APPROVED
June 02, 2026

MEDICINE HAT COLLEGE
BOARD OF GOVERNORS
Regular Meeting Minutes
April 21, 2026 – Meeting Via Teams

Board Members:	Sarah MacKenzie	Board Chair
	Maria Solorzano	Board Member
	Ebenezer Asare	Board Member
	Candia Sissons	Board Member
	Shelley Beck	Board Member
	Michaela Frey	Board Member
	Michelle Banks	Board Member
	Terence Kowalchuk	Board Member
	Andrea Woods	Board Member
	Kevin Shufflebotham	President & CEO
Regrets:	Kent Smith	Vice Chair/ Board Member
Administrative Resources:	Nancy Brown	VP, Academics & Provost
	Wayne Resch	VP, Finance & Administration
	Tiffany Digness	Executive Assistant, President & CEO / Secretary to the Board of Governors

1. OPENING

1.1. ACKNOWLEDGEMENT TO THE TERRITORY

S. Mackenzie acknowledged that the Board of Governors' meeting is being held on traditional territory.

1.2. QUORUM

S. Mackenzie confirmed quorum was present.

1.3. CALL TO ORDER

S. MacKenzie called meeting to order at 4:03 pm, and the meeting was declared duly constituted.

1.4. DECLARATION OF CONFLICT OF INTEREST

No conflict of interest declared.

2. APPROVAL OF THE AGENDA

2.1. Agenda – April 21, 2026

MOTION: K. Shufflebotham
"BE IT RESOLVED THAT the Board of Governors approves the April 21, 2026, Board meeting agenda as presented."

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Minutes from February 10, 2026

MOTION: S. Beck
"BE IT RESOLVED THAT the Board of Governors approve and acknowledge the Board meeting minutes for February 10, 2026, as presented."

CARRIED

4. APPROVAL OF CONSENT AGENDA

- ***Committee Minutes***
  - External Relations Committee (*March 10, 2026*)
  - Campus Development Committee *(March 17, 2026)*
  - Executive Committee *(March 24, 2026)*
  - Human Resources Committee *(March 24, 2026*)
  - General Academic Council (*March 30, 2026*)
  - Finance & Audit Committee – OAG Entrance Meeting *(April 07, 2026)*

MOTION: E. Asare
"BE IT RESOLVED THAT the Board of Governors approves and acknowledge all Consent Agenda items for April 21, 2026, Board of Governors Meeting, as presented."

CARRIED

5. REPORTS

5.1 Campus Development Committee – Capital Projects (BLIMS)

W. Resch reviewed the briefing included in the meeting package. He advised that the organization is seeking funding for its highest priority initiative, the Centre for Community Wellness. To date, $2 million has been secured from Government to support the planning phase; however, further details regarding the allocation and timing of these funds remain pending. He further noted that MHC will continue to pursue additional resources to advance the project through the planning stages to a level of readiness for construction.

MOTION: S. Beck
"BE IT RESOLVED THAT The Board of Governors approves the BLIMS 2027-2028 Capital Projects Submission, as presented."

CARRIED

6. STRATEGY, CULTURE & EDUCATION

6.1. President's Update

K. Shufflebotham provided the following updates:

- Mintz Report
  - The Deputy Minister shared at the last meeting that this will be a phased in approach.
  - The enrollment driven component will take into account cost of programs, market demand, and government priorities. High demand programs could for example receive more funding.
- Budget 2026
  - Received $2 million dollars for planning finding for the Centre for Community wellness.
  - We had an increase to our operating grant, but we are still facing cost pressures.
- Notable external meetings and events included:
  - Medicine Hat Police Service convocation
  - Medicine Hat Women's Shelter Bread and Roses Gala
  - Meetings with Grasslands and Prairie Rose School Division Trustees
  - Meeting with City Council
- Notable internal events included:
  - Planning fairs at both Medicine Hat and Brooks campuses
  - Coffee with Executive at both Medicine Hat and Brooks campuses
  - Announced the organizational structure changes that will take place on July 1, 2026.
  - Employee Recognition event

K. Shufflebotham advised that Medicine Hat College, Lethbridge Polytechnic, University of Lethbridge & Red Crow College have signed an MOU for a relationship agreement to strengthen PSI in southern Alberta.

K. Shufflebotham also let the Board know that in futsal Medicine Hat College men's team won gold.

N. Brown provided the following updates:

- Enrollment
  - 25/26 is projected to be 2240 FLE, 26/27 is forecasted to be 2083 FLE.
  - Domestic is up 10% and International is down 16%.

- Bachelor of Social work degree
  - Part B of the submission has been distributed to independent experts for review. This external feedback will offer a critical perspective and help strengthen the final submission, which is scheduled for May 2026.
- Targeted Enrolment Expansion (TEE)
  - A new call for TEE funding is expected to be announced, with a focus on Health Care and Engineering programs.
- Leadership change in the School of Arts, Science & Educations
  - Torill Hutchinson has been appointed as Interim Dean, effective April 22, 2026. A search for a permanent Dean will be conducted.
- Sweat Ceremony
  - N. Brown and K. Shufflebotham attended a universal sweat ceremony in Stand Off, Alberta.

W. Resch advised that the four operational plans will be updated once the strategic plan refresh is completed.

6.2. Strategic Plan Refresh

The current Strategic Plan came into effect in 2020 with a 10-year horizon. A refresh was completed in 2023 to incorporate both internal and external changes, ensuring continued relevance.

Pending Board approval, updates to the Strategic Plan will take effect on July 1, 2026

W. Resch presented the proposed updates to the Strategic Plan. The process included two stakeholder engagement sessions, along with input from the Senior Leadership Team.

M. Banks indicated she would forward comments. K. Shufflebotham emphasized the importance of remaining mindful of the current government context. S. MacKenzie expressed appreciation for the progress made since the original implementation in 2020.

Any additional comments are to be forwarded to S. MacKenzie & W. Resch.

7. IN-CAMERA

7.1. IN-CAMERA WITH PRSIDENT & CEO

Guests were asked to leave at this time.

MOTION: M. Frey
"BE IT RESOLVED THAT The Board of Governors moves in-camera with President & CEO at 4:42 pm"

CARRIED

MOTION: K. Shufflebotham
"BE IT RESOLVED THAT The Board of Governors end in-camera with President & CEO at 4:56pm"

CARRIED

MOTION: C. Sisson
"BE IT RESOLVED THAT The Board of Governors approves the recommendation for the recipient of the 2025-26 MHC Honorary Applied Degree, which will be presented during the June 12, 2026, convocation ceremony, as presented."

CARRIED

7.2. IN-CAMERA WITHOUT PRESIDENT & CEO

K. Shufflebotham left the meeting.

MOTION: E. Asare
"BE IT RESOLVED THAT The Board of Governors moves in-camera without President & CEO at 4:57pm"

CARRIED

MOTION: T. Kowalchuk
"BE IT RESOLVED THAT The Board of Governors end in-camera without President & CEO at 4:59pm"

CARRIED

8. ADJOURNMENT

MOTION: M. Frey
"THAT the Board of Governors Public Board meeting of April 21, 2026, be adjourned at 4:59pm."

CARRIED

Sarah MacKenzie
Board Chair, Board of Governors

Tiffany De Luca
Executive Assistant, Board of Governors