



MEDICINE HAT COLLEGE BOARD OF GOVERNORS

Regular Meeting Minutes

February 13, 2024

PRESENT:

Board Members:	Sarah MacKenzie Ebenezer Asare Shelley Beck Yusuf Mohammed Brian Stauth David Hoekstra Lily Schaerer Nikita Kovalev Kent Smith Russel Krasnuik Kevin Shufflebotham	Board Chair Public Member Public Member Vice Chair Public Member Public Member Student Member Student Member Public Member Academic Member President & CEO
Regrets:	Lana West	Non-Academic Member
Administrative Resources:	Wayne Resch Nancy Brown Tiffany Digness	VP, Administration & Finance VP, Academic/Provost Executive Assistant, President & CEO / Secretary to the Board of Governors

1. CALL TO ORDER

The meeting was called to order at 4:00pm, a quorum was confirmed present, and the meeting was declared duly constituted.

1.1. ACKNOWLEDGEMENT TO THE TERRITORY

S. Mackenzie acknowledged that the Board of Governor's meeting is being held on traditional territory.

1.2. DECLARATION OF CONFLICT OF INTEREST

No conflict of interest declared.

2. APPROVAL OF THE AGENDA

Move item 6.2. before item 6.1.

MOTION: L. Schaerer

“MOVED BY N. Kovalev, THAT the Board of Governors approve the February 13, 2024, Board Meeting agenda as amended.”

CARRIED

3. APPROVAL OF THE MINUTES

MOTION: B. Stauth

“MOVED BY L. Schaerer THAT the Board of Governors approve and acknowledge the Board meeting minutes for December 12, 2023, as presented.”

CARRIED

4. APPROVAL OF CONSENT AGENDA

➤ ***Committee Minutes***

- Policy & Bylaw Minutes (*January 09, 2024*)
- Campus Development Minutes (*January 16, 2024*)
- General Academic Council (*January 22, 2024*)
- Executive Committee Minutes (*January 23, 2024*)
- Human Resources Minutes (*January 23, 2024*)
- Governance Committee (*January 23, 2024*)
- Finance & Audit Committee (*February 09, 2024*)

MOTION: L. Schaerer

“MOVED BY S. beck, THAT the Board of Governors approve and acknowledge all Consent Agenda items, as presented.”

CARRIED

5. REPORTS

5.1 Finance & Audit Committee – Tuition & Related Fees

S. Henderson provided a presentation to Board members outlining proposed changes to tuition and mandatory non-instructional fees.

MOTION: K. Smith

“MOVED BY L. Schaerer, THAT the Board of Governors approves the Tuition and Related fees for the 2024-2025 academic year, as presented.”

CARRIED

5.2 Policy & Bylaw Committee – Update on changes to Policies:

- GEA-01 – Policy on Policy
- GEA-02 – Role of Board
- GEA-03 – President Recruitment and Retention
- GEA-04 – Delegation to the President & CEO

MOTION: K. Smith

“MOVED BY L. Schaerer, THAT the Board of Governors approves the proposed changes to the policies, as presented.”

CARRIED

5.3. Governance Committee

5.3.1. Board Retreat

ACTION: T. Digness to send out calendar invite to Board members for the CIGan Conference. Board members to respond by February 28, 2024.

5.3.2. Board Survey Instrument

MOTION: S. Beck

“MOVED BY L. Schaerer, THAT the Board of Governors approves Board Survey Instrument, as presented.”

CARRIED

5.4. General Academic Council – Program Changes

S. Henderson provided updates/details for all program changes.

- Data Analytics for Business Certificate

MOTION: S. Beck

“MOVED BY L. Schaerer, THAT the Board of Governors approves the Data Analytics for Business Certificate, as presented.”

CARRIED

- Post-Diploma Certificate in Marketing & Design

MOTION: L. Schaerer

“MOVED BY N. Kovalev, THAT the Board of Governors approves the Post-Diploma Certificate in Marketing & Design, as presented.”

CARRIED

- Sustainable Innovation (Suspension of Business & Science Majors)

MOTION: R. Krasnuik

“MOVED BY L. Schaerer, THAT the Board of Governors approves the suspension of the Sustainable Business Innovation and the Science and Innovation for Sustainable Development majors within the Sustainable Innovation Diploma, as presented.”

CARRIED

- Agroecology Diploma (Suspension)

MOTION: L. Schaerer

“MOVED BY N. Kovalev, THAT the Board of Governors approves the the approves the suspension of the Agroecology Technician Diploma, as presented.”

CARRIED

- Data Analytics for Business Diploma (Termination)

MOTION: L. Schaerer

“MOVED BY N. Kovalev, THAT the Board of Governors approves the the approves the proposed termination of the Data Analytics for Business Diploma, as presented.”

CARRIED

6. STRATEGY, CULTURE & EDUCATION

6.2. Presentation on Trades

C. Flinn provided presentation on trades to Board members.

6.1. President's Update

K. Shufflebotham advised the planning work with Global Philanthropic to better define college priorities. A provincial survey is also being conducted to better understand perceptions associated with colleges, polytechnics and universities.

K. Shufflebotham also provided an update on international caps being imposed by the IRCC. It was noted that international students will now require attestation letters from the province.

N. Brown indicated we are making process with CAQC. New program offerings in Fall of 2025/2026 are sustainable. N. Brown gave a brief update on where we are going with Agriculture.

W. Resch informed that the ERP is continuing. There will be integrated planning session in March 2024. The formal employee awards will be taking place in April.

7. IN-CAMERA

7.1. IN-CAMERA WITH PRESIDENT & CEO

Guests were asked to leave at this time.

MOTION: L. Schaerer

“MOVED by R. Krasnuik THAT the Board of Governors move to In-Camera at 5:08pm.”

CARRIED

MOTION: L. Schaerer

“MOVED by N. Kovalev THAT the Board of Governors end In-Camera and return to the Public Board meeting at 5:11pm.”

CARRIED

7.2. IN-CAMERA WITHOUT PRESIDENT & CEO

The President left meeting.

MOTION: L. Schaerer

“MOVED by N. Kovalev THAT the Board of Governors move to In-Camera at 5:12pm.”

CARRIED

MOTION: K. Smith

“MOVED by L. Schaerer THAT the Board of Governors end In-Camera without President and return to the Public Board meeting at 5:30pm.

CARRIED

- President's Contract

MOTION: K. Smith

“MOVED BY L. Schaerer, THAT the Board of Governors accepts the contract as presented for the president, Kevin Shufflebotham, as presented.”

CARRIED

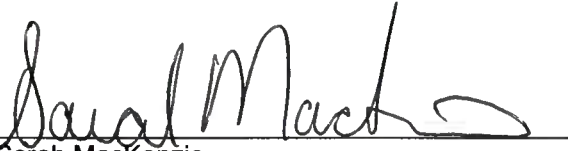
8. ADJOURNMENT

MOTION:

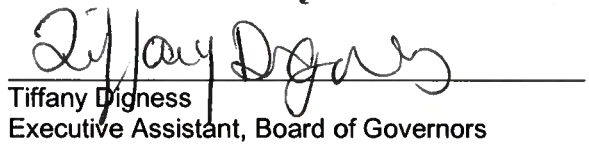
MOVED by D. Hoekstra THAT the Board of Governors Public Board meeting of February 13, 2024, be adjourned at 5:34pm.

CARRIED

APPROVED
April 16, 2024



Sarah MacKenzie
Board Chair, Board of Governors



Tiffany Digness
Executive Assistant, Board of Governors