 2021-2022 Draft Budget

The 2021-2022 budget was presented in the Closed meeting. The proposed budget is built on the assumption of 1,984 full-load equivalent students (FLE) and an overall credit tuition fee increase of 7% and NISF fee increase of 31% as per the limits set out by the Minister of Advanced Education. The base grant has been reduced by 1.1% (\$340,400) and 5% of the grant is based on the achievement of performance metrics (\$1,568,600 at risk). The overall budget result is a surplus of \$61,400. It is intended that this surplus amount would be reinvested in the college and directed towards unrestricted and restricted net assets/reserves. The total cost to be spent on capital is \$1,633,200 and the estimated reserve balance at June 30, 2022 is \$13,494,000. There is a decrease in full-time equivalent (FTE) employees of 11.14 compared to the 2020-2021 base budget.

MOTION: (S.Beck) SECONDED: (D. Gall)

"BE IT RESOLVED THAT the Board of Governors of Medicine Hat College approve the 2021-2022 Budget as presented."

CARRIED

9.4. Capital Plan

In the area of New Capital Projects, it is recommended that the College's first priority continue to be the Wellness, Health and Athletics Expansion (Phase 2). The College's second capital project priority is known as the Brooks Community Commons. This project will see the creation of intersecting space between MHC's Brooks Campus main building and the new, proposed Brooks Composite High School in the Grasslands School District and act as a hub for community service activities. The third proposed priority is to create a Sports Pavilion located near the soccer field to support the users of that facility and the nearby tennis courts. There are a number of Proposed Preservation projects to consider, including the planning, design, and construction for the elimination of the T Wing handicapped lift by adding a walkway that connects both second floor sections of the T Wing and reconfiguration of classrooms impacted by the new circulation space. To address aging infrastructure throughout the Medicine Hat campus, the next few priorities in this category include: the replacement of asphalt around the Medicine Hat campus, and the replacement of aging sanitary sewer infrastructure. With regards to technological changes, two priorities are being considered: server room replacement and a centralized heating/cooling plant.

MOTION: (K. Smith) SECONDED: (S. Beck)

"BE IT RESOLVED THAT the Board of Governors' of Medicine Hat College approves the 2022 Capital Plan future projects in the following order of priority according to Government of Alberta categories:

New:

- 1. Health, Wellness and Athletics Expansion (Phase 2)**
- 2. Brooks Campus "Brooks Community Commons"**
- 3. MHC Sports Pavilion**

Preservation:

- 1. T-Wing Second Floor Link**
- 2. Asphalt Renewal Project**
- 3. Server Room Replacement**
- 4. Centralized Heating/Cooling Plant**
- 5. Sanitary Sewer Renewal/Replacement**

CARRIED

10. OPEN DISCUSSION

10.1. Board Retreat

The Board Retreat is scheduled for May 6 and May 7 in the Medicine Hat College Library.


APPROVED
June 15, 2021


11. ADJOURNMENT

MOTION: (S. Beck) SECONDED: (D. Gall)

BE IT RESOLVED THAT the Board of Governors Regular meeting of April 20, 2021 be adjourned.

CARRIED



Sarah MacKenzie
Interim Board Chair, Board of Governors

Kathy McDowall
Executive Assistant, President & CEO/ Secretary,
Board of Governors

