

Medicine Hat College Board Policy

Policy #: **GEA-04 Delegation to the President and CEO**

Effective Date: May 16, 2023

Next Mandatory Review Date: May 16, 2026

Frequency of Reviews: Every 3 years



1. HIGH LEVEL STATEMENT

The Board of Governors (the Board) delegates its authority through the President and CEO to any Medicine Hat College (MHC) employee, officer, or body of the college (as defined by the Post-secondary Learning Act.)

2. PURPOSE

This policy confirms the Board's authority to delegate its powers, duties, and functions for the management and operations of MHC to the President and CEO.

3. SCOPE

This policy applies to all board members in the conduct of the Board's business related to delegation to the President and CEO.

4. PRACTICES

The Board of Governors retains authority to

- fulfill its governance role,
- review, revise, and approve the college's governance priorities,
- define the President and CEO's role, appoint the President and CEO, and evaluate the President and CEO's performance in that role,
- review and approve the yearly budget in advance of submission to the Minister,
- establish and revise board policies and processes,
- make bylaws (Section 62 of the Post-secondary Learning Act), and
- consider and pass motions in key governance areas.

The Board of Governors delegates authority to the President and CEO to

- carry out the college's plans and programs on behalf of the Board,
- establish policies and procedures for the college's management and operations,
- make decisions, take actions, and develop activities that are consistent with legislation, the Board's policies, and the college's strategic priorities,
- carry out, implement, and make decisions in relation to the relevant sections of the Post-secondary Learning Act and other relevant legislation, and
- establish an emergency leadership succession plan for the President's role.

5. RELATED INFORMATION

Post-secondary Learning Act (Section 62)

DOCUMENT HISTORY

May 2023	Policy Approved
Xxx 20xx	Reviewed – Revised Policy Approved
Xxx 20xx	Reviewed – No Changes Made