



Expense Disclosure Summary

Name Denise Henning, PhD **Position** President and CEO
Period Covered 1 October to 31 December 2015

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
October 4-6, 2015	Ottawa, ON	CICan New Presidents Session	\$ 1,038.77	\$ 80.24	\$ 696.02	\$ 134.68	\$ -	\$ 20.00	\$ 1,969.71
October 15, 2015	Medicine Hat, AB	Dinner - VP Academic Candidate with SEC	\$ -	\$ -	\$ -	\$ -	\$ 218.52	\$ -	\$ 218.52
October 19, 2015	Medicine Hat, AB	Dinner - VP Academic Candidate with SEC	\$ -	\$ -	\$ -	\$ -	\$ 209.65	\$ -	\$ 209.65
October 25, 2015	Medicine Hat, AB	Dinner - VP Academic Candidate with SEC	\$ -	\$ -	\$ -	\$ -	\$ 224.53	\$ -	\$ 224.53
October 22-24, 2015	Olds, AB	Board Renewal and Meeting in Olds	\$ -	\$ 330.00	\$ 357.02	\$ 7.43	\$ -	\$ 10.00	\$ 704.45
November 5, 2015	Medicine Hat, AB	Meeting with President of CICan	\$ -	\$ -	\$ -	\$ -	\$ 39.85	\$ -	\$ 39.85
November 9, 2015	Medicine Hat, AB	Meeting with Facilitator for College Leadership Council Renewal	\$ -	\$ -	\$ -	\$ -	\$ 43.45	\$ -	\$ 43.45
November 10, 2015	Medicine Hat, AB	Meeting with Acting Dean	\$ -	\$ -	\$ -	\$ -	\$ 43.42	\$ -	\$ 43.42
November 19-20, 2015	Calgary, AB	CCI and COPPOA Meetings	\$ -	\$ 309.50	\$ 182.74	\$ 36.49	\$ -	\$ 10.00	\$ 538.73
December 1, 2015	Medicine Hat, AB	Meeting - Board Chair and City Councillor	\$ -	\$ -	\$ -	\$ -	\$ 57.71	\$ -	\$ 57.71
December 2, 2015	Brooks, AB	Regular Brooks Campus Visit	\$ -	\$ 95.92	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 1,038.77	\$ 815.66	\$ 1,235.78	\$ 178.60	\$ 837.13	\$ 40.00	\$ 4,050.02

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature

Kevin Conway



Expense Disclosure Sheet

Name Denise Henning, PhD Date October 15, 2015
Position President and CEO Purpose Dinner - VP Academic Candidate with SEC Destination Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
10/15/2015	Medicine Hat Lodge	Hospitality	Dinner with Candidate #1			218.52
Total Receipts						218.52



Expense Disclosure Sheet

Name Denise Henning, PhD Date October 19, 2015 Destination Medicine Hat, AB
Position President and CEO Purpose Dinner - VP Academic Candidate with SEC

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
10/19/2015	Medicine Hat Lodge	Hospitality	Dinner with Candidate #2			209.65
Total Receipts						209.65



Expense Disclosure Sheet

Name Denise Henning, PhD Date October 25, 2015
Position President and CEO Purpose Dinner - VP Academic Candidate with SEC Destination Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
10/25/2015	Medicine Hat Lodge	Hospitality	Dinner with Candidate #3			224.53
Total Receipts						224.53



Expense Disclosure Sheet

Name Denise Henning, PhD Date November 5, 2015 Destination Medicine Hat, AB
Position President and CEO Purpose Meeting with President of CiCan

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
11/5/2015	Medicine Hat Lodge	Hospitality	Dinner with President of CiCan			39.85
Total Receipts						39.85



Expense Disclosure Sheet

Name Denise Henning, PhD **Date** November 9, 2015
Position President and CEO **Purpose** Meeting with Facilitator for College Leadership Council Renewal **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
11/10/2015	Asia Garden	Hospitality	Dinner with Facilitator			43.45
Total Receipts						43.45



Expense Disclosure Sheet

Name Denise Henning, PhD Date November 10, 2015 Destination Medicine Hat, AB
Position President and CEO Purpose Meeting with Acting Dean

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
11/10/2015	iPho Vietnamese Restaurant	Hospitality	Lunch with Acting Dean			43.42
Total Receipts						43.42



Expense Disclosure Sheet

Name Denise Henning, PhD Date December 2, 2015
Position President and CEO Purpose Regular Brooks Campus Visit Destination Brooks, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
12/2/2015	Travel Claim	Other Transportation	Roundtrip mileage from Medicine Hat to Brooks			95.92
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						95.92