

# **Expense Disclosure Summary**

<u>Name</u>

Darren Hirsch

**Position** 

Chair, MHC Board of Governors

**Period Covered** 

1 January - 31 March 2015

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Ai	rfare	Tran	Other	Acco	ommodation	 Meals	Hos	pitality	Inc	identals	Total
		Campus Alberta Strategic Directions		-		Ti .					·			
March 6, 2015	Calgary, AB	Committee (CASDC)	\$	-	\$	280.28	\$	264.04	\$ 44.00	\$	- ,	\$	10.00	\$ 598.32
			\$	-	\$	280.28	\$	264.04	\$ 44.00	\$	-	\$	10.00	\$ 598.32

<sup>\*</sup> Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature

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# **Expense Disclosure Sheet**

Name

Darren Hirsch

<u>Date</u>

March 6, 2015

**Campus Alberta Strategic** 

**Position** Chair, MHC Board of Governors

**Purpose** 

**Directions Committee (CASDC)** 

**Destination** Calgary, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
3/6/2015	Travel Claim	Other Transportation	Return mileage Medicine Hat to Edmonton, AB.			280.28
3/6/2015	Travel Claim	Meals	Meal allowance			44.00
3/6/2015	Travel Claim	Incidentals	Overnight incidental			10.00
3/6/2015	Delta Bow Valley	Accommodation	Hotel			264.04
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	·					-
-	**					-
				·	-	-
				<del></del>	Total Receipts	598.32

# MEDICINE HAT COLLEGE TRAVEL CLAIM

#### **CLAIMANT**

Name: Darren Hirsch

Address:

DAYS INVOLVED [ 1.04 ]

Departure date

Mar 5 2015 4:00PM

Return date

Mar 6 2015 5:00PM

### **EXPENSES**

Meals	Days Rate	Total
Breakfast	1 @ \$10.00 =	\$10.00
Lunch	1 @ \$12.00 =	\$12.00
Dinner	1 @ \$22.00 =	\$22.00
Full Per diem	0 @ \$44.00 =	\$0.00
Overnight incidental	1 @ \$10.00 =	\$10.00
Hospitality Allowance	0 @ \$20.00 =	\$0.00
Conference Cost	•	\$0.00
Hotel (attach invoice)		\$0.00
Miscellaneous		\$0.00
		\$0.00
		\$0.00

### TRANSPORTATION

Own Car	637 KM @ 0.44/KM	\$280.28
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00

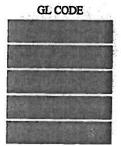
CND \$334.28

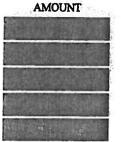
USD \$0.00 \*\$1.00/CND **TOTAL EXPENSE \$334.28** 

Less - Advance (if applicable) -\$0.00

NET CLAIM DUE (Repayable) 334.28 -

### FOR OFFICE USE ONLY

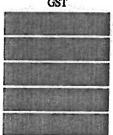




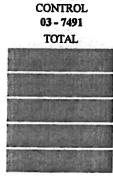
VENDOR NUMBER

Department Code

Finance:



**GST** 



INVOICE TOTAL

Written Signatures

Request By

Department Signatures (If Necessary Sign

**Electronic Signatures** 

Active Directory

MWatson@mhc.ab.ca

#### MEETING/CONFERENCE

Name: Council of Presidents and Board Chairs

Location: Calgary



**GST** 

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Amount

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### BOW VALLEY

209 - 4th Avenue S.E., Calgary, Alberta, T2G 0C6 Tel: 403-266-1980 Fax: 403-266-0007

Mr Darren Hirsch Canada Room:

1817

Folio:

Cashier:

186

Arrival:

03-05-15

Departure:

03-06-15

Date	Description	Additional Information		Charges	Credits
03-05-15	Room Charge			209.00	
03-05-15	Room GST			10.76	
03-05-15	Tourism Levy			8.61	
03-05-15	DMF - Destination Marketing Fee			6.27	
03-05-15	Parking - Daily			28.00	
03-05-15	Parking - GST			1.40	
03-06-15	Visa	XXXXXXXXXXXX9335	XX/XX		264.04
GST Sum	mary	Total		264.04	264.04
	on No: 826085417		_	<del></del>	
Room	10.76	Balance I	Due	0.00 CD	N
F&B	0.00	<del></del>			<del>-</del>
Other	1.40				
Total	12.16				