



Expense Disclosure Summary

Name Ralph Weeks **Position** President/CEO
Period Covered October 1 - December 31, 2012

Please attach supporting documentation ie: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
September 28 - October 4, 2012	Washington, DC & Calgary, AB	Post Secondary Collaborations	\$ 1,672.04	\$ 199.80	\$ 2,632.85	\$ 287.00	\$ -	\$ 60.00	\$ 4,851.69
October 25 - 26, 2012	Calgary, AB	Post Secondary Relationship Building	\$ 609.26	\$ 72.10	\$ 302.00	\$ 10.00	\$ -	\$ 10.00	\$ 1,003.36
November 22 - December 9, 2012	South Korea, Thailand, Vietnam	Recruitment/Foreign Relations	\$ 5,645.41	\$ 26.00	\$ 1,908.90	\$ 1,640.92	\$ -	\$ 374.99	\$ 9,596.22
October 1 - December 31, 2012	Medicine Hat, AB	Hospitality/PR Expenses	\$ -	\$ -	\$ -	\$ -	\$ 941.84	\$ -	\$ 941.84
October 12-14, 2012	Ottawa, AB	Post Secondary Collaboration	\$ 0.00	\$ 0.00	\$ -	\$ 19.60	\$ -	\$ (15.00)	\$ 4.60
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 7,926.71	\$ 297.90	\$ 4,843.75	\$ 1,957.52	\$ 941.84	\$ 429.99	\$ 16,397.72

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is indicated above.

Signature _____

Expense Disclosure Sheet

Name

Ralph Weeks

Date

September 28 - October 4, 2012

Position

President

Purpose

Post Secondary Collaborations

Destination

Washington, DC & Calgary, AB

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
Sept. 12, 2012	Air Canada	Airfare	Round trip flight from MH to Washington - Presidents for Entrepreneurship	1,594.59	77.45	1,672.04
Sept. 28, 2012	Taxi	Other Transportation	Taxi from Airport to Hotel - Presidents for Entrepreneurship	20.00		20.00
Sept. 29, 2012	Taxi	Other Transportation	Taxi from Hotel to Georgetown Univ. - Presidents for Entrepreneurship	18.00		18.00
Sept. 29, 2012	Taxi	Other Transportation	Taxi from Georgetown to Hotel - Presidents for Entrepreneurship	18.00		18.00
Sept. 29, 2012	Central Michel Richard	Meals	Meal in Washington - Presidents for Entrepreneurship	65.00		65.00
Oct. 1, 2012	Rasika	Meals	Meal in Washington - Presidents for Entrepreneurship	48.00		48.00
Oct. 2, 2012	Taxi	Other Transportation	Taxi from Hotel to Airport - Presidents for Entrepreneurship	20.00		20.00
Oct. 2, 2012	Mariott Hotel	Accommodation	Hotel in Washington - Presidents for Entrepreneurship	2,015.20		2,015.20
	Reimbursement fr. Ralph Weeks	Accommodation	Difference between conference/leisure rate and regular rate for Washington hotel	(645.76)		645.76
Oct. 3, 2012	Associated Cab Alta Ltd	Other Transportation	Taxi in Calgary - eCampus & Alberta Association of Colleges and Technical Institutes	38.10	1.90	40.00
Oct. 4, 2012	Delta Calgary Airport	Accommodation	Hotel in Calgary - eCampus & Alberta Association of Colleges and Technical Institutes	589.30	28.35	617.65
Oct. 4, 2012	Associated Cab Alta Ltd	Other Transportation	Taxi from mtg to airport - eCampus & Alberta Association of Colleges and Technical Institutes	31.71	1.59	33.30
Oct. 4, 2012	Associated Cab Alta Ltd	Other Transportation	Taxi from Hotel to Airport - eCampus & Alberta Association of Colleges and Technical Institutes	36.67	1.83	38.50
Oct. 4, 2012	Care Cab 24	Other Transportation	Taxi from MH Airport to Home - eCampus & Alberta Association of Colleges and Technical Institutes	11.43	0.57	12.00
Oct. 8, 2012	MHC Travel Claim	Incidentals	Overnight Incident Allowance	57.14	2.86	60.00
Oct. 8, 2012	MHC Travel Claim	Meals	Meal allowance	165.71	8.29	174.00
				Total Receipts		4,205.93

Chelsey Lybbert

From: Air Canada [confirmation@aircanada.ca]
 Sent: Wednesday, September 12, 2012 8:58 AM
 To: [Redacted]
 Subject: Air Canada - 28-Sep: Medicine Hat - Washington... (booking ref: LKY7ZA) - seat selected
 Categories: Travel

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Washington

From (per night)

\$176 CAD



St. Gregory Luxury Hotel and Suites:

★★★★★

From (per night)

\$157 CAD



Beacon Hotel and Corporate Quarters:

★★★★★

From (per night)

\$203 CAD



The Dupont Circle Hotel:

★★★★★


Why book your hotel stay at aircanada.com?

- **Lowest price** guaranteed
- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanada.com

[More Hotel Offers](#)

Hotels provided by WWTMS.

 **Want travel insurance?** Protect yourself and your family against unforeseen circumstances.

 **Need a car in Washington?** Great rates and additional Aeroplan Miles. 

 **Looking for ground transportation or attractions?**

Booking Information

Booking Reference: **LKY7ZA**

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Dr Ralph Weeks

Work: 1-403-5293801

Online Services

Manage my booking online (view/change my booking; select seats*).
Request an upgrade

Customer Care

Air Canada
 1-888-247-2262
Flight Arrivals and Departures
 1-888-422-7533

Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-In online and print my boarding pass.

* Can my booking be changed online?



Additional passenger information is required

Your current flight itinerary includes travel to a country that requires additional passenger information.

We strongly encourage you to provide this information ahead of time from the comfort of your home or office with our secure online form.

Provide passenger information

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7318 ¹	Medicine Hat (YXH) Fri 28-Sep 2012 10:50	Calgary (YYC) Fri 28-Sep 2012 11:49	0	9hr30	BEH	Tango Plus, M	
AC010	Calgary (YYC) Fri 28-Sep 2012 12:30	Toronto, Pearson Int'l (YYZ) Fri 28-Sep 2012 18:06 - Terminal 1	0		763	Tango Plus, V	☪ S _F
AC312	Toronto, Pearson Int'l (YYZ) Fri 28-Sep 2012 20:55 - Terminal 1	Washington, R Reagan National (DCA) Fri 28-Sep 2012 22:20 - Terminal A	0		E75	Tango Plus, V	
AC303	Washington, R Reagan National (DCA) Tue 02-Oct 2012 11:00 - Terminal A	Toronto, Pearson Int'l (YYZ) Tue 02-Oct 2012 12:24 - Terminal 1	0	7hr10	E75	Tango Plus, V	
AC121	Toronto, Pearson Int'l (YYZ) Tue 02-Oct 2012 14:00 - Terminal 1	Calgary (YYC) Tue 02-Oct 2012 16:10	0		320	Tango Plus, V	☪ S _F
AC7317 ¹	Calgary (YYC) Thu 04-Oct 2012 14:50	Medicine Hat (YXH) Thu 04-Oct 2012 15:44	0	0hr54	BEH	Tango Plus, Q	

☪| F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Operated by:

¹ Air Canada Express - Air Georgian

Passenger Information

1: Dr Ralph Weeks : Adult (16+), Ticket Number: 0142112247979-80

Air Canada -
Aeroplan :

Meal Preference : None

Payment Card: XXXX-XXXX-XXXX-4232

Special Needs: None

Seat Selection: AC010 14D , AC312 13C , AC303 13C , AC121 13D

Purchase Summary

Fare Summary

Passenger Type	Adult
Flight 1 - Airfare (Tango Plus)	817.00
Flight 2 - Airfare (Tango Plus)	405.00
Flight 3 - Airfare (Tango Plus)	218.00
Surcharges	39.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	33.00
U.S.A Transportation Tax	33.68
U.S Agriculture Fee	5.04
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	76.41
U.S Passenger Facility Charge	4.54
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	1.04
U.S.A Immigration User Fee	7.06
Air Travellers Security Charge (ATSC)	24.21
September 11 Security Fee	2.52
U.S. Federal Customs Fee	5.54
Total airfare and taxes before options (per passenger)	1672.04
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$1672.04

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$1672.04 (Airfare - per ticket)

Ticket number(s): 0142112247979-80

Fare Rules

Flight 1: Medicine Hat (YXH) To Washington (DCA) - Tango Plus

Flight 2: Washington (DCA) To Calgary (YYC) - Tango Plus

- **Changes:**

- Prior to day of departure - **Change fee** per transaction, per passenger, is \$150 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD/USD per direction, per passenger. Same-day flights only.
- **Same-day standby** is not permitted, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

- **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per transaction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.

- **Complimentary advance standard seat selection on Air Canada and Air Canada Express**

(operated by Jazz), subject to availability.

- Earn 100% Air Canada Status Miles for Air Canada-operated flights.

Flight 3: Calgary (YYC) To Medicine Hat (YXH) - Tango Plus

- **Changes:**
 - Prior to day of departure - **Change fee** per transaction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD/USD per direction, per passenger. Same-day flights only.
 - **Same-day standby** is not permitted, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded).
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Earn 100% Air Canada Status Miles for Air Canada-operated flights.

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Allowance and Fees

Number of bags allowed, maximum size and weight, restricted and prohibited items, sport equipment... Prepare your checked and carry-on baggage with the help of our Baggage Guide.

Carry-on Baggage:

You are entitled to 1 standard item (max. size: 9 in x 15.5 in x 21.5 in) and 1 personal item (max. size: 6 in x 13 in x 17 in). Maximum weight for each item is 22 lb. View more details.

Checked Baggage:

Please see below for details on the bags you plan on checking at the baggage counter.

Flight 1: Medicine Hat (YXH) To Washington (DCA) - Tango Plus			
Flight 2: Washington (DCA) To Calgary (YYC) - Tango Plus			
Flight 3: Calgary (YYC) To Medicine Hat (YXH) - Tango Plus			
	1st bag:	2nd bag:	3rd bag:
Air Canada Elite	Complimentary	Complimentary	Complimentary
	Max. weight per bag: 32 kg (70 lb) Max. linear dimensions per bag: 158 cm (62 in)		

Note: If you **exceed your baggage allowance** (in number, size and/or weight), please refer to our additional checked baggage policy.

Please bring your Itinerary-Receipt to the airport.

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your [flight status online](#) at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.

Travel insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Travel insurance purchased is solely and directly offered, provided and underwritten by RBC Travel Insurance Company ("RBC"). Air Canada expressly disclaims any responsibility in regard to any travel insurance purchased by the customer from RBC Insurance.

Check-in and boarding times



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TAXICAB RECEIPT

Time: _____
Date: Oct 2

Origin of trip: _____

Destination: AIRPORT

Fare: 20 Sign: _____



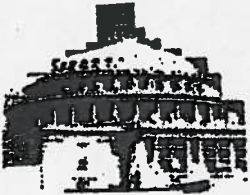
Taxi Cab Receipt

DATE: Sept 28 TIME: _____

ORIGIN _____ CAB # _____

DESTINATION: Mannett

FARE: \$ 20 SIGNATURE _____



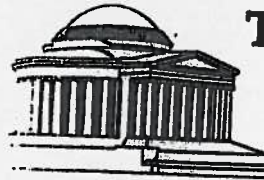
TAXICAB RECEIPT

Time: _____
Date: Sept 29

Origin of trip: GT U.

Destination: Mannett

Fare: 18 Sign: _____



TAXICAB RECEIPT

Time: _____
Date: Sept 29

Origin of trip: _____

Destination: George Town University

Fare: 18 Sign: _____

✓

3

RASIKA
633 D St., NW
Washington, DC 20004
Phone: (202) 637-1222
Fax: (202) 637-2444

Date: Oct01'12 08:31PM
Card Type: Visa/MC
Acct #: XXXXXXXXXXXX4232
Card Entry: SWIPED
Trans Type: PURCHASE
Trans Key: FIF001175297462
Auth Code: 065956
Check: 5741
Table: 12/1
Server: 109 Team 1 T

Subtotal: 48.00

Gratuity: _____

Total:
[Redacted]

I agree to pay above total
according to my card issuer
agreement.

*** Merchant Copy ***

4

GUEST FOLIO

JW Marriott® Washington, DC - 2332 Pennsylvania Avenue NW, Washington, District of Columbia, 20004 • 202.393.2000

JW MARRIOTT
WASHINGTON DC



841 WEEKS/RALPH

Room Name Rate Depart Time ACCT#
 VK 889.00 10/02/12 12:00 1191
 Type Arrive Time
 31 09/28/12 00:07

Room Clerk Address Payment

MRW#: XXXXX6987

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
------	-----------	---------	---------	-------------

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
09/28	ROOM	841, 1		299.00
09/28	ROOMTX	841, 1		43.36
09/29	TELECOMM	WFB DAY		12.95
09/29	TELEC TX	WFB DAY		.78
09/29	ROOM	841, 1		299.00
09/29	ROOMTX	841, 1		43.36
09/30	ROOM	841, 1		569.00
09/30	ROOMTX	841, 1		82.51
09/30	TELECOMM	WFB DAY		12.95
09/30	TELEC TX	WFB DAY		.78
10/01	ROOM	841, 1		569.00
10/01	ROOMTX	841, 1		82.51
10/02	VS CARD			

\$2015.20

CURRENT BALANCE .00

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
09/28	ROOM&TAX	EXP. REPORT SUMMARY		342.36
09/29	TELECOMM			12.95
	TELEC TX			.78
	ROOM&TAX			342.36
09/30	ROOM&TAX			651.51
	TELECOMM			12.95
	TELEC TX			.78
10/01	ROOM&TAX			651.51

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
 CLYBBERT@MHC.AB.CA
 SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement for updated activity.

For questions regarding this folio, please call Marriott Business Services toll free 866.435.7627.

To secure your next stay, go to jwmarriott.com



ASSOCIATED CAB ALTA LTD
387 - 41 AVE NE (403) 298-1111
INSIST ON THE PROFESSIONALS

DATE: 2812/18/03
PICK-UP TIME: 11:20
DROP-OFF TIME: 11:48
TRIP ID: 0
LOCATION: 873888-45824183787
CAR NUMBER: 8138
CARD TYPE: VISA S
CARD: *****4232
EXPIRY: **/**
AUTH: AP888484

FARE (\$): 48.00
EXTRA (\$): 0.00
SUBTTL (\$): 48.00

TIP (\$): _____

TOTAL (\$): _____

SIGNATURE: _____

FOR ONLINE TAXI BOOKINGS VISIT
OUR WEBSITE@WWW.ASSOCIATEDCAB.CA

CUSTOMER'S COPY

5



DELTA

CALGARY AIRPORT

2001 Airport Road N.E., Calgary, Alberta, T2E 6Z8
Tel: 403-291-2600 Fax: 403-250-6121

Dr Ralph Weeks
299 College Drive S.E.
Medicine Hat AB T1A 3Y6
Canada

Room: 603
Folio: 313566
Cashier: 29
Arrival: 10-02-12
Departure: 10-04-12

Date	Description	Additional Information	Charges	Credits
10-02-12	Room Charge		269.00	
10-02-12	Room Destination Marketing Fee		8.07	
10-02-12	Room Tourism Levy		11.08	
10-02-12	Room GST		13.85	
10-03-12	Compass Restaurant - Breakfast	CHECK# 0012462	13.65	
10-03-12	Room Charge		269.00	
10-03-12	Room Destination Marketing Fee		8.07	
10-03-12	Room Tourism Levy		11.08	
10-03-12	Room GST		13.85	
10-04-12	Visa	XXXXXXXXXXXX4232	XX/XX	617.65

Total	617.65	617.65
Balance Due	0.00	CDN

GST Summary	
Registration No:	846543619
Room	27.70
F&B	0.65
Other	0.00
Total	28.35

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

10

ASSOCIATED CAB ALTA LTD
387 - 41 AVE NE (483) 299-1111
INSIST ON THE PROFESSIONALS

DATE: 2012/10/04
PICK UP TIME: 12:32
DROP OFF TIME: 12:54
TRIP ID: 8
LOCATION: 873888-45824183787
CAR NUMBER: 8585
CARD TYPE: VISA S
CARD: *****4232
EXPIRY: **/**
AUTH: AP054174

FARE (\$) 33.30
EXTRA (\$) 0.00
SUBTTL (\$) 33.30

TIP (\$) _____

TOTAL (\$) _____

SIGNATURE: _____

FOR ONLINE TAXI BOOKINGS VISIT
OUR WEBSITE@WWW ASSOCIATEDCAB CA

CUSTOMER'S COPY

9

ASSOCIATED CAB ALTA LTD
387 - 41 AVE NE (483) 299-1111
INSIST ON THE PROFESSIONALS

DATE: 2012/10/04
PICK UP TIME: 07:01
DROP OFF TIME: 07:34
TRIP ID: 8
LOCATION: 873888-45824183787
CAR NUMBER: 1290
CARD TYPE: VISA S
CARD: *****4232
EXPIRY: **/**
AUTH: AP052155

FARE (\$) 38.58
EXTRA (\$) 0.88
SUBTTL (\$) 38.58

TIP (\$) _____

TOTAL (\$) _____

SIGNATURE: _____

FOR ONLINE TAXI BOOKINGS VISIT
OUR WEBSITE@WWW ASSOCIATEDCAB CA

CUSTOMER'S COPY

6

CARE CAB 24
232 MAPLE AVE SE
MEDICINE HAT, AB T1A 3A4
(483) 529-1492
98994355727
CARE-CABS 44

TERM ID: 468V0487 BATCH: 030
SHIFT: 002

Sale

INVT: 000000009
VISA Chip
SEQ#: 030001001009

Application Label: VISA CREDIT
AID: A0000000031010
TVR:00 00 00 00 00
TSI:FB 00

*****4232

Total: CAD\$ 12.00

APPROVED 064326
001/00

NO SIGNATURE REQUIRED

04-Oct-12 15:55:45

MERCHANT COPY
THANK YOU

1

Central Michel Richard
1001 Pennsylvania Ave. NW
Washington, DC

Server: Frank DOB: 09/29/2012
09:39 PM 09/29/2012
Table 36/1 7/70028

VISA 6291496
Card #XXXXXXXXXX4232
Magnetic card present: WEEKS RALPH
Approval: 035132

Amount: 65.00

+ CC Tip: _____

RESTAURANTS COPY



MEDICINE HAT COLLEGE

TRAVEL CLAIM

(To be submitted upon return from travelling)

Claimant:

Name
Address

Ralph Weeks

Meeting/Conference:

Name

Presidents for Entrepreneurship & eCampus/Council of President
(if you use an acronym please also indicate long form)

Location

Washington, D.C. and Calgary

(Address only necessary if claimant is not an employee or if you want cheque mailed to an address other than your residence)

DAYS INVOLVED:

Departure date: (month/day/year)

09/28/12

Time:

10:50

AM / PM

Return date: (month/day/year)

10/4/12

Time:

3:45

AM / PM
(circle one)

Total Number of Days:

7

EXPENSES:

Meals

Breakfast

2 @ 10.00 = 20.

Lunch

_____ @ 12.00 = _____

Dinner

1 @ 22.00 = 22.00

Full Per diem

3 @ 44.00 = 132.00

Overnight incidental

(requires 24 hour stay)

6 @ 10.00 = 60.00

Hotel

(Attach invoice)

Hospitality Allowance

(In-lieu of hotel)

_____ @ 20.00 = _____

Miscellaneous

(Specify)

FOR OFFICE USE ONLY

Amount

GST

TRANSPORTATION:

Own Car

_____ @ 0.44 = _____
(kilometres)

College Car

(Attach gas receipts)

Rental Car

(Attach invoice & gas receipts)

Air Fare

(Attach Air Line Ticket or invoice)

Taxi, buses, parking, road tolls: (specify)

(Less than \$10 receipt is not required)

P 20 x 2.

M 18 x 2.

76.00

P 310.00

TOTAL EXPENSE

Less - Advance

(if applicable)

INVOICE TOTAL

P 810.00

Date

Oct 8, 2012

REQUEST BY:

(Signature)

DEPT. CODE

1-1200-9240

DEPT. APPROVAL:

(Signature)

FINANCE:

FOR OFFICE USE ONLY		VENDOR NUMBER		CONTROL #
GL CODE	AMOUNT	GST	TOTAL	02- 29592

2012 OCT 22 11:38

(19)

Chelsey Lybbert

From: Air Canada [confirmation@aircanada.ca]
Sent: Wednesday, October 17, 2012 1:28 PM
To: [Redacted]
Subject: Air Canada - 25-Oct: Medicine Hat - Calgary (booking ref: K47C4R)

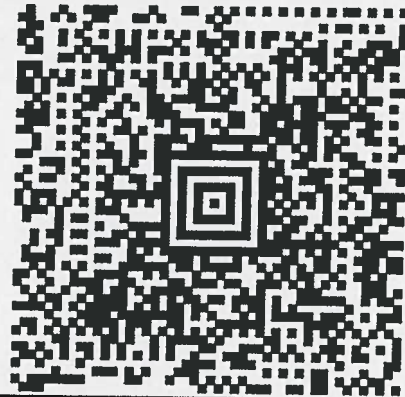
***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 




Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Calgary

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com? <ul style="list-style-type: none"> ▪ Lowest price guaranteed ▪ Great choice of hotels ▪ Aeroplane Mile offer exclusive to aircanada.com
\$102 CAD	\$149 CAD	\$287 CAD	
			
Travelodge Hotel Calgary Airport: ★★★★★	Coast Plaza Hotel & Conference Centre: ★★★★★	Hotel Arts: ★★★★★	

Hotels provided by WWTMS.

 **Want travel insurance?** Protect yourself and your family against unforeseen circumstances.

 **Need a car in Calgary?** Great rates and additional Aeroplane Miles. 

 **Looking for ground transportation or attractions?**

Booking Information

Booking Reference: K47C4R	Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
Electronic Ticketing confirmed. This is your official Itinerary/receipt. Main Contact: Dr Ralph Weeks	
Work: 1-403-5293801	
Online Services	

Manage my booking online (view/change my booking; select seats*).
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7320 ¹	Medicine Hat (YXH) Thu 25-Oct 2012 16:05	Calgary (YYC) Thu 25-Oct 2012 17:04	0	0hr59	BEH	Tango Plus, H	
AC7315 ¹	Calgary (YYC) Fri 26-Oct 2012 09:35	Medicine Hat (YXH) Fri 26-Oct 2012 10:29	0	0hr54	BEH	Tango Plus, Q	

Operated by:

¹ Air Canada Express - Air Georgian

Passenger Information

1: Dr Ralph Weeks : Adult (16+), Ticket Number: 0142113520850			
Air Canada - Aeroplan :		Meal Preference :	None
Payment Card:	xxxx-xxxx-xxxx-4232	Special Needs:	None
Seat Selection:	None		

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango Plus</u>	299.00
Return Flight - <u>Tango Plus</u>	218.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	29.01
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	609.26
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$609.26

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$609.26 (Airfare - per ticket)

Ticket number(s): 0142113520850

enRoute City Guide

Calgary trip (4)

DAG 95 TAXI
95 ROSS GLEN RD SE T1B2H8
MEDICINE HAT AB
21264203

|||| PURCHASE ||||

10-25-2012 15:02:20
Acct #4232 C
Exp Date ''/'' Card Type VI
Name: RALPH WEEKS
A000000031010 VISA CREDIT

Trace # 620067
FV2126420301
Inv. # 2614
Auth # 066604 RRN 001001203

Total \$12.00

(00) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

Calgary
Trip 8

ASSOCIATED CAB ALTA LTD
387 - 41 AVE NE (483) 299-1111
INSIST ON THE PROFESSIONALS

DATE: 2012/10/25
PICK-UP TIME: 17:57
DROP-OFF TIME: 18:25
TRIP ID: 0
LOCATION: 073000-45024103707
CAR NUMBER: 0989
CARD TYPE: VISA S
CARD: *****4232
EXPIRY: **/**
AUTH: AP886439

FARE (\$): 45.00
EXTRA (\$): 0.00
SUBTTL (\$): 45.00

TIP (\$) :

TOTAL (\$) :

SIGNATURE:

FOR ONLINE TAXI BOOKINGS VISIT
OUR WEBSITE@WWW ASSOCIATEDCAB CA

CUSTOMER'S COPY



DELTA

CALGARY AIRPORT

2001 Airport Road N.E., Calgary, Alberta, T2E 6Z8
 Tel: 403-291-2600 Fax: 403-250-6121

Dr Ralph Weeks
 299 College Drive S.E.
 Medicine Hat AB T1A 3Y6
 Canada

Room: 419
 Folio: 318030
 Cashier: 48
 Arrival: 10-25-12
 Departure: 10-26-12

Date	Description	Additional Information	Charges	Credits
10-25-12	Room Charge		269.00	
10-25-12	Room Destination Marketing Fee		8.07	
10-25-12	Room Tourism Levy		11.08	
10-25-12	Room GST		13.85	
10-26-12	Visa	XXXXXXXXXXXX4232	XX/XX	302.00
Total			302.00	302.00
Balance Due			0.00	0.00

GST Summary	
Registration No:	846543619
Room	13.85
F&B	0.00
Other	0.00
Total	13.85

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Calgary
trip (5)

CARE CABS LTD
822 SPRUCE WAY T1B3M6
MEDICINE HAT AB
22272757
GH2227275701

PURCHASE

10-26-2012 . 11:22:16

Acct # *****4232 C

Exp Date **/** Card Type VI

Name: WEEKS/RALPH

A0000000031010 VISA CREDIT

Trace # 101

Inv. # 105

Auth # 065450 RRR 001001196

Purchase \$11.10

Tip \$4.00

Total \$15.10

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records
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Expense Disclosure Sheet

Name Ralph Weeks **Date** November 22 - December 9, 2012
Position President **Purpose** Recruitment/Foreign Relations **Destination** South Korea, Thailand, Vietnam

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
Sept. 27, 2012	Air Canada	Airfare	Return airfare MH to Seoul	3,987.02	190.35	4,177.37
Oct. 4, 2012	Korean Air	Airfare	Flight from HCMC to Seoul	716.12		716.12
Oct. 31, 2012	Skyland Travel	Airfare	Flight from Bangkok to HCMC	169.66		169.66
Nov. 2, 2012	Expedia.ca	Accommodation	Nov. 22 Hotel in Vancouver	94.40	4.21	98.61
Nov. 4, 2012	Hotels.com	Accommodation	Nov. 24 - 29 Hotel in Seoul	970.90		970.90
Nov. 22, 2012	Care Cabs	Other Transportation	Taxi - no receipt	11.43	0.57	12.00
Nov. 22, 2012	Kimber Cabs Ltd.	Other Transportation	Taxi	13.33	0.67	14.00
Oct. 30, 2012	Hotels.com	Accommodation	Nov. 30 - Dec. 4 Hotel in Bangkok	475.61		475.61
Nov. 2, 2012	Hotels.com	Accommodation	Dec. 5 - 7 Hotel in HCMC	254.16		254.16
Oct. 26, 2012	Hotels.com	Accommodation	Dec. 8 Hotel in Seoul	109.62		109.62
Nov. 15, 2012	Thai Airways	Airfare	Flight in Bangkok	236.71		236.71
Sept. 29, 2012	China Southern Air	Airfare	Flight from Seoul to Bangkok	345.55		345.55
Dec. 9, 2012	MHC Travel Claim	Meals	Meals Allowance	1,562.77	78.15	1,640.92
Dec. 9, 2012	MHC Travel Claim	Incidentals	Overnight Incidentals	357.13	17.86	374.99
				Total Receipts		9,596.22

International Travel Itinerary

Page 1

South Korea, Vietnam and Thailand

Ralph Weeks

Thailand Cell: ()

Korea Cell:

November 22, 2012 - December 9, 2012

Thursday	Nov. 22, 2012	Flight	CANADA	Hotel
Reservation Code: CUCKTL				
Airline Res. Code: QDUHAZ (AC)				
11:10 AM		AC 7318	Depart Medicine Hat	Hampton Inn and Suites
12:09 PM			Arrive in Calgary	8811 Bridgeport Road, Richmond
1:10 PM		AC 0215	Depart Calgary	Tel: 604-232-5505
1:40 PM			Arrive in Vancouver	Confirmation: 81351075
Friday	Nov. 23, 2012	Flight		Location
1:10 PM		AC 0063	Depart Vancouver	
Saturday	Nov. 24, 2012		KOREA	Hotel
4:25 PM			Arrive in Seoul	IP Boutique Hotel
				737-32 Hannam-dong, Yongsan-gu
				Tel: 82-237-028000
				Confirmation: 110641896571
Sunday	Nov. 25, 2012		KOREA	Location
Monday	Nov. 26, 2012		KOREA	Location
10:00 AM			Albert and Walter	Korea University
			Tel: 82-10-6623-4142	Office of International Affairs (see map)
1:30 PM			Bo Myung Kim	Hankuk University
			Tel: 82-2-2173-2067	270 Imun-dong Dongdaemun-gu
3:00 PM			Dean and Managers	Kyung Hee University
			Tel: 82-2-961-0031	26 Kyunghee-daero, Dongdaemun-gu
				3rd FL of Maing Bldg (#304) map #28
Tuesday	Nov. 27, 2012		KOREA	Location
10:00 AM			David and Dr. Chung (President)	Hansung University
			Tel: 82-2-760-4266	389 Samseon-dong, 3-ga Seongbuk-gu
				David will pick you up at the hotel
Wednesday	Nov. 28, 2012		KOREA	Location
10:00 AM			Contact	Hanyang University
			Tel	UNCOFNIRMED
2:30 PM			Jiyoung Choi	Dankook University
			Tel: 82-31-8005-2103	152 Jukjeon-ro Suji-gu, Yongin-si
Thursday	Nov. 29, 2012		KOREA	Location
11:00 AM			Jaesam Lim	Soonchunhyang University
			Tel: 82-41-430-1693	22 Soonchunhyang -ro Sinchnag-myeon
			Meet SCH President at 11	**Please call when you arrive to SCH
12:00 PM			Lunch	Campus **
			Practical Discussion	

Campus Tour
International Travel Itinerary
 South Korea, Vietnam and Thailand
 Ralph Weeks

November 22, 2012 - December 9, 2012

Friday	Nov. 30, 2012	Flight	THAILAND	Hotel
--------	---------------	--------	----------	-------

Booking #: 13323249
 9:40 AM China S. 340 Depart Seoul Royal President Bangkok
 12:25 PM Arrive in Guangzhou 43 Sukhumvit Soi 15
 3:55 PM China S. 363 Depart Guangzhou Tel: 662-253-9451
 5:55 PM Arrive in Bangkok Confirmation: 110921056711

Saturday	Dec. 1, 2012		THAILAND	Location
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Sunday	Dec. 2, 2012		THAILAND	Location
--------	--------------	--	----------	----------

Monday	Dec. 3, 2012		THAILAND	Location
--------	--------------	--	----------	----------

10:00 AM Ratchanee SWU
 Tel: 0-2260-3637 Sukhumvit 23

Tuesday	Dec. 4, 2012	Flight	THAILAND	Location
---------	--------------	--------	----------	----------

Booking #: Q8G4VK
 7:05 AM TG 040 Depart Bangkok
 8:00 AM Arrive in Khon Kaen
 ??? Pongphan Sathatip Khon Kaen University
 Celi: 66-86-646-1188 123 Faculty of Management
 4:25 PM TG 043 Depart Khon Kaen
 5:25 PM Arrive in Bangkok

Wednesday	Dec. 5, 2012	Flight	VIETNAM	Hotel
-----------	--------------	--------	---------	-------

Reservation Code: KKVOFL Royal Hotel Saigon
Airline Reservation Code: AYWXRA (VN) 133 Nguyen Hue Ave. District 1
 2:20 PM VN 604 Depart Bangkok Tel: 84-83-822-5914
 3:50 PM Arrive in Ho Chi Minh City Confirmation: 110945310941

Thursday	Dec. 6, 2012		VIETNAM	Location
----------	--------------	--	---------	----------

Friday	Dec. 7, 2012		VIETNAM	Location
--------	--------------	--	---------	----------

Saturday	Dec. 8, 2012	Flight	KOREA	Hotel
----------	--------------	--------	-------	-------

Booking #: 151163905737 IP Boutique Hotel
 1:00 PM Korean Air 682 Depart Ho Chi Minh City 737-32 Hannam-dong, Yongsan-gu
 8:05 PM Arrive in Seoul Tel: 82-23-702-8000
 Confirmation: 110891214033

International Travel Itinerary

Page 3

South Korea, Vietnam and Thailand

Ralph Weeks

November 22, 2012 - December 9, 2012

Sunday	Dec. 9, 2012	Flight	CANADA	Location
--------	--------------	--------	--------	----------

Reservation Code: CUCKTL

Airline Res. Code: QDUHAZ (AC)

5:55 PM	AC 0064	Depart Seoul
10:55 AM		Arrive in Vancouver
1:10 PM	AC 0214	Depart Vancouver
3:33 PM		Arrive in Calgary

2

22 NOV 2012 ▶ 09 DEC 2012 TRIP TO CALGARY INTL AB, CANADA

PREPARED FOR
WEEKS/DONALD RALPH DR



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TAD@SKYLAND.CA

RESERVATION CODE CUCKTL
AIRLINE RESERVATION CODE QDUHAZ (AC)

✈ DEPARTURE: THURSDAY 22 NOV Please verify flight times prior to departure

AIR CANADA AC 7318 Operated by: AIR CANADA EXPRESS - AIR GEORGIAN Duration: 00hr(s) :59min(s)	YXH MEDICINE HAT AL, CANADA	YYC ▶ CALGARY INTL AB, CANADA	Aircraft: BEECHCRAFT 1900D SERIES TURBOPROP
	Departing At: 11:10am Terminal: Not Available	Arriving At: 12:09pm Terminal: Not Available	Distance (in Miles): 0164 Stop(s): 0

Passenger Name:	Seats:	Class:	Status:	Frequent Flyer #:	Meals:
» WEEKS/DONALD RALPH DR	Check-In Required	Economy	Confirmed	112017892 / AIR CANADA	

✈ DEPARTURE: THURSDAY 22 NOV Please verify flight times prior to departure

AIR CANADA AC 0215 Duration: 01hr(s) :30min(s)	YYC CALGARY INTL AB, CANADA	YVR ▶ VANCOUVER BC, CANADA	Aircraft: EMBRAER EMB E90 JET
	Departing At: 1:10pm Terminal: Not Available	Arriving At: 1:40pm Terminal: MAIN TERMINAL	Distance (in Miles): 0427 Stop(s): 0

Passenger Name:	Seats:	Class:	Status:	Frequent Flyer #:	Meals:
» WEEKS/DONALD RALPH DR	Check-In Required	EXECUTIVE_CLASS	Confirmed	112017892 / AIR CANADA	Snack

✈ DEPARTURE: FRIDAY 23 NOV ▶ ARRIVAL: SATURDAY 24 NOV
Please verify flight times prior to departure

AIR CANADA AC 0063 Duration: 11hr(s) :35min(s)	YVR VANCOUVER BC, CANADA	ICN ▶ SEOUL INCHEON INT, KOREA REPUBLIC	Aircraft: BOEING 767 JET
	Departing At: 11:50am (Fri, Nov 23) Terminal: MAIN TERMINAL	Arriving At: 4:25pm (Sat, Nov 24) Terminal: Not Available	Distance (in Miles): 5088 Stop(s): 0

Passenger Name:	Seats:	Class:	Status:	Frequent Flyer #:	Meals:
» WEEKS/DONALD RALPH DR	Check-In Required	EXECUTIVE_CLASS	Confirmed	112017892 / AIR CANADA	Lunch, Served



DEPARTURE: SUNDAY 09 DEC Please verify flight times prior to departure

AIR CANADA AC 0064 Duration: 10hr(s) :00min(s)	ICN SEOUL INCHEON INT, KOREA REPUBLIC	YVR VANCOUVER BC, CANADA	Aircraft: BOEING 767 JET Distance (in Miles): 5088
	Departing At: 5:55pm Terminal: Not Available	Arriving At: 10:55am Terminal: MAIN TERMINAL	Stop(s): 0

Passenger Name:	Seats:	Class:	Status:	Frequent Flyer #:	Meals:
» WEEKS/DONALD RALPH DR	Check-In Required	EXECUTIVE_CLASS	Confirmed	112017892 / AIR CANADA	Breakfast, Served



DEPARTURE: SUNDAY 09 DEC Please verify flight times prior to departure

AIR CANADA AC 0214 Duration: 01hr(s) :23min(s)	YVR VANCOUVER BC, CANADA	YYC CALGARY INTL AB, CANADA	Aircraft: EMBRAER EMB E90 JET Distance (in Miles): 0427
	Departing At: 1:10pm Terminal: MAIN TERMINAL	Arriving At: 3:33pm Terminal: Not Available	Stop(s): 0

Passenger Name:	Seats:	Class:	Status:	Frequent Flyer #:	Meals:
» WEEKS/DONALD RALPH DR	Check-In Required	EXECUTIVE_CLASS	Confirmed	112017892 / AIR CANADA	Snack

Notes

AIR FARE CAD3807.00 TAX CAD370.37 TOTAL CAD4177.37

TICKET IS NON REFUNDABLE AFTER ISSUED TICKET
CHANGES ARE SUBJECT TO FEE AND CONDITIONS.

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Seoul [\(Change name\)](#)

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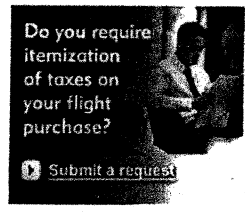
BOOKED ITEMS	Cost	Status	Options
Flight: Ho Chi Minh City -- Seoul	C\$2,148.36	Booked	

ADD A HOTEL NOW

from	from	from
C\$472	C\$265	C\$212
per night	per night	per night

Your best price, guaranteed!
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QUESTIONS?
Use the [itinerary assistance e-mail form](#).

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A valid [passport](#) is required for international travel. When children are travelling, additional documentation may also be necessary. It is your responsibility to meet entry requirements for the countries you are travelling to and connecting through.

Booked items

Flight: Ho Chi Minh City to Seoul [back to top](#)

Use the airline confirmation code for check-in with the airline.

Expedia.ca itinerary number: 151163905737 Main contact: Russel John Boris
 Airline ticket number(s): In process [i](#) Preferred phone: 1 4035807574
 Korean Air confirmation code: ESMBNI

Traveller and cost summary

Russel Boris	Adult	Add Frequent Flyer number(s)	C\$698.00
Brent Hernandez	Adult	Add Frequent Flyer number(s)	C\$698.00
Donald Weeks	Adult	Add Frequent Flyer number(s)	C\$698.00
Taxes & Fees			C\$54.36
Total			C\$2,148.36

13=716.12

Flight tickets will be charged to your credit card by the airline. Separate charges will appear for each ticket purchased. All other parts of your trip (including booking fees and insurance) will be charged by Expedia.ca.

Flight summary

📅 **Sat 8 Dec 2012**

Ho Chi Minh City (SGN) to Seoul (ICN) 3,578 km (2,223 mi) **KOREAN AIR**
 Depart 1:00 pm Arrive 8:05 pm Duration: 5hr 5mn Flight: 682
 Terminal 2

Business Class (Seat assignments upon check-in [i](#) [More Information](#)), Breakfast, BOEING 737-800 (WINGLETS) PASSENGER

Total distance: 3,578 km (2,223 mi) Total duration: 5hr 5mn

Additional airline fees may apply at check-in

Fees may be charged by airlines for services such as preferred seat selection and baggage handling. Please note that fees are determined by the airline you check in with and may change at anytime.
[See fees.](#)

Tip: You may be denied boarding unless you check-in for each flight at least 90 minutes prior to departure.

Travel insurance summary

You have opted not to purchase Trip Cancellation Coverage.

Travel documents

- For travel outside Canada, most countries require a passport valid for at least six months beyond your return date. In addition, depending on your passport's country of issue and the country you are visiting, you may also need a visa and/or medical inoculations.



Medicine Hat College
 299 College Drive SE
 Medicine Hat, AB T1A 3Y6

Invoice No. : 1079652
 Invoice Date : 31-Oct-2012
 Travel Consultant : Manju
 Group No :
 Page No : 1

Air Reservation

Vendor : Vietnam Airlines Confirmation No. : KKVOFL
 Booking Status : Confirmed No. of Passengers : 2
 Start Date : 05-Dec-2012 End Date : 05-Dec-2012
 Passengers :

Weeks/Donald Ralph Tkt # :2527394411 Tkt Amt.: 156.53
 Tkt # :2527394412 Tkt Amt.: 156.53

Flights

Vietnam Airlines Wed 05 Dec Depart Bangkok (BKK) 2:20 PM
 Flight 0604 Wed 05 Dec Arrive Ho Chi Minh (SGN) 3:50 PM
 Aircraft Type : 321 Meal : Refreshment
 Flight Duration: 1 hour and 30 minutes Mileage : 454
 Locator : DCVN*AYWXRA

Weeks/Donald Ralph Class : Economy Status : HRS
 Seat No. : 10C
 Class : Economy Status : HRS
 Seat No. : 10D

	Base	GST/HST	Other Tax	Total
Reservation Amount	190.00	0.00	123.06	313.06
This Invoice Amount	190.00	0.00	123.06	313.06
Prior Invoiced Amount	0.00	0.00	0.00	0.00
Balance	0.00	0.00	0.00	0.00

Agency Fee

Vendor : Skyland Travel Service Fee Confirmation No. : KKVOFL
 No. of Passengers : 2
 Passengers : Weeks/Donald Ralph

Service Fee

Skyland Travel Service Fee
 Description : Agency Processing Fee

	Base	GST/HST	Other Tax	Total
Reservation Amount	25.00	1.25	0.00	26.25
This Invoice Amount	25.00	1.25	0.00	26.25
Prior Invoiced Amount	0.00	0.00	0.00	0.00
Balance	0.00	0.00	0.00	0.00

		<u>Base</u>	<u>GST/HST</u>		<u>Tax</u>	<u>Total</u>
Reservation Totals	\$	215.00	\$ 1.25	\$	123.06	\$ 339.31
Prior Invoiced Totals	\$	0.00	\$ 0.00	\$	0.00	\$ 0.00
This Invoice Totals	\$	215.00	\$ 1.25	\$	123.06	\$ 339.31
					Payment due: \$	339.31

Given the implementation of Canada's passenger protection program (no fly list), passengers are advised to check in early and have proper ID including exact name matching on documents and tickets. Please refer to <http://passengerprotect.gc.ca/identity.html>

New identity screening regulations for Canadian domestic flights. Please refer to <http://passengerprotect.gc.ca/identity.html> for changes to ID requirements for youths 12-17 years.

Tickets, whether regular or electronic tickets, MUST be presented at time of check in along with valid identification (passport).

-IMPORTANT FARE INFORMATION-

*An Escapes.ca processing fee of \$50.00 plus HST per ticket will be in addition to the applicable airline and/or consolidator fees that apply to your air reservation for changes and/or cancellations.

Tickets are non-refundable. Change may be permitted as per each airlines rules and regulations. Change penalties apply. Any changes must be made in advance of the original flight date(s).

Recommended check-in time is at least 90 minutes prior to departure for domestic flights and 3 hours for US and International flights. After you check-in you must be available at the boarding gate at least 30 minutes prior to departure or you may be denied boarding. Gate assignments and departure/arrival information are subject to change, please check the monitors at the airport.

Please reconfirm your flight times by calling the appropriate airline at least 24 hours prior to departure. Airline telephone numbers can be found on our website using the address below. http://www.escapes.ca/index.cfm?fuseaction=tt_airlinenumbers.

NOTE: Flight times are subject to change without notice due to various reasons. It is the responsibility of the passenger(s) to reconfirm all flight times prior to departure.

Thank you for booking with Escapes.ca

Travel insurance has been offered and has been DECLINED by the passenger and/or passengers.

The travel services you purchased are under strict cancellation and change penalties. If for any reason you are unable to travel you may lose 100% of the value of your trip. In order to protect you from the loss of your purchase, we highly recommended travel insurance.

If you already have insurance coverage, we recommend that you double check this coverage and make sure it is sufficient.

isty Parker

From: Expedia.ca [caenmail@expediamail.com]
Sent: Friday, November 02, 2012 9:53 AM
To:
Subject: Expedia travel confirmation - Hampton Inn - by Hilton Vancouver Airport Hotel, Richmond - 22 Nov 2012 - (Itin# 151862227291)

Travel Confirmation

Thank you for booking your trip with Expedia.ca.

If you have not received information about travel insurance, or have questions about your coverage, contact us at 1-888-EXPEDIA (1-888-397-3342) or from outside North America at +1-613-780-1386. Please note that insurance coverage must be purchased within 5 days of your travel purchase.

Remember that you can always [view your itinerary online](#) for the most up-to-date information.

<input type="checkbox"/> Hotel: Hampton Inn - by Hilton Vancouver Airport Hotel		Total room cost: C\$84.15 /night
Room reservation: Donald Ralph Weeks - 1 adult		Taxes & fees: C\$14.46
Hampton Inn - by Hilton Vancouver Airport Hotel 8811 Bridgeport Rd Richmond, BC V6X1R9 Phone: 1 (604) 232-5505		Lodging total: C\$98.61
Check in: 22/11/12	Check out: 23/11/12	Nights: 1
<u>Hotel Rules and Regulations.</u>		

Special requests

Hotel: Hampton Inn - by Hilton Vancouver Airport Hotel
Room: King standard non smoking - Non-Refundable
Non-smoking/Smoking: Non-Smoking
Room type: 1 KING BED

[View your itinerary](#) for complete and up-to-date trip details, or to make changes online.

Customer Support

Itinerary number: 151862227291

If you have questions about your reservation, fill out our [itinerary assistance form](#). We'll respond within 24 hours. For immediate assistance call Expedia.ca at 1(888) EXPEDIA (1-888-397-3342) / (+1-613-780-1386) and have the itinerary number ready.

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<input type="checkbox"/> Economy	
<input type="checkbox"/> Midsize	


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Travel Industry Council of Ontario

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(EMID: ETM_PC_04_2)(MD: 20121102095248)(ETID: 614149)

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- [Attach booking to different account](#)

Reservation details



IP Boutique Hotel, Itaewon

4 stars

4.2 / 5 198 ratings

737-32 Hannam-dong

Yongsan-gu

Seoul

140-893

KR

Summary & Room Charges

You are receiving this special offer: **Every 5th Night Free**

Check in:

Saturday, November 24, 2012

Check out:

Friday, November 30, 2012

Duration:

6 nights

Room type:

Standard superior room

Total rooms:

2

Room 1

[Cancel this room](#)

[View and print a receipt](#)

Standard superior room

Number of nights:

6 nights

Number of guests:

Russel Boris, 1 adult

Preferences*:

Non Smoking, Queen Bed

Nightly charges:

C\$175.19

Saturday, November 24, 2012

C\$156.80

Sunday, November 25, 2012

C\$156.80

Monday, November 26, 2012

C\$156.80

Tuesday, November 27, 2012

C\$0.00

Wednesday, November 28, 2012

C\$156.80

Thursday, November 29, 2012

Room 2

[Cancel this room](#)

[View and print a receipt](#)

Standard superior room

Number of nights:

6 nights

Number of guests:

Donald Ralph Weeks, 1 adult

Preferences**:

Non Smoking, Queen Bed

Nightly charges:

C\$175.19

Saturday, November 24, 2012

C\$156.80

Sunday, November 25, 2012

C\$156.80

Monday, November 26, 2012

C\$156.80

Tuesday, November 27, 2012

C\$0.00

Wednesday, November 28, 2012

C\$156.80

Thursday, November 29, 2012

C\$337.02

Taxes & fees

C\$1,941.80 / 2 = 970.90

Total:

STATEMENT DATE: 2012/12/20
 AGENT NAME: MEDICINE HAT COLLEGE
 CORPORATE BILL: DETAIL - NOT TO BE USED FOR PAYMENT REMITTANCE
 CARD HOLDER NAME: WEEKS RALPH

TRAN DT	MERCH NAME	MERCH CITY	PRV	AMOUNT	NAT. TAX	FRGN CUR
① 11/20/12	CRAVE PUB	MEDICINE HA	AB	\$65.81	\$3.13	\$.00
1 12000 9240				\$.00	\$.00	\$.00
② 11/22/12	CARE CABS - SHAWN UN	MEDICINE HA	AB	\$12.00	\$.57	\$.00
1 12000 9240				\$.00	\$.00	\$.00
③ 11/22/12	KIMBER CABS LTD.	RICHMOND	BC	\$14.00	\$1.50	\$.00
1 12000 9240				\$.00	\$.00	\$.00
④ 12/10/12	FRESH	MEDICINE HA	AB	\$558.60	\$26.60	\$.00
1 12000 9240				\$.00	\$.00	\$.00
⑤ 12/18/12	MARIO'S	MEDICINE HA	AB	\$126.88	\$6.04	\$.00
1 12000 9240				\$.00	\$.00	\$.00

Missing Receipts

CARDHOLDER APPROVAL

DATE

Jan 2, 2013

MANAGEMENT APPROVAL

DATE

- ① Foundation AGM
- ② Cab to MH airport for International travel
- ③ Cab in Vancouver for International travel
- ④ Flowers (centrepieces) for President's Christmas reception
- ⑤ Executive Office Christmas Lunch

(3)

PRESS FIRMLY
AUTH. NO.

CAR NO.	DRIVER ID NO.	MONTH	DAY	YEAR
		11	22	12

CUSTOMER COPY

INCOMPLETE CHARGES WILL BE RETURNED

DESCRIPTION	AMOUNT
FARE	14.00
TIP	
TOTAL	14.00

HST # R130324882

ICINE HAT COLLEGE

BER CABS 17

HST INCLUDED
KIMBER CABS
604-488-8888

PASSENGER SIGNATURE
NOT SIGN UNLESS TOTAL FILLED IN
AND CONDITIONS APPLICABLE TO THE SALES ARE
ACCORDANCE WITH YOUR AGREEMENT WITH THE

Misty Parker

From: [Redacted]
Sent: Tuesday, October 30, 2012 12:38 PM
To: Ralph Weeks
Subject: FW: Reservation confirmation (hotels.com Confirmation Number 110921056711) - Royal President Bangkok

From: hotels.com [mailto:confirmation@mail.hotels.com]
Sent: Tuesday, October 30, 2012 12:37 PM
To: [Redacted]
Subject: Reservation confirmation (hotels.com Confirmation Number 110921056711) - Royal President Bangkok

[Click here to view this email online](#)
Don't miss out on great deals - add info@mail.hotels.com to your email address book or safe list

Hotels.com

Dear Russel,

Your reservation is now confirmed and has been paid in full

Your Hotels.com Confirmation Number is: 110921056711. Thank you for booking with Hotels.com



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[Customer Service and FAQs](#)



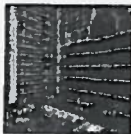
[Book this hotel again](#)

Tell us what you think...

Please take a minute to answer two questions to rate your experience booking with Hotels.com

[Take the survey](#)

Reservation details



Royal President Bangkok

★★★★☆ 3.6  from 43 guest ratings

43 Sukhumvit Soi 15
Bangkok, 10110
Thailand
+6622539451

For your convenience we have included the key hotel information below in Thai – we know our customers often find this helpful when they reach their destination

Reservation

Check-in: Friday, November 30, 2012
เช็คอิน: วันศุกร์ 30 พฤศจิกายน 2012

Check-out: Wednesday, December 5, 2012
เช็คเอาท์: วันพุธ 5 ธันวาคม 2012

Number of nights: 5 Night(s)
จำนวนคืนที่เข้าพัก: 5 คืน

Room type: Junior Suite, Free Wireless Internet, Breakfast for 2

Number of rooms: 2 Room(s)
จำนวนห้อง: 2 ห้อง

Room 1 :

ห้องพัก 1 :

Guest(s): [Redacted]
ผู้เข้าพัก: [Redacted]

1 Adult
1 ผู้ใหญ่

Preferences*: Queen Bed
ความต้องการ*:

Room details:

- **One Queen Bed**
Measuring 603 square feet (56 square meters), this room overlooks the city. Complimentary wired and wireless Internet access keeps you connected, and the television is offered for your entertainment. The private kitchenette is stocked with a full-sized refrigerator/freezer, a microwave, and cookware/dishware. You will have a separate bathtub and shower, as well as bathrobes, slippers, and complimentary toiletries. Complimentary bottled water, a safe, and a direct-dial phone are included.

Room 2 :

ห้องพัก 2 :

Guest(s): Donald Ralph Weeks
ผู้เข้าพัก: Donald Ralph Weeks

1 Adult
1 ผู้ใหญ่

Preferences*: Queen Bed
ความต้องการ*:

Room details:

- **One Queen Bed**
Measuring 603 square feet (56 square meters), this room overlooks the city. Complimentary wired and wireless Internet access keeps you connected, and the television is offered for your entertainment. The private kitchenette is stocked with a full-sized refrigerator/freezer, a microwave, and cookware/dishware. You will have a separate bathtub and shower, as well as bathrobes, slippers, and complimentary toiletries. Complimentary bottled water, a safe, and a direct-dial phone are included.

*Please note Preferences and requests cannot be guaranteed. Special requests are subject to availability upon check-in and may incur additional charges.

Room charges

Room 1 : Junior Suite

Number of nights: 5 Night(s)
Number of guests: 1 Adult
Nightly charges:

Friday, November 30, 2012	C\$71.95
Saturday, December 1, 2012	C\$83.03
Sunday, December 2, 2012	C\$83.03
Monday, December 3, 2012	C\$83.03
Tuesday, December 4, 2012	C\$83.03

Room 2 : Junlor Suite
Number of nights: 5 Night(s)
Number of guests: 1 Adult
Nightly charges:

Friday, November 30, 2012	C\$71.95
Saturday, December 1, 2012	C\$83.03
Sunday, December 2, 2012	C\$83.03
Monday, December 3, 2012	C\$83.03
Tuesday, December 4, 2012	C\$83.03

Taxes & fees **C\$143.08**

Total **C\$951.22**
 (including taxes and fees)

12
= 475.61

Hotels.com has charged your card for the full payment of this reservation.

ใบการของบัตรเครดิต Hotels.com ได้มีบันทึกค่าบริการห้องพักการชำระเงินเต็มจำนวนจากบัตรเครดิตของคุณ

Any additional charges and fees incurred during your stay, will be charged in your hotel's local currency and may be subject to a foreign exchange fee.

Payment information

Billing name
Card type:
Card number:
Billing address:

Booked online
 ..
 British Columbia
 t1a3y6
 Canada



You will earn 10 welcomerewards™ credit(s) after your stay.

Additional hotel information

Checking in: Extra-person charges may apply and vary depending on hotel policy. Government-issued photo identification and a credit card or cash deposit are required at check-in for incidental charges. Special requests are subject to availability upon check-in and may incur additional charges. Special requests cannot be guaranteed.

If you require further information on this hotel, please contact the hotel directly on +6622539451

Hotel terms & conditions

Misty Parker

From: [redacted]
Sent: Sunday, November 04, 2012 7:17 PM
To: [redacted]
Subject: FW: Reservation confirmation (hotels.com Confirmation Number 110945310941) - Royal Hotel Saigon

From: hotels.com [confirmation@mail.hotels.com]
Sent: November 2, 2012 10:52 AM
To: Russel Boris
Subject: Reservation confirmation (hotels.com Confirmation Number 110945310941) - Royal Hotel Saigon

[Click here](#) to view this email online
Don't miss out on great deals - add info@mail.hotels.com to your email address book or safe list

Hotels.com

Dear Russel,

Your reservation is now confirmed and has been paid in full

Your Hotels.com Confirmation Number is: 110945310941. Thank you for booking with Hotels.com



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your reservation
online



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mobile



View and print a
receipt



Customer Service
and FAQs



Book this hotel
again

Tell us what you think...

Please take a minute to answer **two questions** to rate your experience booking with Hotels.com

[Take the survey](#)

Reservation details [redacted]



Royal Hotel Saigon

★★★★☆ 4.0 from 20 guest ratings

133 Nguyen Hue Ave. District 1
Ho Chi Minh City, 70000
Vietnam
+84838225914

For your convenience we have included the key hotel information below in Tiếng Việt – we know our customers often find this helpful when they reach their destination

Reservation

Check-in: Wednesday, December 5, 2012
Nhận phòng: Thứ Tư, 5 Tháng 12 2012

Check-out: Saturday, December 8, 2012
Trả phòng: Thứ Bảy, 8 Tháng 12 2012

Number of nights: 3 Night(s)
Số đêm: 3 Đêm

Room type: Deluxe Room, Free Wireless Internet, Breakfast Buffet

Number of rooms: 2 Room(s)
Số lượng phòng: 2 Phòng

Room 1 :

Phòng 1 :

Guest(s):

1 Adult

Khách:

1 Người lớn

Preferences*:

Double Bed

Tùy chọn:*

Room details:

- One Double Bed
- Two Single Beds

Get a good night's sleep with premium bedding, a down duvet, and blackout drapes/curtains. Complimentary wireless Internet access keeps you connected, and the LCD television offers premium TV channels. Request an in-room massage. A minibar and a coffee/tea maker are provided. The private bathroom has a separate bathtub and shower, as well as bathrobes, slippers, and complimentary toiletries. Complimentary bottled water, a safe, and a phone are included.

Room 2 :

Phòng 2 :

Guest(s): Ralph Donald Weeks
1 Adult
Khách: Ralph Donald Weeks
1 Người lớn

Preferences*: Double Bed
Tùy chọn*:

Room details:

- **One Double Bed**
- **Two Single Beds**

Get a good night's sleep with premium bedding, a down duvet, and blackout drapes/curtains. Complimentary wireless Internet access keeps you connected, and the LCD television offers premium TV channels. Request an in-room massage. A minibar and a coffee/tea maker are provided. The private bathroom has a separate bathtub and shower, as well as bathrobes, slippers, and complimentary toiletries. Complimentary bottled water, a safe, and a phone are included.

*Please note: Preferences and requests cannot be guaranteed. Special requests are subject to availability upon check-in and may incur additional charges.

**Xin lưu ý: Các tùy chọn và yêu cầu không được đảm bảo. Yêu cầu đặc biệt phụ thuộc vào tình trạng sẵn có khi nhận phòng và có thể phát sinh thêm chi phí.*

Room charges

You are receiving this special offer: **Stay 3 night and save 14% off your stay!**

Room 1 :	Deluxe Room	
Number of nights:	3 Night(s)	
Number of guests:	1 Adult	
Nightly charges:	Wednesday, December 5, 2012	C\$73.35
	Thursday, December 6, 2012	C\$73.35
	Friday, December 7, 2012	C\$73.35
Room 2 :	Deluxe Room	
Number of nights:	3 Night(s)	
Number of guests:	1 Adult	
Nightly charges:	Wednesday, December 5, 2012	C\$73.35
	Thursday, December 6, 2012	C\$73.35
	Friday, December 7, 2012	C\$73.35
	Taxes & fees	C\$68.22

Total
(including taxes and fees)

C\$508.32 /2

Hotels.com has charged your card for the full payment of this reservation.

Hotels.com đã tính phí thẻ của quý vị cho toàn bộ khoản thanh toán của lần đặt phòng này.

Any additional charges and fees incurred during your stay, will be charged in your hotel's local currency and may be subject to a foreign exchange fee.

Payment information

Billing name

Card type:

Card number:

Billing address:

Booked online

..
British Columbia
t1a3y6
Canada

Welcome Rewards

You will earn 6 welcomerewards™ credit(s) after your stay.

Additional hotel information

Checking in:

Extra-person charges may apply and vary depending on hotel policy.

Government-issued photo identification and a credit card or cash deposit are required at check-in for incidental charges. Special requests are subject to availability upon check-in and may incur additional charges. Special requests cannot be guaranteed.

If you require further information on this hotel, please contact the hotel directly on +84838225914

Pets not allowed Check-out time is noon Check-in time starts at 2 PM

Misty Parker

From: [redacted]
Sent: Friday, October 26, 2012 9:57 AM
To: [redacted]
Subject: FW: Reservation confirmation (hotels.com Confirmation Number 110891214033) - Ip Boutique Hotel, Itaewon

From: hotels.com [mailto:confirmation@mail.hotels.com]
Sent: Friday, October 26, 2012 9:56 AM
To: [redacted]
Subject: Reservation confirmation (hotels.com Confirmation Number 110891214033) - Ip Boutique Hotel, Itaewon

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Don't miss out on great deals - add info@mail.hotels.com to your email address book or safe list

Hotels.com

Dear Russel,

Your reservation is now confirmed and has been paid in full

Your Hotels.com Confirmation Number is: 110891214033. Thank you for booking with Hotels.com



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View and print a receipt



Customer Service and FAQs



Book this hotel again

Tell us what you think...

Please take a minute to answer two questions to rate your experience booking with Hotels.com

[Take the survey](#)

Reservation details



IP Boutique Hotel, Itaewon

★★★★★ 4.2  from 198 guest ratings

737-32 Hannam-dong
Yongsan-gu
Seoul, 140-893
South Korea
+82237028000

For your convenience we have included the key hotel information below in Korean – we know our customers often find this helpful when they reach their destination

Reservation

Check-in: Saturday, December 8, 2012
체크인: 2012년 12월 8일 토요일

Check-out: Sunday, December 9, 2012
체크아웃: 2012년 12월 9일 일요일

Number of nights: 1 Night(s)
숙박일 수: 1 박

Room type: Standard superior room

Number of rooms: 1 Room(s)
객실 수: 1 개 객실

Room 1 :

객실 1 :

Guest(s): Ralph Weeks
1 Adult
숙박객 수: Ralph Weeks
1 명의 어른

Preferences*: Queen Bed
선호 사항:*

Room details:

- One Queen Bed
- Two Twin Beds

This room overlooks the city or mountains. For a good night's sleep, the Select Comfort bed is dressed with cotton linens and a down blanket. The private bathroom has a deep soaking bathtub with a handheld showerhead, as well as bathrobes and slippers. Complimentary wireless Internet access keeps you connected, and the 32-inch LCD television offers premium TV channels. Enjoy welcome amenities. A minibar, a coffee/tea maker, and a refrigerator are supplied. A separate sitting area, complimentary bottled water, and a direct-dial phone are included.

*Please note: Preferences and requests cannot be guaranteed. Special requests are subject to availability upon check-in and may incur additional charges.

*참고 사항: 선호 사항 및 특별 요청은 보장되지 않습니다. 특별 요청은 체크인 시 가능한 경우에만 적용되며 추가 요금이 부과될 수 있습니다

Room charges

Room 1 : Standard superior room

Number of nights: 1 Night(s)

Number of guests: 1 Adult

Nightly charges: Saturday, December 8, 2012 **C\$181.19**

Taxes & fees **C\$38.05**

Total
(including taxes and fees) **C\$219.24** /2

Hotels.com has charged your card for the full payment of this reservation.

Hotels.com이 고객님의 카드로 이 예약의 총요금을 청구했습니다.

Any additional charges and fees incurred during your stay will be charged in your hotel's local currency and may be subject to a foreign exchange fee

Payment information

Billing name

Card type:

Card number:

Billing address:

Booked online

British Columbia
t1a3y6
Canada



You will earn 1 welcomerewards™ credit(s) after your stay.

Additional hotel information

Checking in:

Extra-person charges may apply and vary depending on hotel policy. Government-issued photo identification and a credit card or cash deposit are required at check-in for incidental charges.

Special requests are subject to availability upon check-in and may incur additional charges. Special requests cannot be guaranteed.

- The name on the credit card used at check-in to pay for incidentals must be the primary name on the guestroom reservation.

For express check-in, in-room check-in service available. Notify front desk upon arrival.

Guests may contact the hotel using the information contained in the confirmation received after booking via this Web site.

If you require further information on this hotel, please contact the hotel directly on +82237028000

Hotel terms & conditions

Extra-person charges may apply and vary depending on hotel policy. Photo identification and credit card or cash deposit are required at check-in for incidental charges.

Cancellation policy

Free cancellation until 12/07/2012

- If you change or cancel your reservation after 11:59 PM, 12/07/2012 ((GMT+09:00) Seoul) you will be charged for 1 night (including tax)

We will not be able to refund any payment for no-shows or early check-out.

[View or cancel your booking online](#)

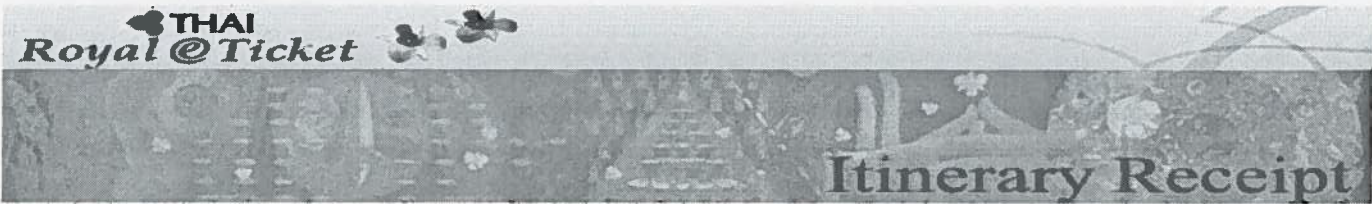
Map to your hotel

From: [REDACTED]
Sent: Thursday, December 20, 2012 8:42 AM
To: [REDACTED]
Subject: FW: TICKET ITINERARY RECEIPT

[REDACTED]
Student Liaison Specialist
International Education
Medicine Hat College
299 College Drive S.E.
Medicine Hat, AB T1A 3Y6

From: [REDACTED]
Sent: Thursday, November 15, 2012 1:03 PM
To: [REDACTED]
Subject: FW: TICKET ITINERARY RECEIPT

From: THAI.ITIN@THAIAIRWAYS.COM [mailto:THAI.ITIN@THAIAIRWAYS.COM]
Sent: Thursday, November 15, 2012 12:16 PM
To: [REDACTED]
Subject: TICKET ITINERARY RECEIPT



This is an automated response, Please do not reply to this address.

PAGE 1

ELECTRONIC TICKET
PASSENGER ITINERARY RECEIPT

*BOOKING REFERENCE FOR KIOSK/INTERNET CHECK-IN: Q8G4VK

THAI INTL
LOS ANGELES
US/AK

DATE :15NOV12
NAME :WEEKS/DONALD RALPHDR

FQTV :

IATA : 05990235

ISSUING AIRLINE : THAI AIRWAYS INTL
TICKET NUMBER : ETKT 217 2437959669

BOOKING REF : AMADEUS :4VEGRI,AIRLINE: TG/Q8G4VK

FROM / TO	FLIGHT	CL	DATE	DEP	FARE BASIS	NVB	NVA	BAG ST
BANGKOK SUVARNAB KHON KAEN	TG0040	Y	04DEC	0705	YRT		04DEC	20K OK
KHON KAEN BANGKOK SUVARNAB	TG0043	Y	04DEC	1625	YRT		04DEC	20K OK

THE PICTURE IDENTIFICATION, INCLUDING CREDIT CARD USED FOR ANY PURCHASE BY PHONE OR INTERNET, SHALL BE PRESENTED AT CHECK-IN BEFORE TRAVELING TO/FROM/WITHIN US, PLEASE CHECK BAGGAGE POLICY VISIT; [HTTP://WWW.THAIAIRWAYS.COM/BAGGAGE.HTML](http://www.thaiairways.com/baggage.html)

ENDORSEMENTS :VLD TG OPR/RFND THB500/NO SHOW CHRG 30PCT/FLT
-CHG TG7XX TO TG/DIFF FARE COLL
PAYMENT :CCVIXXXXXXXXXXXXXX8759T/0615/N032699-CRHT056483

FARE CALCULATION : BKK TG KKC3440.00TG BKK3440.00THB6880.00END
RATE 1THB0.032634USD

AIR FARE : THB 6880
EQUIV FARE PAID : USD 225.00
TAX : USD 4.89TS
TOTAL : USD 229.89 = 236.71 CDN

Thai Airways International Public Company Limited

89 Vibhavadi Rangsit Road, Bangkok 10900, Thailand



AGAINST RECEIPT, WHEN SO REQUESTED; 7) YOU PRESENT A TICKET THAT HAS BEEN ACQUIRED UNLAWFULLY, HAS BEEN PURCHASED FROM AN ENTITY OTHER THAN US OR OUR AUTHORIZED AGENT, OR HAS BEEN REPORTED AS BEING LOST OR STOLEN, IS A COUNTERFEIT, OR YOU CANNOT PROVE THAT YOU ARE THE PERSON NAMED IN THE TICKET; 8) YOU HAVE FAILED TO COMPLY WITH OUR REQUIREMENTS CONCERNING COUPON SEQUENCE AND USE, OR YOU PRESENT A TICKET WHICH HAS BEEN ISSUED OR ALTERED IN ANY WAY, OTHER THAN BY US OR OUR AUTHORIZED AGENT, OR THE TICKET IS MUTILATED; 9) YOU FAIL TO OBSERVE OUR INSTRUCTIONS WITH RESPECT TO SAFETY OR SECURITY; OR 10) YOU HAVE PREVIOUSLY COMMITTED ONE OF THE ACTS OR OMISSIONS REFERRED TO ABOVE, OR MISCONDUCT, ON OR IN CONNECTION WITH A PREVIOUS FLIGHT AND WE HAVE REASON TO BELIEVE THAT YOU MAY DO SO AGAIN.

13. YOU CAN OBTAIN MORE INFORMATION ABOUT THESE AND OTHER TERMS AND CONDITIONS APPLICABLE TO YOUR FLIGHT FROM OUR WEBSITE AT www.thaiairways.com BY USING THE LINK TO OUR CONTRACT OF CARRIAGE, OR UPON

REQUEST FROM ONE OF OUR TICKET AGENTS AT ANY OF OUR AIRPORT LOCATIONS OR TICKET SALES OFFICES. ADDITIONAL INFORMATION REGARDING FEES FOR OPTIONAL SERVICES PROVIDED BY THAI AIRWAYS MAY ALSO BE OBTAINED FROM OUR WEBSITE BY USING THE LINK PROVIDED FOR SUCH FEES.

ADVICE TO INTERNATIONAL PASSENGERS ON LIMITATIONS OF LIABILITY

PASSENGERS EMBARKING UPON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT THE PROVISIONS OF A TREATY KNOWN AS THE WARSAW CONVENTION MAY BE APPLICABLE TO THEIR ENTIRE JOURNEY, INCLUDING THE PORTION ENTIRELY WITHIN THE COUNTRIES OF DEPARTURE OR DESTINATION. THE CONVENTION GOVERNS AND IN MOST CASES LIMITS THE LIABILITY OF CARRIERS TO PASSENGERS FOR DEATH OR PERSONAL INJURY TO APPROXIMATELY U.S.\$ 10,000. FOR SUCH PASSENGERS ON A JOURNEY TO, FROM, OR WITH AN AGREED STOPPING PLACE IN THE UNITED STATES OF AMERICA, THE CONVENTION AND SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN APPLICABLE TARIFFS PROVIDE THAT THE LIABILITY OF CERTAIN CARRIERS, PARTIES TO SUCH SPECIAL CONTRACTS, FOR DEATH OF OR PERSONAL INJURY TO PASSENGERS IS LIMITED IN MOST CASES TO PROVEN DAMAGES NOT TO EXCEED U.S.\$ 75,000 PER PASSENGER, AND THAT THIS LIABILITY UP TO SUCH LIMIT SHALL NOT DEPEND ON NEGLIGENCE ON THE PART OF THE CARRIER. FOR SUCH PASSENGERS TRAVELLING BY A CARRIER NOT A PARTY TO SUCH SPECIAL CONTRACTS OR ON A JOURNEY NOT TO, FROM, OR HAVING AN AGREED STOPPING PLACE IN THE UNITED STATES OF AMERICA, LIABILITY OF THE CARRIER FOR DEATH OR PERSONAL INJURY TO PASSENGERS IS LIMITED IN MOST CASES TO APPROXIMATELY U.S.\$ 10,000 OR U.S.\$ 20,000.

ADDITIONAL PROTECTION CAN USUALLY BE OBTAINED BY PURCHASING INSURANCE FROM A PRIVATE COMPANY. SUCH INSURANCE IS NOT AFFECTED BY ANY LIMITATION OF THE CARRIER'S LIABILITY UNDER THE WARSAW CONVENTION. FOR FURTHER INFORMATION, PLEASE CONSULT YOUR AIRLINE OR INSURANCE COMPANY REPRESENTATIVE.

NOTE : THE LIMIT OF LIABILITY OF U.S.\$ 75,000 ABOVE IS INCLUSIVE OF LEGAL FEES AND COSTS EXCEPT THAT IN CASE OF A CLAIM BROUGHT IN A STATE WHERE PROVISION IS MADE FOR SEPARATE AWARD OF LEGAL FEES AND COST, THE LIMIT SHALL BE THE SUM OF U.S.\$ 58,000 EXCLUSIVE OF LEGAL FEES AND COST.

NOTICE OF BAGGAGE LIABILITY LIMITATIONS

FOR MOST INTERNATIONAL TRAVEL (INCLUDING DOMESTIC PORTIONS OF INTERNATIONAL JOURNEYS) LIABILITY FOR LOSS, DELAY, OR DAMAGE TO BAGGAGE IS LIMITED TO APPROXIMATELY US\$ 9.07 PER POUND (US\$ 20.00 PER KILO) FOR CHECKED BAGGAGE AND US\$ 400.00 PER PASSENGER FOR UNCHECKED BAGGAGE UNLESS A HIGHER VALUE IS DECLARED IN ADVANCE AND ADDITIONAL CHARGES ARE PAID.

FOR TRAVEL WHOLLY BETWEEN U.S. POINTS, FEDERAL RULES REQUIRE ANY LIMIT ON AN AIRLINE'S BAGGAGE LIABILITY TO BE AT LEAST US\$ 1250.00 PER PASSENGER. EXCESS VALUATION MAY NOT BE DECLARED ON CERTAIN TYPES OF VALUABLE ARTICLES. CARRIERS ASSUME NO LIABILITY FOR FRAGILE OR PERISHABLE ARTICLES. FURTHER INFORMATION MAY BE OBTAINED FROM THE CARRIER.

NOTICE OF GOVERNMENT IMPOSED TAXES AND FEES

THE PRICE OF THIS TICKET MAY INCLUDE TAXES, FEES AND CHARGES WHICH ARE IMPOSED ON AIR TRANSPORTATION BY GOVERNMENT AUTHORITIES. THESE TAXES, FEES AND CHARGES, WHICH MAY REPRESENT A SIGNIFICANT PORTION OF THE COST OF AIR TRAVEL, ARE EITHER INCLUDED IN THE FARE OR SHOWN SEPARATELY IN THE "TAX" BOX(ES) OF THIS TICKET. YOU MAY

ALSO BE REQUIRED TO PAY TAXES, FEES AND CHARGES NOT ALREADY COLLECTED.

NOTICE ON OVERBOOKING OF FLIGHTS

AIRLINE FLIGHTS MAY BE OVERBOOKED, AND THERE IS A SLIGHT CHANCE THAT A SEAT WILL NOT BE AVAILABLE ON A FLIGHT FOR WHICH A PERSON HAS A CONFIRMED RESERVATION. IF THE FLIGHT IS OVERBOOKED, NO ONE WILL BE DENIED A SEAT UNTIL AIRLINE PERSONNEL FIRST ASK FOR VOLUNTEERS WILLING TO GIVE UP THEIR RESERVATION IN EXCHANGE FOR COMPENSATION OF THE AIRLINE'S CHOOSING. IF THERE ARE NOT ENOUGH VOLUNTEERS, THE AIRLINE WILL DENY BOARDING TO OTHER PERSONS IN ACCORDANCE WITH ITS PARTICULAR BOARDING PRIORITY. WITH FEW EXCEPTIONS, INCLUDING FAILURE TO COMPLY WITH THE CARRIER'S CHECK-IN DEADLINE (WHICH IS AVAILABLE UPON REQUEST FROM THE AIR CARRIER), PERSONS DENIED BOARDING INVOLUNTARILY ARE ENTITLED TO COMPENSATION. THE COMPLETE RULES FOR THE PAYMENT OF COMPENSATION AND EACH AIRLINE'S BOARDING PRIORITIES ARE AVAILABLE AT ALL AIRPORT TICKET COUNTERS AND BOARDING LOCATIONS. SOME AIRLINES DO NOT APPLY THESE CONSUMER PROTECTIONS TO TRAVEL FROM SOME FOREIGN COUNTRIES, ALTHOUGH OTHER CONSUMER PROTECTIONS MAY BE AVAILABLE. CHECK WITH YOUR AIRLINE OR YOUR TRAVEL AGENT.

NOTICE OF FREE BAGGAGE ALLOWANCE

ROYAL FIRST CLASS AND ROYAL SILK CLASS PASSENGERS RECEIVE A FREE BAGGAGE ALLOWANCE OF TWO PIECES. THE WEIGHT OF EACH PIECE SHALL NOT EXCEED 32 KGS (70 LBS) AND LINEAR MEASUREMENT (LENGTH+WIDTH+HEIGHT) SHALL NOT EXCEED 158 CMS (62 INCHES).

PASSENGERS TRAVELING IN ECONOMY CLASS ARE PROVIDED A FREE BAGGAGE ALLOWANCE OF TWO PIECES. THE WEIGHT OF EACH PIECE SHALL NOT EXCEED 23 KGS (50 LBS) AND LINEAR MEASUREMENT OF EACH PIECE SHALL NOT EXCEED 158 CMS (62 INCHES).

ROYAL ORCHID PLUS (ROP) GOLD CARD MEMBERS WILL ENJOY THE PRIVILEGE OF ONE EXTRA PIECE OF BAGGAGE IN ADDITION TO THE REGULAR ALLOWANCE IN ANY CLASS OF TRAVEL. ADDITIONAL BAGGAGE FEES SHALL APPLY FOR OVERSIZE, OVERWEIGHT, AND EXCESS BAGGAGE. PLEASE CONTACT YOUR LOCAL THAI OFFICE FOR ADDITIONAL INFORMATION REGARDING OUR BAGGAGE RULES. IF YOU ARE TRAVELING SOLELY ON THAI AIRWAYS INTERNATIONAL FOR THE DURATION OF YOUR JOURNEY, PLEASE FAMILIARIZE YOURSELF WITH OUR BAGGAGE RULES, AVAILABLE AT www.thaiairways.com UNDER THE BAGGAGE SECTION. IF YOUR JOURNEY INVOLVES MULTIPLE AIRLINE PARTNERS, PLEASE BE AWARE THAT BAGGAGE RULES MAY VARY. IN SOME CASES, THE BAGGAGE RULES THAT APPLY FOR YOUR JOURNEY MAY BE THOSE OF OUR PARTNER AIRLINES. PLEASE CONTACT YOUR TRAVEL AGENT OR OUR TICKETING/ RESERVATION AGENT FOR FURTHER INFORMATION.

COMPLAINTS

IF YOU HAVE A COMPLAINT REGARDING THAI AIRWAYS' SERVICE, IT CAN BE SUBMITTED TO OUR CUSTOMER RELATIONS DEPARTMENT AT CUSTOMER@THAIAIRWAYS.COM OR THAI AIRWAYS INTERNATIONAL, ATTN: CUSTOMER RELATIONS, 89 VIBHAVADI RANGSIT ROAD, CHATTUCHAK, BANGKOK 10900 THAILAND.

NOTICES FOR INTERNATIONAL TRAVEL

CONDITIONS OF CONTRACT

1. AS USED IN THIS CONTRACT: "TICKET" MEANS THIS PASSENGER TICKET AND BAGGAGE CHECK, OR THIS ITINERARY/RECEIPT, IF APPLICABLE, IN THE CASE OF AN ELECTRONIC TICKET OF WHICH THESE CONDITIONS AND THE NOTICES FORM PART; "CARRIAGE" IS EQUIVALENT TO "TRANSPORTATION"; "CARRIER" MEANS ALL AIR CARRIERS THAT CARRY OR UNDERTAKE TO CARRY THE PASSENGER OR HIS/HER BAGGAGE HEREUNDER OR PERFORM ANY OTHER SERVICE INCIDENTAL TO SUCH AIR CARRIAGE; "ELECTRONIC

TICKET" MEANS THE ITINERARY/RECEIPT ISSUED BY OR ON BEHALF OF CARRIER, THE ELECTRONIC COUPONS AND, IF APPLICABLE, A BOARDING DOCUMENT;

"WARSAW CONVENTION" MEANS THE CONVENTION FOR THE UNIFICATION OF CERTAIN RULES RELATING TO INTERNATIONAL CARRIAGE BY AIR SIGNED AT WARSAW, 12TH OCTOBER 1929, OR THAT CONVENTION AS AMENDED AT THE HAGUE, 28TH SEPTEMBER 1955, WHICHEVER MAY BE APPLICABLE.

2. CARRIAGE HEREUNDER IS SUBJECT TO THE RULES AND LIMITATIONS RELATING TO LIABILITY ESTABLISHED BY THE WARSAW CONVENTION UNLESS SUCH CARRIAGE IS NOT "INTERNATIONAL CARRIAGE" AS DEFINED BY THAT CONVENTION.
3. TO THE EXTENT NOT IN CONFLICT WITH THE FOREGOING, CARRIAGE AND OTHER SERVICES PERFORMED BY EACH CARRIER ARE SUBJECT TO:
 - (I) PROVISIONS CONTAINED IN THIS TICKET,(II) APPLICABLE TARIFFS,
 - (III) CARRIERS' CONDITIONS OF CARRIAGE AND RELATED REGULATIONS WHICH ARE MADE PART HEREOF (AND ARE AVAILABLE UPON REQUEST AT THE OFFICES OF CARRIER), EXCEPT IN TRANSPORTATION BETWEEN A PLACE IN THE UNITED STATES OR CANADA AND ANY PLACE OUTSIDE THEREOF TO WHICH TARIFFS IN FORCE IN THOSE COUNTRIES APPLY.
4. CARRIER'S NAME MAY BE ABBREVIATED IN THE TICKET, THE FULL NAME AND ITS ABBREVIATION BEING SET FORTH IN CARRIER'S TARIFFS, CONDITIONS OF CARRIAGE, REGULATIONS OR TIMETABLES; CARRIER'S ADDRESS SHALL BE THE AIRPORT OF DEPARTURE SHOWN OPPOSITE THE FIRST ABBREVIATION OF CARRIER'S NAME IN THE TICKET; THE AGREED STOPPING PLACES ARE THOSE PLACES SET FORTH IN THIS TICKET OR AS SHOWN IN CARRIER'S TIMETABLES AS SCHEDULED STOPPING PLACES ON THE PASSENGER'S ROUTE; CARRIAGE TO BE PERFORMED HEREUNDER BY SEVERAL SUCCESSIVE CARRIERS IS REGARDED AS A SINGLE OPERATION.
5. AN AIR CARRIER ISSUING A TICKET FOR CARRIAGE OVER THE LINES OF ANOTHER AIR CARRIER DOES SO ONLY AS ITS AGENT.
6. ANY EXCLUSION OR LIMITATION OF LIABILITY OF CARRIER SHALL APPLY TO AND BE FOR THE BENEFIT OF AGENTS, SERVANTS AND REPRESENTATIVES OF CARRIER AND ANY PERSON WHOSE AIRCRAFT IS USED BY CARRIER FOR CARRIAGE AND ITS AGENTS, SERVANTS AND REPRESENTATIVES.
7. CHECKED BAGGAGE WILL BE DELIVERED TO BEARER OF THE BAGGAGE CHECK. IN CASE OF DAMAGE TO BAGGAGE MOVING IN INTERNATIONAL TRANSPORTATION, COMPLAINT MUST BE MADE IN WRITING TO CARRIER FORTHWITH AFTER DISCOVERY OF DAMAGE AND, AT THE LATEST, WITHIN SEVEN DAYS FROM RECEIPT; IN CASE OF DELAY, COMPLAINT MUST BE MADE WITHIN 21 DAYS FROM DATE THE BAGGAGE WAS DELIVERED. SEE TARIFF OR CONDITIONS OF CARRIAGE REGARDING NON-INTERNATIONAL TRANSPORTATION.
8. THIS TICKET IS GOOD FOR CARRIAGE FOR ONE YEAR FROM DATE OF ISSUE, EXCEPT AS OTHERWISE PROVIDED IN THIS TICKET, IN CARRIER'S TARIFFS, CONDITIONS OF CARRIAGE, OR RELATED REGULATIONS, AND THE FARE FOR CARRIAGE HEREUNDER IS SUBJECT TO CHANGE PRIOR TO COMMENCEMENT OF CARRIAGE IN THE EVENT OF AN INCREASE IN GOVERNMENT-IMPOSED TAXES AND FEES. CARRIER MAY REFUSE TRANSPORTATION IF THE APPLICABLE FARE HAS NOT BEEN PAID.
9. CARRIER UNDERTAKES TO USE ITS BEST EFFORTS TO CARRY THE PASSENGER AND THEIR BAGGAGE WITH REASONABLE DISPATCH. TIMES SHOWN IN TIMETABLES OR ELSEWHERE ARE NOT GUARANTEED AND FORM NO PART OF THIS CONTRACT. CARRIER MAY WITHOUT NOTICE SUBSTITUTE ALTERNATE CARRIERS OR AIRCRAFT, AND MAY ALTER OR

OMIT STOPPING PLACES SHOWN ON THE TICKET IN CASE OF NECESSITY. SCHEDULES ARE SUBJECT TO CHANGE WITHOUT NOTICE. CARRIER ASSUMES NO RESPONSIBILITY FOR MAKING CONNECTIONS.

10. PASSENGER SHALL COMPLY WITH GOVERNMENT TRAVEL REQUIREMENTS, PRESENT EXIT, ENTRY AND OTHER REQUIRED DOCUMENTS, AND ARRIVE AT THE AIRPORT BY TIME FIXED BY CARRIER OR, IF NO TIME IS FIXED, EARLY ENOUGH TO COMPLETE DEPARTURE PROCEDURES.

11. NO AGENT, SERVANT OR REPRESENTATIVE OF CARRIER HAS AUTHORITY TO ALTER, MODIFY OR WAIVE ANY PROVISION OF THIS CONTRACT.

12. CHECK-IN TIMES. THE TIMES SHOWN ON THIS E-TICKET OR ITINERARY RECEIPT ARE THE DEPARTURE TIMES OF THE AIRCRAFT. FLIGHT DEPARTURE TIME IS NOT THE SAME AS THE TIME YOU MUST CHECK-IN OR THE TIME YOU MUST BE AVAILABLE FOR BOARDING. CHECK-IN REQUIREMENTS ARE DIFFERENT AT EVERY AIRPORT. CHECK-IN TIMES FOR OUR FLIGHTS CAN BE FOUND IN OUR TIMETABLE, OR MAY BE OBTAINED FROM YOUR CARRIER OR FROM ONE OF OUR AUTHORIZED AGENTS. CHECK-IN TIMES ARE THE LATEST TIMES AT WHICH PASSENGERS CAN BE ACCEPTED FOR TRAVEL, AND BOARDING TIMES ARE THE LATEST TIMES AT WHICH PASSENGERS MUST PRESENT THEMSELVES FOR BOARDING. YOU MUST BE PRESENT AT THE BOARDING GATE NOT LATER THAN THE TIME SPECIFIED BY US WHEN YOU CHECK IN. YOUR CARRIER MAY REFUSE YOUR CARRIAGE IF YOU ARE LATE AND FLIGHTS CANNOT BE HELD FOR PASSENGERS ARRIVING LATE. WE RESERVE THE RIGHT TO CANCEL YOUR RESERVATION IF YOU DO NOT COMPLY WITH THE CHECK-IN OR BOARDING REQUIREMENTS INDICATED, AND WE WILL NOT BE LIABLE TO YOU FOR ANY LOSS OR EXPENSE INCURRED DUE TO YOUR FAILURE TO COMPLY WITH OUR CHECK-IN OR BOARDING REQUIREMENTS.

RECONFIRMATION OF RESERVATIONS. RESERVATIONS MAY BE SUBJECT TO THE REQUIREMENT TO RECONFIRM THE RESERVATIONS WITHIN SPECIFIED TIME LIMITS. WE WILL ADVISE YOU WHEN WE REQUIRE RECONFIRMATION, AND HOW AND WHERE IT SHOULD BE DONE. IF IT IS REQUIRED AND YOU FAIL TO RECONFIRM, WE MAY CANCEL YOUR RESERVATIONS. HOWEVER, IF YOU ADVISE US YOU STILL WISH TO TRAVEL, AND THERE IS SPACE ON THE FLIGHT, WE WILL REINSTATE YOUR RESERVATIONS AND TRANSPORT YOU. IF THERE IS NO SPACE ON THE FLIGHT WE WILL USE REASONABLE EFFORTS TO TRANSPORT YOU TO YOUR NEXT OR FINAL DESTINATION. YOU SHOULD CHECK THE RECONFIRMATION REQUIREMENTS OF ANY OTHER CARRIERS INVOLVED IN YOUR JOURNEY, INCLUDING CARRIERS WHOSE CODE APPEARS FOR THE FLIGHT IN QUESTION ON YOUR TICKET.

REFUSAL AND LIMITATION OF CARRIAGE. IN THE REASONABLE EXERCISE OF OUR DISCRETION, WE MAY REFUSE TO CARRY YOU OR YOUR BAGGAGE IF WE HAVE NOTIFIED YOU IN WRITING THAT WE WOULD NOT AT ANY TIME AFTER THE DATE OF SUCH NOTICE CARRY YOU ON OUR FLIGHTS. WE MAY ALSO REFUSE TO CARRY YOU OR YOUR BAGGAGE IF: 1) SUCH ACTION IS NECESSARY IN ORDER TO COMPLY WITH ANY APPLICABLE GOVERNMENT LAWS, REGULATIONS, OR ORDERS; 2) THE CARRIAGE OF YOU OR YOUR BAGGAGE MAY ENDANGER OR AFFECT THE SAFETY, HEALTH, OR MATERIALLY AFFECT THE COMFORT OF OTHER PASSENGERS OR CREW; 3) YOUR MENTAL OR PHYSICAL STATE INCLUDING YOUR IMPAIRMENT FROM ALCOHOL OR DRUGS, PRESENTS A HAZARD OR RISK TO YOURSELF, TO PASSENGERS, TO CREW, OR TO PROPERTY; 4) YOU HAVE REFUSED TO SUBMIT TO A SECURITY CHECK; 5) YOU HAVE NOT PAID THE APPLICABLE FARE, TAXES, FEES OR CHARGES; 6) YOU DO NOT APPEAR TO HAVE VALID TRAVEL DOCUMENTS, MAY SEEK TO ENTER A COUNTRY THROUGH WHICH YOU MAY BE IN TRANSIT, OR FOR WHICH YOU DO NOT HAVE VALID TRAVEL DOCUMENTS, DESTROY YOUR

**TRAVEL DOCUMENTS DURING FLIGHT OR REFUSE TO
SURRENDER YOUR TRAVEL DOCUMENTS TO THE FLIGHT CREW,**

Confidentiality and Disclaimer:

This e-mail and any attachments transmitted with it are intended solely for the use of the addresses and may contain legally privileged and confidential information. If you are not the intended recipient(s) of this e-mail or if you have received it in error please immediately advised the sender by replying to the message and then delete it completely from your computer. Any unauthorized copying, disclosure or distribution of the message or other use of the message or its attachments is strictly prohibited. Please be aware that this e-mail or its attachments (if any) may contain viruses or other harmful code which have not been detected by our anti-virus system. THAI accept no responsibility for any mis-transmission or virus contamination of, or interference with, the e-mail, or for any loss or damage that may be incurred as a result of the use of any information contained in the e-mail.=

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From: [REDACTED]
Sent: December 20, 2012 9:20 AM
To: [REDACTED]
Subject: FW: IMPORTANT! Flight Schedule for your upcoming trip : Your Booking #13323249

[REDACTED]

Student Liaison Specialist
International Education
Medicine Hat College
299 College Drive S.E.
Medicine Hat, AB T1A 3Y6

[REDACTED]

From: [REDACTED]
Sent: Saturday, September 29, 2012 9:29 AM
To: [REDACTED]
Subject: Fw: IMPORTANT! Flight Schedule for your upcoming trip : Your Booking #13323249

From: cheapoair@cheapoair.ca [<mailto:cheapoair@cheapoair.ca>]
Sent: Saturday, September 29, 2012 03:44 AM
To: [REDACTED]
Subject: IMPORTANT! Flight Schedule for your upcoming trip : Your Booking #13323249

Dear [REDACTED]
Thank you for choosing CheapOair.ca
This is in reference to your booking # 13323249.

IMPORTANT! The airline has made change(s) to your upcoming flight schedule.

CheapOair.ca

(For any changes to your itinerary, please call us at 1-888-766-3163)

Booking Receipt

Please print and keep this receipt.

Please do not respond to this e-mail! This email is intended for notification purposes.

[Click here to see your itinerary online »](#)

[Click here to print your itinerary »](#)

[Click here to see your itinerary on mobile »](#)

Customer Information

Traveler:

Email:

Phone: 403-529-3811

Booking #: 13323249

Booked on: Fri, Sep 28, 2012

13323249

Trip Summary

Flight Summary

From: Seoul Incheon, KR (ICN)

Depart: Fri, Nov 30, 2012
09:40 am - 05:55 pm (1 Stop)

Airline Confirmation:
China Southern : NXXH85
Select Seats

To: Bangkok, TH (BKK)

Traveler Name	Ticket Number	Meal Preference	Special Request
	7842244590528 E-Ticket	Any meal	—
Weeks, Donald (Adult)	7842244590529 E-Ticket	Any meal	—

Disclaimer: All special requests, meal preferences, seat requests are not guaranteed. You must contact your airline to reconfirm that they have received this request and confirmed it.

Flight Booking Details

Purchase Travel Insurance (Recommended)

Your ticket is non-refundable.
Add Travel Insurance, secure your investment.
 Cancellations, Delays, Lost Baggage,
 Accidents - Death/Dismemberment - up to C\$100,000 [Learn more »](#)
Total price: C\$ 50.00

[Add Insurance to My Trip](#)

Booking Number: 13323249

Departing Flight - Friday, Nov 30, 2012



China Southern
Flight 340
Airbus Jet 321 Jet
Airline confirmation: NXXH85

Select Seats

From
Seoul Incheon (ICN)
09:40am -Nov 30, Fri

To
Guangzhou (CAN)
12:25pm -Nov 30, Fri

Nonstop
Coach

Free baggage allowance
30 kilograms



China Southern
Flight 363
Airbus Industries A320 Jet
Airline confirmation: NXXH85

Select Seats

From
Guangzhou (CAN)
03:55pm -Nov 30, Fri

To
Bangkok (BKK)
05:55pm -Nov 30, Fri

Nonstop
Coach

Free baggage allowance
30 kilograms

Flight Duration: 0hr 15min

Layover Time: 3hr 30min

Total Trip Time: 3hr 45min

Baggage Fees : Most airlines now impose baggage fees. Please click the [Baggage and Carry On Fees](#) link for complete details

Please note: As Airlines have frequent schedule changes, please call the Airline 24 hours before departure to reconfirm your flight details. [Airline Phone Numbers](#)

Your ticket is **NON-REFUNDABLE** . For any changes to dates or routing, please call our Customer Service. These changes may have airline penalty and our fees. Some flights may be completely **NON CHANGEABLE** even with an airline penalty.

Add Car / Hotel to Your Booking

Save up to 50% on Hotels. Click here to check rates.

Check special Car Rental rates in Bangkok. Rates starting at only C\$ 13 per day.

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Price Details (CAD)

Flight Price Details

Traveler Type	Ticket Price	Tax & Fee Breakdown	Total
2 Adult/s	C\$ 253.00	C\$ 118.55	C\$ 743.10
		Insurance Fee:	Declined
		Promo Discount:	- C\$ 44.00

Charged on Credit Card - Visa - ****8759 Subtotal: C\$ 699.10

Total Booking Amount: C\$ 743.10

Total Discount (Savings): - C\$ 44.00

Total Cost: C\$ 699.10 $\div 2 = 349.55$

Please Note:

- All fares are quoted in CAD.
- Please print and keep this receipt. Your credit card may be billed in multiple charges totaling the above amount.
- Some airlines may charge [baggage fees](#) .

Terms & Conditions

Flight Booking Terms & Conditions

Remarks

IMPORTANT NOTE: All Tickets will be automatically issued and are non-refundable, if you do not receive an email with ticket # information, please contact us to get the Ticket #s or call the Airline to receive ticket # information, **IN NO CASE WILL TICKETS BE REFUNDABLE** , even if not utilized.

NOTE: If it is a third party credit card, you may receive a phone call and email from our customer service department asking to verify this transaction before the tickets can be issued. A Third party credit card is when the Traveler is not the Card Holder.

Advice to Travelers

- Please add cheapoair@myCheapOair.ca in your address book to ensure delivery of Special Travel Offers in your inbox.
- Effective November 3, 2008, travelers, who have purchased discounted fares such as student, military or senior citizen's fares are required to present a valid photo ID for verification purposes. A Government issued photo ID must be presented by all travelers for boarding any domestic and international flights.
- Please re-confirm your seat and/or other special requests such as Frequent Flyer miles with the respective airlines directly: [Airline Phone Numbers](#)
- Please re confirm flight schedules and departure times with the respective airlines directly at least 72 hours before departure. It is recommended to check in 3 hours prior to departure for all international flights and to check in 2 hours prior to departure for all domestic flights.
- If you have a last minute reservation, please re-confirm flight schedules and departure times with the respective airlines directly at least 24 hours before departure.
- If an airline has a change to any of its flights and such changes are within a 4 hour period of your original flight times, we will notify you of such change by email.
- We will attempt to contact you via phone; however, due to various reasons if we are unable to get in touch with you, our email will serve as a final notice.
- For all such changes within a 4 hour period, tickets will remain non-refundable. Certain ticket types may be non-refundable even when the schedule change is over 4 hours.
- Please check your travel documents such as Ticket, Passport, Visas and other applicable Entry Permits and make sure that they are valid for the duration of your entire trip. You are solely responsible for all Entry Permits and Visa requirements for the countries you are visiting. Prior to commencement of travel, please review your travel itinerary carefully and make sure you are fully aware of possible flight connection times and changes of Airports at your point of connection. Please ensure that you are in possession of valid documents that may be required and follow instructions pertaining to connections that involve a change of Airports (especially for international travel).
- Please note that your flight itinerary may consist of flights that are operated by a code-share partner of the airline on which you are traveling in which event we advise you to make sure ahead of time that you check-in and board your flight at the corresponding Airlines' terminal. For example - The flight # on your ticket may indicate a United Airlines Flight # but in fact this flight may be operated by "Lufthansa" in which case you are required to check-in and board this flight at the departure terminal of "Lufthansa".
- In extremely rare cases Airlines rules or fares may change prior to the issuance of tickets, in which case we reserve the right to notify you of any rule or fare changes within three (3) business days. For any fare changes up to C\$25 of the new fare, we will absorb the difference of fare. However, in the event that the fare differential is higher than C\$25 you may have the option not to purchase this ticket and your credit card will not be charged. If there is no change in fare then your ticket will be automatically issued and will be non-refundable.
- Changes -All tickets are non refundable and non changeable. Some tickets where Changes may be permitted are subject to penalties and fare differential based on whether the change will be for dates and/or routing. In order to determine the total applicable fees, you must provide us with new dates and/or routing. There may be fare differential as well as Airlines' and our fees that apply in order to process changes to your itinerary. For assistance you may contact us at our 24/7 toll free call center - 1 888 766 3163. We do not guarantee final processing of any changes as they are subject to many factors beyond our control such as fare and seat availability and other factors. Most tickets have restrictions and may not be changeable even with a fee.
- **Travel Insurance** - If you selected to add Trip Insurance to your flight ticket purchase, the payment of your insurance policy will be processed immediately upon the submission of your order thereof. Please [click here](#) to review the detailed description of your insurance coverage. For questions about your coverage, or to file a claim, or inquire about the status of an existing claim contact Travel Guard at (800) 826-1300 and refer to Plan Code 008483. This number is valid for insurance related questions only.
- **Some airlines may charge a baggage fee .**
- Tickets are non-transferable and name changes are not permitted.
- Original service fee charged at the time of bookings is non-refundable.
- Cancellation fee charged at the time of cancellation of reservation is non-refundable.
- Print the 3-1-1 for Carry Ons by the CATSA [Canadian Air Transport Security Authority] - [click here](#) .

Charge Authorization, Your Electronic Signature Copy

I, _____ have read the Terms and Conditions and understand that this fare is non-refundable. I agree to pay a total amount of CAD 699.10 for this purchase. I understand this is to serve as my legal signature.

Thank you for using "CheapOair.ca" .

If you need any assistance, please call us at 1-888-766-3163 or email us at feedback@cheapoair.ca
Has your experience with CheapOair been a positive one? Has any agent provided exceptional customer service? We would enjoy hearing from you compliment@cheapoair.ca

Travel Checklist:

- **International Flights:** Please reconfirm directly with the airline at least 72 hours prior to departure. It is recommended to check in 3 hours prior to departure.
- **Domestic Flights:** Please reconfirm your flights at least 24 hours prior to departure. It is recommended that you check in 2 hours prior to departure.
- Please re-confirm your seat and other special requests such as frequent flyer miles with the airline directly: [baggage policy](#)
- Bring the most recent copy of the booking confirmation and receipt which lists your E-Ticket number or airline specific confirmation code under "Ticket Number" or your physical paper ticket if one was issued.
- Check that all of your travel documents such as PASSPORT are valid.
- You are responsible for obtaining any entry permit and/or Visa requirements to the country you are visiting.
- At times the flight is operated by a code-share partner; please ensure you arrive at the correct airline's check-in gate.
For example - The flight number may say "United Airlines" flight # but the flight may be operated by "Lufthansa", so you will need to check-in at the "Lufthansa" check in gate.

Schedule Change Team

www.CheapOair.ca

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Korea (Republic of) - Currency: Won (KRW)

Type of Accommodation	City	Meal Rate				Incidental Amount	Grand Total (Taxes Included)
		Breakfast	Lunch	Dinner	Meal Total		
C	Seoul	44,000.00	49,000.00	62,000.00	155,000.00	49,600.00	204,600.00

Vietnam - Currency: US Dollar (USD)

Type of Accommodation	City	Meal Rate			Incidental Amount	Grand Total (Taxes Included)	
C	Ho Chi Minh City	17.30	21.15	30.80	69.25	22.16	91.41

Thailand - Currency: Baht (THB)

Type of Accommodation	City	Meal Rate				Incidental Amount	Grand Total (Taxes Included)
		Breakfast	Lunch	Dinner	Meal Total		
C	Bangkok	571.00	982.00	1,435.00	2,988.00	956.16	3,944.16

J

Wednesday, December 5, 2012

1 US Dollar = 1.034 Canadian Dollar

Tuesday, November 20, 2012

1 South-Korean Won = 0.001 Canadian Dollar

Friday, November 30, 2012

1 Thai Baht = 0.034 Canadian Dollar

Name Ralph Weeks

Date

	Meal Allo. (Foreign \$)	Meal Allo. (CDN \$)	Incidental (CDN \$)	Hotel (Foreign \$)	Hotel (CDN \$)	Tax/ Train (Foreign \$)	Tax/ Train (CDN \$)	Misc (Foreign \$)	Misc (CDN \$)
Thur		\$ 44.00	\$ 10.00						
Calgary									
22-Nov		\$ 44.00	\$ 10.00						
Korea	1 local currency=	0.00100							
23-Nov Seoul	111000	\$ 111.00	\$ 27.75	\$ -	\$ -			\$ -	\$ -
24-Nov Seoul	111000	\$ 111.00	\$ 27.75	\$ -	\$ -			\$ -	\$ -
25-Nov Seoul	111000	\$ 111.00	\$ 27.75	\$ -	\$ -			\$ -	\$ -
26-Nov Seoul	111000	\$ 111.00	\$ 27.75	\$ -	\$ -			\$ -	\$ -
27-Nov Seoul	111000	\$ 111.00	\$ 27.75	\$ -	\$ -			\$ -	\$ -
28-Nov Seoul	111000	\$ 111.00	\$ 27.75	\$ -	\$ -			\$ -	\$ -
29-Nov Seoul	111000	\$ 111.00	\$ 27.75	\$ -	\$ -			\$ -	\$ -
Thailand	1 local currency=	0.0340							
30-Nov Bangkok	2417	\$ 82.18	\$ 20.54	\$ -	\$ -			\$ -	\$ -
1-Dec Bangkok	2417	\$ 82.18	\$ 20.54	\$ -	\$ -			\$ -	\$ -
2-Dec Bangkok	2417	\$ 82.18	\$ 20.54	\$ -	\$ -			\$ -	\$ -
3-Dec Bangkok	2417	\$ 82.18	\$ 20.54	\$ -	\$ -			\$ -	\$ -
4-Dec Bangkok	2417	\$ 82.18	\$ 20.54	\$ -	\$ -			\$ -	\$ -
Vietnam	1 local currency=	1.0340							
5-Dec Ho Chi Minh	51.95	\$ 53.72	\$ 13.43	\$ -	\$ -			\$ 25.85	visa
6-Dec Ho Chi Minh	51.95	\$ 53.72	\$ 13.43	\$ -	\$ -			\$ -	\$ -
7-Dec Ho Chi Minh	51.95	\$ 53.72	\$ 13.43	\$ -	\$ -			\$ -	\$ -
Korea	1 local currency=	0.001							
8-Dec Seoul	111000	\$ 111.00	\$ 27.75	\$ -	\$ -			\$ -	\$ -
9-Dec Seoul	111000	\$ 111.00	\$ 27.75	\$ -	\$ -			\$ -	\$ -
TOTAL	1 local currency=		\$ -	\$ -	\$ -	\$ 0	\$ 0	\$ -	\$ -
		\$ 1,815.06	\$ 374.99	\$ -	\$ 0.00	\$ -	\$ -	\$ -	\$ 25.85
GRAND Total		\$ 2,015.90							

*Note- All Hotels included breakfast

0

*Original Boe's order
Russell ADS
on split*

CỤC QUẢN LÝ XUẤT NHẬP CẢNH
Việt Nam
Số thuế (Tax code): 0301468978

TRIGON LAI - INVOICE
CÔNG TY CỔ PHẦN XUẤT NHẬP CẢNH

Theo công văn số 1921/CT-POCS
ngày 26/12/2006 của Tổng Cục Thuế.
Mẫu (Form): 01-05/BLP

IMMIGRATION USES
Russell John Boe's
Liên 2 (Chỉ 2) - Báo người nộp tiền (For payer)

Ký hiệu (Serial): CA/2012P
Số (No.): 213914

Họ tên người nộp tiền (Name of migrant):
Địa chỉ / Cơ quan tổ chức (Address organization):
Số biên nhận (Receipt No.):

Tỷ giá (Exchange rate):

Số lượng (Quantity)	USD	Thành tiền VND (Viet Nam Dong Equivalent)
	05	500
TỔNG CỘNG (TOTAL):		

Số tiền viết bằng chữ (In words):

Ngày (Date): 05 / 12 / 12

Người nộp tiền (Payer):

Ngày (Date): tháng (Month): năm (Year):

Người thu tiền (Collector):

Người ký (Signature):

18/11

18/11



Expense Disclosure Sheet

Name Ralph Weeks **Date** October 1 - December 31, 2012 **Destination** Medicine Hat, AB
Position President **Purpose** Hospitality/PR Expenses

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
Oct. 2, 2012	Fountain Lounge	Hospitality	Strategic Enrolment Management group	59.37	2.56	61.93
Oct. 2, 2012	Earl's Restaurant	Hospitality	Working Session - Strategic Research and Analysis Team			
Oct. 10, 2012	Earl's Restaurant	Hospitality	Farewell Lunch - Executive Advisor	202.35	8.62	210.97
Oct. 16, 2012	Eventbrite	Hospitality	Medicine Hat Mayor's Breakfast	20.00		20.00
Oct. 16, 2012	Crave Pub	Hospitality	Lunch with Board of Governors member	19.00	0.80	19.80
Oct. 18, 2012	Crave Pub	Hospitality	Lunch meeting re: Audit & BOG retreat	50.06	2.16	52.22
Oct. 19, 2012	Crave Pub	Hospitality	Lunch meeting instructor	18.52	0.80	19.32
Oct. 23, 2012	Crave Pub	Hospitality	Lunch with Executive Advisor Candidate	25.50	1.03	26.53
Oct. 25, 2012	Safeway	Hospitality	Condolence basket for Executive Office staff member	54.99	-	54.99
Oct. 25, 2012	Crave Pub	Hospitality	Lunch with Len Vanderveart	38.20	1.65	39.85
Nov. 5, 2012	Crave Pub	Hospitality	Executive Advisor Introduction Lunch	45.45	1.97	47.42
Nov. 7, 2012	Crave Pub	Hospitality	Lunch with retired former College President	20.75	0.90	21.65
Nov. 13, 2012	Crave Pub	Hospitality	Lunch with MHC 50th Anniversary Planning Committee	74.06	3.20	77.26
Nov. 14, 2012	Crave Pub	Hospitality	Lunch with local MLA's	45.66	1.97	47.63
Nov. 16, 2012	Crave Pub	Hospitality	Lunch with Director of Human Resources	22.45	0.97	23.42
Nov. 20, 2012	Crave Pub	Hospitality	Lunch Foundation AGM	63.08	2.73	65.81
Dec. 11, 2012	Walmart	Hospitality	Chocolates for office	24.91	1.25	26.16
Dec. 18, 2012	Mario's	Hospitality	Executive office Lunch	121.55	5.33	126.88
				Total Receipts		941.84

EARLS RESTAURANTS

earls

GREAT FOOD GREAT PEOPLE

Fountain Lounge
#F12

Medicine Hat Lodge
1051 RossGlen Drive SE
Medicine Hat, AB T1B 3T8
Phone (403)529-2222 Fax (403)528-4075

Date: Oct 02, 2012 Time: 06:24PM
Server: (LL)Jennie
Bill: 1299793 Table : F12

9 Caesar	46.80
1 Gin	4.49

Subtotal	51.29
GST	2.56

Total 53.85

Fountain Liquor 51.29

tip 8.08
61.93

Open Time : Oct 02, 2012 05:38PM

Gratuity -----

Total -----

Room# -----

Signat

Print

I agree to pay above total
according to my card issuer
agreement.
*****Customer Copy*****

Total: _____

Tip: _____

Subtotal: _____

45.88

23 DANI

Tbl 53/1 Chk 4098 Oct 2
020ct'

1 9oz SANTA	
1 CAESAR TRA	
1 SANTA FE/CHK	16.50
1 DYNAMITE PR ROLL	11.25

Subtotal	47.50
GST Tax	2.38
01:05PM Total	49.88

Just for the heck of it....
One of the many great
reasons to come to earls!
because life is better!
GST#r124981473

Dept meeting
Strategic Research &
Analysis

Date: 02Oct'12 01:06PM
Card Type: Visa
Acct #: XXXXXXXXXXXXX3872
Exp Date: XX/XX
Auth Code: 025135
Check: 4096
Table: 53/1
Server: 23 DANI

GREAT FOOD GREAT PEOPLE
earls

EARLS RESTAURANTS

BACKUP FROM
ECLIPSE03 PRN

EARLS RESTAURANTS

earls

GREAT FOOD GREAT PEOPLE

Date: 10Oct'12 01:10PM
Card Type: Visa
Acct #: XXXXXXXXXXXX4232
Exp Date: XX/XX
Auth Code: 013321
Check: 4576
Table: 84/1
Server: 85 LADAWN

Subtotal: 180.97

Tip: 30 -

Total: 210.97

I agree to pay above total
according to my card issuer
agreement.

*****Customer Copy*****

BACKUP FROM
ECLIPSE03 PRN

EARLS RESTAURANTS

earls

GREAT FOOD GREAT PEOPLE

85 LADAWN

Tbl 84/1 Chk 4576 Gst 11
10Oct'12 12:14PM

1 *OC ONLY*	0.00
5 POP @ 3.10	15.50
2 POP REFILL	0.00
1 SALMON FILET	23.50
1 CHED BURGER	14.50
4oz Mush	2.50
add Gravy	0.80
1 CHED BURGER	14.50
add Gravy	0.80
1 FIG BRIE CHICKEN	13.75
w/caesar salad	1.50
2 SANTA FE/CHK	
@ 16.50	33.00
1 FISH TACO SAND	14.50
w/caesar salad	1.50
2 DYNAMITE PR ROLL	
@ 11.25	22.50
1 GREENS\FTR SOUP	13.50

Subtotal 172.35

GST Tax 8.62


01:11PM Total 180.97

Just for the neck of it....
One of the many great
reasons to come to earls!
Where life is better!
GST#r124981473

Good-bye
Lunch

2

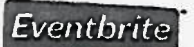
Please print and bring this ticket with you.

 114831530146847852001	Event	Medicine Hat Mayor's Breakfast		Eventbrite
	Date+Time	Tuesday, 16 October 2012 from 7:30 AM to 9:30 AM (MDT)		
	Type	Tickets \$20.00		Payment Status
	Location	Terrace Room, Chinook Village 2801 - 13th Avenue SE Medicine Hat, Alberta T1A 3R1 Canada		Eventbrite Completed
	Order Info	Order #114831530. Ordered by Ralph Weeks on 10 October 2012 9:39 AM		

Please PRINT and bring your ticket(s) to the event entrance.



114831530146847852001



Do you organize events?

Start selling in minutes with Eventbrite!

www.eventbrite.com

⑦

- 92.50

CRAVE
MEDICINE HAT, AB
(403) 504-3540
GST# 107687782

S E R V I C E

Server: LESLIE
Guest:

Table #33

1: HAM & CHEESE	8.00
2: HAM & CHEESE	8.00

Total	16.80
Net Sales	16.00
Total Tax	0.80
11:52 AM 10/16/2012	

+3.00 TP
19.80

CRAVE WHAT YOU WANT

THANK YOU!
PLEASE PAY SERVER

APPROVED
APPLICATION LABEL: VISA CREDIT
AID: A000000031010
00 00 00 80 00
00 00

CRAVE PUB
299 COLLEGE DRIVE SE
MEDICINE HAT AB T1A3Y6
4035283925

MERCHANT ID: 87153060017 TERM ID: 002
SERVER: 1

SALE

XXXXXXXXXXXXXXXX4232

VISA

ENTRY METHOD: CHIP

10/19/12

12:49:34

INV #: 000013

APPR CODE: 080837

BATCH #: 000053

REF #: 013

AMOUNT \$16.80
TIP \$2.52

TOTAL \$19.32

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

CARDHOLDER COPY

APPROVED

APPLICATION LABEL: VISA CREDIT
AID: A000000031010
TUR: 00 00 00 80 00
TSI: FB 00

CRAVE
MEDICINE HAT, AB
(403) 504-3540
GST# 107687782

S E R V I C E

Server: LESLIE
Guest:

Table #32

1: LUNCH SPECIAL	8.25
2: ICED TEA	2.75
2: LUNCH SPECIAL	8.25
3: ICED TEA	2.75
3: LUNCH SPECIAL	8.25
4: POP	2.50
4: CHICK SOUVLAKI	10.50

Total 45.41
Net Sales 43.25
Total Tax 2.16
11:25 AM 10/18/2012

TC 81 HP
5222

CRAVE WHAT YOU WANT

THANK YOU!
PLEASE PAY SERVER

TSI: FB 00

GA Interviews
lunch ①

CRAVE
MEDICINE HAT, AB
(403) 504-3540
GST# 107687782

S E R V I C E

Server: LESLIE
Guest:

Table #35

1: POP	2.50
1: CLUBHOUSE	8.00
Fries & Gravy	1.00
2: CLUBHOUSE	8.00
Fries & Gravy	1.00

Total	21.53
Net Sales	20.50
Total Tax	1.03

12:01 PM 10/23/2012

CRAVE WHAT YOU WANT

THANK YOU!
PLEASE PAY SERVER

①

CRAVE PUB
299 COLLEGE DRIVE SE
MEDICINE HAT AB T1A3V6
4035283925

MERCHANT ID: 8716306017 TERM ID: 002
SERVER: J

SALE

XXXXXXXXXXXX4282
VISA ENTRY METHOD: CHIP
10/23/12 13:04:02
INV # 000012 APPR CODE: 021358
 BATCH #: 000055
 REF #: 012

AMOUNT	\$21.53
TIP	\$5.00

TOTAL	\$26.53

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

CARDHOLDER COPY

APPROVED

APPLICATION LABEL: VISA CREDIT
ATD: A000000031010
TUR: 00 00 00 00 00
TS1: P8 00

759
9-5474
ar: R119347672



Order Number 562473

GST Number: R119347672

Order Date: Oct 25, 2012
Date/Time of Delivery: Oct 26, 2012

Authorization Code: 034014
Transaction Number: 475952-0_60

Delivery Information

Customer

299 College Drive S.E.
MEDICINE HAT AB T1A 3Y6
(403) 502-8988
Club Card:
Air Miles:

Product Details

Dept	Product Name	Size	Qty	Price
Floral	Fruit Basket - Large	L	1	44.99

Cost: 44.99
Delivery Taxable: 0.00
Delivery Non-Taxable: 10.00
GST/HST: 0.00
Order total: **54.99**

Notes

Thank you for your business!

②

CRAVE
MEDICINE HAT, AB
(403) 504-3540
GST# 107687782

S E R V I C E

Server: SHELBY 1
Guest:

Table #21

1: POP	2.50
1: LUNCH SPECIAL	8.75
2: POP	2.50
2: CHICKEN CAESAR	10.50
3: LUNCH SPECIAL	8.75

Total	34.65
Net Sales	33.00
Total Tax	1.65

11:09 AM 10/25/2012

CRAVE WHAT YOU WANT

THANK YOU!
PLEASE PAY SERVER

CRAVE PUB
299 COLLEGE DRIVE SE
MEDICINE HAT AB T1A3Y6
4035283925

MERCHANT ID: 8718906007 TERM ID: 002
SERVER: 1

SALE

XXXXXXXXXXXX4232

VISA ENTRY METHOD: CHIP
10/25/12 12:11:49
INV #: 000005 APPR CODE: 045127
BATCH #: 000069
REF #: 008

AMOUNT	\$34.65
TIP	\$5.20
TOTAL	\$39.85

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
MERCHANT AGREEMENT IF CREDIT VOUCHER

RETAIN THIS COPY FOR STATEMENT
VERIFICATION

CARDHOLDER COPY

APPROVED

APPLICATION LABEL: VISA CREDIT
AID: 80000000031010
TUR: 00 00 00 00 00
TSI: FB 00

CRAVE
 MEDICINE HAT, AB
 (403) 504-3540
 GST# 107687782

S E R V I C E

Server: HALEY
 Guest:

Table #38

1: BUDGET	10.50
2: BEEF PUP	9.50
3: COFFEE	2.25
3: CALAMARI	8.95
4: LUNCH SPECIAL	8.25

Total 41.42
 Net Sales 39.45
 Total Tax 1.97
 12:35 PM 11/5/2017

CRAVE WHAT YOU WANT

THANK YOU!
 PLEASE PAY SERVER

9

EA Intro Meeting

CRAVE PUB 9
 299 COLLEGE DRIVE SE
 MEDICINE HAT AB T1A3Y6
 4036263925

MERCHANT ID: 87153060017 TERM: 0/001
 SERVER: 1

SALE

*****4232
 VISA ENTRY METHOD: CHIP
 11/05/17 12:38:54
 INV # 000001 APPR CODE: 086733
 BATCH #: 000020
 REF #: 004

AMOUNT \$41.42
 TIP \$8.00

 TOTAL \$49.42

PIN VERIFIED BY CARD ISSUER
 CARDHOLDER AGREES TO PAY ABOVE
 TOTAL AMOUNT IN ACCORDANCE WITH
 CARD ISSUER'S AGREEMENT
 (MERCHANT AGREEMENT IF CREDIT VOUCHER)
 RETAIN THIS COPY FOR STATEMENT
 VERIFICATION

CARDHOLDER COPY

APPROVED

APPLICATION LABEL: VISA CREDIT
 AID: 8000000000000000
 TUR: 00 00 00 80 00
 TSI: FB 00

10

CRAVE PUB
299 COLLEGE DRIVE SE
MEDICINE HAT AB T1A3Y6
4035283925

MERCHANT ID: 0715306019 TERM ID: 001
SERVER: 1

SALE

XXXXXXXXXXXX4232

USA ENTRY METHOD: CHIP
11/07/12 12:27:55
INV #: 000002 APPR CODE: 026396
 BATCH #: 000022
 REF #: 002

AMOUNT \$18.83
TIP \$2.82

TOTAL \$21.65

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

MERCHANT COPY

APPROVED

APPLICATION LABEL: VISA CREDIT
AID: A0000000031010
TUR: 00 00 00 00 00
TS: FB 00



CRAVE PUB
299 COLLEGE DRIVE SE
MEDICINE HAT AB T1A3V6
4035283926

MERCHANT ID: 87153060017 TERM: 002
SERVER: 1

SALE

XXXXXXXXXXXXXXXX4232

VISA
11/19/12
INV #: 000016

ENTRY METHOD: CHIP
19:21:45
APPN CODE: 043714
BATCH #: 000071
REF #: 016

AMOUNT \$67.18
TIP \$10.08

TOTAL \$77.26

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
MERCHANT AGREEMENT IF CREDIT VOUCHER
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

CARDHOLDER COPY

APPROVED

APPLICATION LABEL: VISA CREDIT
AID: A0000000091010

12

CRAVE PUB
299 COLLEGE DRIVE SE
MEDICINE HAT AB T1A3Y6
4036283926

MERCHANT ID: 8718906017 TERM ID: 002
SERVER: 1

SALE

XXXXXXXXXXXX4282

VISA
01/14/12
INV # 000016

ENTRY METHOD: CHIP
12:55:31
APPR CODE: 059851
BATCH #: 000072
REF #: 016

AMOUNT	\$41.42
TIP	\$6.21
TOTAL	***** \$47.63

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

CARDHOLDER COPY
APPROVED

APPLICATION LABEL: VISA CREDIT
ATD: 4000000031010
TURF 00 00 00 80 00
TS1: FB 00

13

CRAVE
MEDICINE HAT, AB
(403) 504-3540
GST# 107687782

S E R V I C E

Server: SHELBY 1
Guest:

Table #22

1: CHIC TACO SALAD	11.45
2: HAM & CHEESE	8.00

Total	20.42
Net Sales	19.45
Total Tax	0.97

12:34 PM 11/16/2012

CRAVE WHAT YOU WANT

THANK YOU!
PLEASE PAY SERVER

13

CRAVE PUB
299 COLLEGE DRIVE SE
MEDICINE HAT AB T1A3Y6
4035283926

MERCHANT ID: 87153060017 TERM ID: 001
SERVER: 1

SALE

XXXXXXXXXXXXXXXXXXXX

VISA ENTRY METHOD: CHIP
11/16/12 12:37:11
INV #: 000003 APPR CODE: 013772
BATCH #: 000029
REF #: 003

AMOUNT	\$20.42
TIP	\$3.00
TOTAL	\$23.42

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
MERCHANT AGREEMENT (IF CREDIT VOUCHER)

RETAIN THIS COPY FOR STATEMENT
VERIFICATION

CARDHOLDER COPY

APPROVED

APPLICATION LABEL: VISA CREDIT
AID: A0000000021010
TUR: 00 00 00 00 00
TS: FB 00

299 COLLEGE DRIVE SE
MEDICINE HAT AB T1A3Y6
4035283925



MERCHANT ID: 87153060017 TERM ID: 002
SERVER: 1



SALE

CRAVE
MEDICINE HAT, AB
(403) 504-3540
GST# 107687782

S E R V I C E

XXXXXXXXXXXXXXXX4232

VISA ENTRY METHOD: CHIP
11/20/12 13:01:02
INV #: 000022 APPR CODE: 031034
BATCH #: 000077
REF #: 022

Server: SHELBY 1
Guest:

Table #27

AMOUNT \$57.23
TIP \$8.59

TOTAL \$65.81

1: POP	2.50
1: GRILL CHIC WRAP	9.00
2: ICED TEA	2.75
2: GRILL CHIC WRAP	9.00
3: POP	2.50
3: LUNCH SPECIAL	8.75
4: LUNCH SPECIAL	8.75
5: POP	2.50
5: LUNCH SPECIAL	8.75

Total	57.23
Net Sales	54.50
Total Tax	2.73
12:58 PM 11/20/2012	

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

CARDHOLDER COPY
APPROVED

APPLICATION LABEL: VISA CREDIT
AID: A0000000031010

CRAVE WHAT YOU WANT

WAL*MART **3**

SUPERCENTER

WE SELL

MANAGER NORM HENKE

(403) 504 - 4519

ST# 3150 OP# 00009044 TES 44 TR# 00593

XMAS HB 004747588277 85.96 J

QSTREET 4108 005980020618 89.97 J

OFCH.TOF TIN 068113191380 88.98 J

SUBTOTAL \$24.91

GST 8% \$1.25

TOTAL \$26.16

VISA TEND \$26.16

VISA CREDIT **** * 5045 I 1

APPROVAL # 030136

REF # 001001248

AID A0000000031010

TC 7519067ADBAED4AE

TERMINAL # WMAU901720

*Pin Verified

12/11/12 18:14:35

CHANGE DUE \$0.00

GST/HST 137466199 RT 0001

QST 1016551356 TQ 0001

ITEMS SOLD 3

chocolates executive office

TC# 5834 1297 5090 3871 9581



www.walmart.ca

www.facebook.com/WalmartCanada

12/11/12 18:14:35

CUSTOMER COPY

Executive
Christmas Lunch
MARIO'S
439 5 AVE SE
MEDICINE HAT AB

MARIO'S RESTAURANT
THE TRADITION CONTINUES
MEDICINE HAT, AB
PHONE 403-529-2600
FAX 403-529-1633
GST#

S E R V I C E

Server: MELYNDA
Guest:

Table #43
of Guests: 9

CARD *****4232
CARD TYPE VISA
DATE 2012/12/18
TIME 4947 13:01:40
RECEIPT NUMBER
F3J718709-001-219-005-0

PRE-AUTHORIZATION \$111.88
AMOUNT

TIP \$15.
TOTAL 126.88

CHIP CARD SWIPE
APPROVED
AUTH# 042399 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

- 1: LUNCH TRIO 11.95
- 2: LUNCH TRIO 11.95
- 3: LUNCH TRIO 11.95
- 4: LUNCH FEATURE 11.95
- 5: L TORTELLINI 10.95
- 6: L STEAK SANDWICH 11.95
- 7: L STEAK SANDWICH 11.95
- 8: L STEAK SANDWICH 11.95
- 9: L STEAK SANDWICH 11.95

Total 111.88
Net Sales 106.55
GST Added 5.33
12:56 PM 12/18/2012

THANK YOU
PLEASE PAY SERVER



Expense Disclosure Sheet

Name Ralph Weeks **Date** October 12-14, 2012 **Destination** Ottawa, AB
Position President **Purpose** Post Secondary Collaboration

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
Oct. 11, 2012	Air Canada	Airfare	Flight - Association of Canadian Community Colleges	1,368.37	67.06	1,435.43
	Reimbursement: ACCC	Airfare	Flight - Association of Canadian Community Colleges	(1,368.37)	(67.06)	1,435.43
Oct. 11, 2012	Deluxe Central Taxi	Other Transportation	Taxi - Association of Canadian Community Colleges	7.90	0.40	8.30
Oct. 14, 2012	Blue Line Taxi	Other Transportation	Taxi - Association of Canadian Community Colleges	34.29	1.71	36.00
	Reimbursement: ACCC	Other Transportation	Taxi - Association of Canadian Community Colleges	(42.19)	(2.11)	44.30
Oct. 13, 2012	Fairmont Chateau Laurier	Accommodation	Hotel - Association of Canadian Community Colleges	258.12	11.95	270.07
	Reimbursement: ACCC	Accommodation	Hotel - Association of Canadian Community Colleges	(258.12)	(11.95)	270.07
Oct. 11, 2012	Wakefield	Meals	Meal - Association of Canadian Community Colleges	6.87	0.31	7.18
Oct. 11, 2012	Wakefield	Meals	Meal - Association of Canadian Community Colleges	58.14	2.28	60.42
Oct. 13, 2012	Vittoria Trattoria	Meals	Meal - Association of Canadian Community Colleges	48.85	2.15	51.00
	Reimbursement: ACCC	Meals	Meal - Association of Canadian Community Colleges	(99.00)	-	99.00
Oct. 14, 2012	MHC Travel Claim Form	Incidentals	Overnight Incidental - Association of Canadian Community Colleges	28.57	1.43	30.00
	Reimbursement: ACCC	Incidentals	Overnight Incidental - Association of Canadian Community Colleges	(45.00)	-	45.00
			Total Receipts			4.60

From: Air Canada [confirmation@aircanada.ca]
 Sent: Tuesday, September 18, 2012 11:06 AM
 To: [Redacted]
 Subject: AIR Canada - 11-Oct: Medicine Hat - Ottawa (booking ref: K2ZKVI) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Ottawa

From (per night)

\$133 CAD



Novotel Ottawa:

★★★★★

From (per night)

\$133 CAD



Radisson Hotel

Ottawa Parliament

Hill:

★★★★★

From (per night)

\$129 CAD



Chimo Hotel

Ottawa:

★★★★★

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Booking Information

Booking Reference:

K2ZKVI

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Dr Ralph Weeks

WORK: 1-800-3293601

Online Services

Manage my booking online (view/change my booking; select seats*).

Request an upgrade

Alert me of flight status changes directly to my mobile phone or email.

Customer Care

Air Canada
1-888-247-2262
Flight Arrivals and
Departures
1-888-422-7533

Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* **Can my booking be changed online?**

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7316 ¹	Medicine Hat (YXH) Thu 11-Oct 2012 05:25	Calgary (YYC) Thu 11-Oct 2012 06:24	0	5hr40	BEH	Tango Plus, Q	
AC168	Calgary (YYC) Thu 11-Oct 2012 07:15	Ottawa, Ottawa Int'l (YOW) Thu 11-Oct 2012 13:05	0		319	Tango Plus, S	☪ S
AC451	Ottawa, Ottawa Int'l (YOW) Sun 14-Oct 2012 12:00	Toronto, Pearson Int'l (YYZ) Sun 14-Oct 2012 13:00 - Terminal 1	0	9hr34	320	Tango Plus, H	
AC121	Toronto, Pearson Int'l (YYZ) Sun 14-Oct 2012 14:00 - Terminal 1	Calgary (YYC) Sun 14-Oct 2012 16:10	0		320	Tango Plus, H	☪ S
AC7319 ¹	Calgary (YYC) Sun 14-Oct 2012 18:40	Medicine Hat (YXH) Sun 14-Oct 2012 19:34	0		BEH	Tango Plus, H	

☪| F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Operated by:

¹ Air Canada Express - Air Georgian

Passenger Information

1: Dr Ralph Weeks : Adult (16+), Ticket Number: 0142112485715-16

Air Canada - Aeroplan :		Meal Preference :	None
Payment Card:	xxxx-xxxx-xxxx-4232	Special Needs:	None
Seat Selection:	AC168 12C (<i>Preferred</i>) , AC451 12C (<i>Preferred</i>) , AC121 12C (<i>Preferred</i>)		

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - Tango Plus	552.00
Return Flight - Tango Plus	705.00
Surcharges	70.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	24.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	67.06
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.12
Air Travellers Security Charge (ATSC)	14.25

Total airfare and taxes before options (per passenger)	1435.43
--	----------------

Options

Departing Flight - Tango Plus

Return Flight - Tango Plus

Total airfare, taxes and options (per passenger)	1435.43
--	----------------

Number of passengers	1
----------------------	---

RBC Travel Insurance (declined)	0.00
---------------------------------	------

Grand Total - Canadian dollars	\$1435.43
---------------------------------------	------------------

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$1435.43 (Airfare - per ticket)

Ticket number(s): 0142112485715-16

enRoute City Guide

Ottawa

Long tagged "the town that fun forgot," Canada's capital has made an art of defending itself against its reputation. While the postcard view - the Ottawa River, Parliament Hill, the politicians - tends to dominate the collective consciousness, that's only the beginning...

Read the complete guide

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Fare Rules

Departing Flight Medicine Hat (YXH) To Ottawa (YOW) - **Tango Plus**

Return Flight Ottawa (YOW) To Medicine Hat (YXH) - **Tango Plus**

• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD/USD per direction, per passenger. Same-day flights only.
- **Same-day standby** is not permitted, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

• **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
-

- o Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Earn 100% Air Canada Status Miles for Air Canada-operated flights.

Please read important information and notices regarding Air Canada's general conditions of carriage.

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for important information on identification required for travel.

Baggage Policy

Carry-on baggage | Checked baggage

Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.

Travel insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Travel insurance purchased is solely and directly offered, provided and underwritten by RBC Travel Insurance Company ("RBC"). Air Canada expressly disclaims any responsibility in regard to any travel insurance purchased by the customer from RBC Insurance.

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13

DELUXE CENTRAL TAXI #9
656 1/2 3RD STR. S.E
MEDICINE HAT, AB, T1A0H5
403-504-4518

TERMINAL ID: 40145102
MERCHANT #: 180030004014519

VISA EMU
*****4232 EXP: **/ ** CHIP
EMU SALE
BATCH: 000086 INU: 000002
Oct 11, 12 04:53
VISA CREDIT
AID: 0000000031010
TUR: 00 00 00 00 00
TST: FB 00
ERR: 220589905043 AUTH: 000298

18.30

BY ENTERING A VERIFIED PIN, CARDHOLDER
AGREES TO PAY ISSUER SUCH TOTAL IN
ACCORDANCE WITH ISSUER'S AGREEMENT WITH
CARDHOLDER

CUSTOMER COPY

16

BLUE LINE TAXI
613-238-1111
CAR 1920
TAXI TAB

10/14/2012 10:21:02
PURCHASE

Transaction # 2
Card Type: Visa
Acc: *****4232
Entry: Swiped
Terminal ID: 29R31595
Merchant ID: 29RRRR
Batch: 000314
Trace Number: 002415
Bse Amt: 36.00

Auth.Code: 033890
Response: APPROVED

CUSTOMER COPY

CUSTOMER SERVICE
1 866 565 8294
help@taxitab.com
DRIVER #

* Originals sent to ACCC for reimbursement

15

Fairmont CHÂTEAU LAURIER

1 Rideau Street
Ottawa, ON, Canada K1N 8S7
T (613) 241-1414 F (613) 562-7030
G.S.T. / H.S.T Registration #831927355

Room/Chambre : 0588
Folio # :
Invoice # :
Cashier/Cassier # : 614
Page # : 1 of 1

#Original sent to
ACCC for reimbursement

Mr Ralph Weeks
299 College Drive S.E.
Medicine Hat AB T1A 3Y6
Canada

Arrival/Arrivée : 10-13-12
Departure/Départ : 10-14-12
Fairmont President's Club
~~XXXXXXXXXX~~

Date	Description	Additional Information/Supplémentaire	Charges	Credits
10-13-12	Room Charge		239.00	
10-13-12	Room HST (13%)		31.07	
Total			270.07	0.00
Balance Due/Solde			270.07	

GST Summary / Sommaire		HST Summary / Sommaire	
Room/Chambre	0.00	Room/Chambre	31.07
F&B/Restauration	0.00	F&B/Restauration	0.00
Other/Autres	0.00	Other/Autres	0.00
Total	0.00	Total	31.07

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États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.) I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné ne paierait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois. (18.00% par année.) J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1.00\$ par jour (du Lundi au Vendredi) et de 2.00\$ le Samedi. (Dans les hôtels participants.)

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Merci d'avoir choisi les Hôtels Fairmont

Auberge Le Moulin Wakefield Mill

60 Ch. Mill Rd.

Wakefield, QC J0X 3G0

Tel.819.459.1838 Fax.819.459.1697

info@wakefieldmill.com-www.wakefieldmill.com

Ralph Weeks

**Medicine Hat, AB
Canada**

Room	Folio	CheckIn	CheckOut	Balance
605	67285	11-10-12	13-10-12	0.00
Incidentals				

Date	Room	Description / Voucher	Charges	Credits	Balance
12-10-12	605	Restaurant Charge-No Post - 742 605	7.18	0.00	7.18
12-10-12	605	Restaurant Charge-No Post - 740 605	60.42	0.00	67.60
13-10-12	605	Visa	0.00	67.60	0.00

11

Wakefield Mill
60 Chemin Mill, Wakefield, QC
J0X 3G0 (819) 459-1838

Wakefield Mill
60 Chemin Mill, Wakefield,
J0X 3G0 (819) 459-1838

WAKEFIELD MILL INN
60 MILL RD

WAKEFIELD, QC J0X 3G0
(819) 459-1838

ID TERM: A4257511

HLQ: 185
HOUR: 081

JEU 11 OCTOBRE 2012
ADDITION #233742-1
TABLE #31

JEU 11 OCTOBRE 2012
ADDITION #23374
TABLE #8
CLIENT # 2

Achat
FACT: 00000010
VISA
NO SEQ: 185001001818
Morceau d'application: VISA CREDIT
AID: A0000000001010
TVR: 00 00 00 00 00
TSI: F8 00
*****4232

1 CAPPUCCINO \$3.25
1 ESPRESSO \$3.00
SOUS-TOTAL : \$6.25
T.P.S. #:872666730 \$0.31
T.V.Q. #:1021965673 \$0.62
TOTAL \$7.18

1 CAPPUCCINO
1 Lunch TH \$
1 Dessert Jour :
1 AGNEAU HERON :
1 *potage du jour :
1 / 3 ALAMOS \$
SOUS-TOTAL : \$
T.P.S. #:872666730 :
T.V.Q. #:1021965673 :
TOTAL \$52.42

Total: CAD\$ 67.60

APPROUVE 049661
001/00

SIGNATURE NON REQUISE

13-Oct -12

11:58:31

COPIE MARCHAND
THANK YOU

POURBOIRE / Tips:

SOMME / Total :

NOM / Name : RAUL H WEEKS.

SIGNATURE

CHAMBRE# / Room # 605

PAYEZ A VOTRE SERVEUR/EUSE
Heure: 22:19 1 CLIENT

POURBOIRE / Tips: 8.

SOMME / Total : 60.42

NOM / Name : Ralph W.

SIGNATURE:

CHAMBRE# / Room # 605

PAYEZ A VOTRE SERVEUR/EUSE
Heure: 22:17 3 CLIENT
3 ADDITIONS

** MERCI ! **

VOUS AVEZ ETE SERVI
PAR : Nicholas B.

** MERCI ! **

VOUS AVEZ ETE SERVI
PAR : Nicholas B.

TPS: 0.31 \$ TVQ: 0.62 \$
Total : 7.18 \$

FACTURE ORIGINALE

TPS: 2.28 \$ TVQ: 4.55 \$
Total : 52.42

FACTURE ORIGINALE

012-10-11 22:19:14 MEV:12281201-10046133
MD MOULIN DE WAKEFIELD
EVELOPPEMENTS INC.
0, CH. MILL WAKEFIELD
1 2 3 4 5 6 7 8 9 0 *

(14) 92401

Vittoria Trattoria
35 William Street
(613) 789-8959

VISA PURCHASE

RALPH WEEKS
*****4232 EXPIRY XX/XX
AUTH CODE: 049733 OK
MERCHANT030104492
DATE: 10/13/12 19:08:27
CHECK 28129 TABLE 104

SUBTOTAL \$ 45.20
TIP \$ 5.42
TOTAL \$

** CUSTOMER COPY **

You have been served by Patrick



**** please visit our website at ****
***** VITTORIATRATTORIA.COM *****



**MEDICINE HAT
COLLEGE**

TRAVEL CLAIM

(To be submitted upon return from travelling)

Claimant:

Name
Address

Ralph Weeks

Meeting/Conference:

Name

ACCC Board Meeting/Retreat

(If you use an acronym please also indicate long form)

Location

Ottawa, ON

(Address only necessary if claimant is not an employee or if you want cheque mailed to an address other than your residence)

DAYS INVOLVED:

Departure date: (month/day/year)

10/11/12

Time:

5:25

AM / PM

Return date: (month/day/year)

10/14/12

Time:

7:35

AM / PM
(circle one)

Total Number of Days:

4

EXPENSES:

Meals

Breakfast

_____ @ 10.00 = _____

Lunch

_____ @ 12.00 = _____

Dinner

_____ @ 22.00 = _____

Full Per diem

_____ @ 44.00 = _____

Overnight Incidental

(requires 24 hour stay)

3 @ 10.00 = 30.00

Hotel

(Attach invoice)

Hospitality Allowance

(In-lieu of hotel)

_____ @ 20.00 = _____

Miscellaneous

(Specify)

_____ = _____

TRANSPORTATION:

Own Car

_____ @ 0.44 = _____
(kilometres)

College Car

(Attach gas receipts)

Rental Car

(Attach invoice & gas receipts)

Air Fare

(Attach Air Line Ticket or Invoice)

Taxi, buses, parking, road tolls: (specify)

(Less than \$10 receipt is not required)

TOTAL EXPENSE

Less - Advance

(if applicable)

30.00

INVOICE TOTAL

NET CLAIM DUE (Repayable)

Date

Oct 17, 2012

REQUEST BY:

(Signature)

DEPT. CODE

1-12000-9240

DEPT. APPROVA

(Signature)

FINANCE:

FOR OFFICE USE ONLY

VENDOR NUMBER

CONTROL #
02-

29593

GL CODE

AMOUNT

GST

TOTAL

2012 OCT 22 3:40



EXPENSE CLAIM FOR REIMBURSEMENT
RÉCLAMATION POUR REMBOURSEMENT DES DÉPENSES

MAILED TO ACCC OCT. 24/12

ACCC, 200-1223 rue Michael St. N., Ottawa, Ontario, K1J 7T2 Tel./Tél.: 613-746-2222 Fax/Télé.: 613-746-6721

Traveller / Personne requérante : Dr. Ralph Wekes Tel. / Tél.: 403-529-3801
 Institution / Établissement : Medicine Hat College
 Meeting Location / Lieu de la rencontre : Ottawa From / Du : 12/10/11 To / Au : 12/10/14
YIA MM DJJ YIA MM DJJ

ALLOWABLE EXPENSES (100% reimbursable) / DÉPENSES ADMISSIBLES (remboursable à 100 pour cent)

TRAVEL / DÉPLACEMENTS

AIRFARE / AVION** \$ 1435.43
 CAR MILEAGE (in lieu of airfare) / AUTO (au lieu de l'avion)
 number of km / nombre de km _____ x \$ 0.40 \$ _____ = \$ _____
 PARKING / STATIONNEMENT \$ _____
 TAXI \$ 44.30

HOTEL / HÔTEL**

a) # of nights / nuitées 1
 b) room rate (including taxes) / tarif de la chambre (taxes incluses) \$ 270.07
 a x b = \$ 270.07

PER DIEM

breakfast / petit déjeuner	number of days / nombre de jours	<u>1</u>	x \$11	\$ <u>11.00</u>
lunch / déjeuner	number of days / nombre de jours	<u>2</u>	x \$12	\$ <u>24.00</u>
dinner / souper	number of days / nombre de jours	<u>2</u>	x \$32	\$ <u>64.00</u>
incidentals / frais divers	number of days / nombre de jours	<u>3</u>	x \$15	\$ <u>45.00</u>

TOTAL PAYABLE / MONTANT TOTAL DÛ

To institution / à l'établissement To traveller / à la personne requérante \$ 1893.80

Certification / Déclaration

I certify that the above expenses were incurred by me on ACCC business / Je certifie que les dépenses ci-haut réclamées ont été effectuées par moi dans le cadre des activités de l'ACCC :

Date : 12/10/22
YIA MM DJJ

** Please include copies of airline tickets and hotel bill. / SVP inclure les copies des billets d'avion et des factures d'hôtel.