



MEDICINE HAT COLLEGE BOARD OF GOVERNORS

Regular Meeting Minutes

May 16, 2023

PRESENT:

Board Members:	Sarah MacKenzie Eben Asare Shelley Beck Yusuf Mohammed Brian Stauth David Hoekstra Alysha Kuntz Kent Smith Russel Krasnuik Kevin Shufflebotham	Board Chair Public Member Public Member Vice Chair Public Member Public Member Student Member Public Member Academic Member President & CEO
Regrets:	Carolynn Marr	Student Member
Guests:	Brittany Gold Kim Dirk	AUPE Executive AUPE Executive
Administrative Resources:	Wayne Resch Nancy Brown Tiffany Digness	VP, Administration & Finance VP, Academic/Provost Executive Assistant, President & CEO / Secretary to the Board of Governors

1. CALL TO ORDER

The meeting was called to order at 4.00pm, a quorum was confirmed present, and the meeting was declared duly constituted.

1.1. ACKNOWLEDGEMENT TO THE TERRITORY

S. Mackenzie acknowledged that the Board of Governor's meeting is being held on traditional territory.

1.2. DECLARATION OF CONFLICT OF INTEREST

No conflict of interest declared.

2. APPROVAL OF THE AGENDA

Item 6.2 was moved up the agenda to be the first discussion.

MOTION:

“MOVED BY Y. Mohammed, seconded by R. Krasnuik THAT the Board of Governors approve the May 16, 2023, Board Meeting agenda as amended.”

CARRIED

3. APPROVAL OF THE MINUTES

MOTION:

“MOVED BY S. Beck seconded by A. Kuntz THAT the Board of Governors approve and acknowledge the Board meeting minutes for March 07, 2023, as presented.”

CARRIED

4. APPROVAL OF CONSENT AGENDA

MOTION:

“MOVED BY Y. Mohammed, seconded by E. Asare THAT the Board of Governors approve and acknowledge all Consent Agenda items, as presented.”

➤ ***Committee Minutes***

- Executive Committee (*May 02, 2023*)
- Finance & Audit Committee (*April 18, 2023 & May 02, 2023*)
- General Academic Council (*May 02, 2023*)
- Policy & Bylaw Committee (*April 04, 2023*)

➤ ***Executive Limitations***

- EL14 Strategic Planning
- EL15 Naming of College Facilities
- EL16 Medicine Hat College Foundation

CARRIED

5. REPORTS

5.1. Executive Committee Strategic Plan Refresh

Changes to the strategic plan were highlighted. These included:

- Expanded purpose statement to reflect stakeholder input on regional vitality
- Expanded Culture Statement and Guiding Principles
- Adjustment to strategies (adjustments to intention and wording)
- Adjustment to some measures and the addition of targets

MOTION:

“MOVED by K. Smith, seconded by Y. Mohammed THAT the Board of Governors approves the Strategic Plan Refresh as presented.”

CARRIED

5.2. Finance and Audit Committee Budget 2023-24

K. Smith provided an overview of the 2023-2024 budget from the Finance and Audit Committee Meeting May 02, 2023.

W. Resch presented the 2023-2024 budget to the Board. New this year, post-secondary institutions were allowed to submit deficit budget for 2023/2024 with approval from Government

- An application was submitted to Government on March 29, 2023. Approval for \$1,865,000 was received April 24, 2023.
- Items receiving approval had to be one-time expenditures with no ongoing commitment. Approved items for MHC included ERP (new integrated software solution), Program and Curriculum Development, and Facility Renovations

MOTION:

“MOVED by K. Smith, seconded by A. Kuntz THAT the Board of Governors approves the Budget for the year 2023-2024.”

CARRIED

Investment Management Agreement Matrix (IMA)

W. Resch provided an overview of the Investment Management Agreement metrics.

MOTION:

“MOVED by S. Beck, seconded by Y. Mohammed THAT the Board of Governors approves the Investment Management Agreement (IMA) Metrics as presented.”

CARRIED

5.3. General Academic Council

K. Shufflebotham provided an overview of the Terms of Office being recommended to the Board. A revised Terms of Reference for GAC is being brought forward for their fall meeting and will no longer be approved by the Board.

MOTION:

“MOVED by R. Krasnuik, seconded by A. Kuntz THAT the Board of Governors approves the Terms of Office for GAC members.”

CARRIED

New Program – Kinesiology Diploma

- N. Brown provided an overview of the new diploma program noting that only two additional courses needed to be developed.

MOTION:

“MOVED by E. Asare, seconded by S. Beck THAT the Board of Governors approves the new program proposal for a Kinesiology Diploma Program.”

CARRIED

Termination of Program – Addictions Counselling

K. Shufflebotham advised that the program has previously been suspended and that there were currently no students are in the program.

“MOVED by B. Stauth, seconded by K. Smith THAT the Board of Governors approves the termination of the Addictions Counselling Diploma.”

CARRIED

5.4. Policy & Bylaw Policies

S. MacKenzie provided background information on the new policies and terms of references. Development of new policies was based on the policy framework previously approved by the Board.

MOTION

“MOVED by R. Krasnuik, seconded by Y. Mohammed THAT the Board of Governors approves Governance, Ethics & Accountability (GEA) policies and Finance (FIN) policies as presented.”

CARRIED

MOTION

“MOVED by Y, Mohammed, seconded by A. Kuntz THAT the Board of Governors rescinds the old framework for Board policies.”

CARRIED

Terms of Reference

MOTION

MOVED by D. Hoekstra, seconded by S. Beck THAT the Board of Governors approves the Terms of references for the committees.”

CARRIED

Bylaws Notice of Motion

The bylaws have been revised giving consideration to the newly approved policies. A 30-day formal Notice of Motion was given, and the bylaws will be brought back to the October 17, 2023, board meeting for approval.

MOTION

MOVED by S. Beck THAT the Board of Governors accepts the Notice of Motion to be brought back to the October 17, 2023, Board meeting for approval.”

6. STRATEGY, CULTURE & EDUCATION

6.1. President's Report

President's report was provided in package. K Shufflebotham highlighted the following:

- The summer launch of our new website.
- Upcoming important dates:
 - Honorary Degree Dinner – June 07, 2023
 - Indigenous Graduation - June 08, 2023
 - MHC Convocation – June 09, 2023
- MHC submitted six Targeted Enrollment Expansion proposals. The proposal to expand our Practical Nursing program was the only one that was accepted.
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6.2. AUPE Presentation

Brittany Gold introduced team members to the Board.

6.3. Labour Market Skills Gap

M. Kelly and J. Openo provided a presentation to the Board.

7. IN-CAMERA WITH PRESIDENT & CEO

Guests were asked to leave at this time.

MOTION:

MOVED by K. Smith and seconded by D. Hoekstra THAT the Board of Governors move to In-Camera at 6:12pm.

CARRIED

MOTION:

MOVED by Y. Mohammed and seconded by E. Asare THAT the Board of Governors end In-Camera and return to the Public Board meeting at 6:24pm.

CARRIED

8. IN-CAMERA WITHOUT PRESIDENT & CEO

The President left meeting and VP Administration and Finance returned.

MOTION:

MOVED by K. Smith and seconded by Y. Mohammed THAT the Board of Governors move to In-Camera at 6:25pm.

CARRIED

MOTION:

MOVED by K. Smith and seconded by Y. Mohammed THAT the Board of Governors end In-Camera and return to the Public Board meeting at 6:29pm.

CARRIED

MOTION:

MOVED by Y. Mohammed and seconded E. Asare by THAT the Board of Governors approve that the President/CEO receives the same compensation increases as Management and Excluded Group for the 2023 calendar year. Specifically, a 1.25% increase to base salary effective January 1, 2023, and 1.50% increase to base salary effective September 1, 2023.

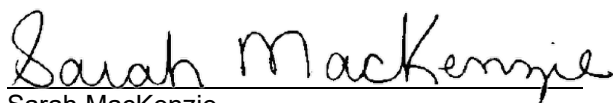
CARRIED

9. ADJOURNMENT

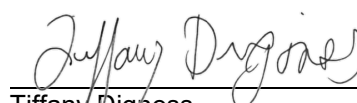
MOTION:

MOVED by Y. Mohammed THAT the Board of Governors Public Board meeting of May 16, 2023, be adjourned at 6:30pm.

CARRIED



Sarah MacKenzie
Board Chair, Board of Governors



Tiffany Digness
Executive Assistant, Board of Governors