





## Expense Disclosure Sheet

**Name** Denise Henning      **Date** 10/2/2016-10/4/2016

**Position** President and CEO      **Purpose** CICan Leaders Fall Forum      **Destination** Ottawa, ON

**Receipt Reconciliation: (Please attach supporting documentation ie: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
10/2/2016	Air Canada	Airfare	Airfare Medicine Hat to Ottawa Return (October 2 - 4)	1,022.29		1,022.29
10/4/2016	Sheraton Hotel	Accommodation	Hotel - October 2-4)	574.36		574.36
10/3/2016	Capital Taxi	Other Transportation	Taxi	37.48		37.48
10/4/2016	MHC Travel Claim	Meals	Meals - October 2 - 4	141.01		141.01
10/4/2016	MHC Travel Claim	Incidentals	Overnight Incidentals - October 2 - 4	20.00		20.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>1,795.14</b>





## Expense Disclosure Sheet

**Name** Denise Henning      **Date** 10/26/2016  
**Position** President and CEO      **Purpose** Lunch meeting with Board Chair      **Desination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation ie: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
10/26/2016	The Merman	Hospitality	Lunch Meeting	17.62		17.62
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>17.62</b>



## Expense Disclosure Sheet

**Name** Denise Henning      **Date** 10/28/2016 - 10/29/2016  
**Position** President and CEO      **Purpose** Board Renewal      **Desination** Elkwater, AB

**Receipt Reconciliation: (Please attach supporting documentation ie: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
10/29/2016	MHC Travel Claim	Other Transportation	Return Mileage MH to Elkwater	71.60		71.60
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>71.60</b>





## Expense Disclosure Sheet

**Name** Denise Henning **Date** 11/16/2016-11/25/2016  
**Position** President and CEO **Purpose** Workshop Facilitator at University of North Carolina **Destination** Pembroke, NC

**Receipt Reconciliation: (Please attach supporting documentation ie: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
11/16/2016	American Airlines*	Airfare	Flight -Boston to Fayetteville, NC	228.20		228.20
11/17/2016	American Airlines (rescheduled flight as costs for extra night in hotel was going up extensively)	Airfare	Flight -Boston to Fayetteville, NC	229.70		229.70
11/16/2016	National*	Other Transportation	Car Rental - Nov. 16-25, 2016	846.07		846.07
11/25/2016	Delta (flight had to be cancelled due to Air Canada change of itinerary times for Toronto to Calgary flight)	Airfare	Flight- Fayetteville to Atlanta	172.15		172.15
11/25/2016	Air Canada (flight had to be cancelled due to Air Canada change of itinerary times for Toronto to Calgary flight)	Airfare	Flight - Atlanta to Toronto	570.89		570.89
11/25/2016	Delta*	Airfare	Flight - Fayetteville to Toronto	209.65		209.65
11/25/2016	Air Canada *	Airfare	Flight - Toronto to Calgary	487.17		487.17
11/25/2016	Air Canada*	Airfare	Flight - Calgary to Medicine Hat	293.08		293.08
11/25/2016	MHC Travel Claim	Incidentals	Incidentals - Nov. 16-25	67.46		67.46
11/25/2016	MHC Travel Claim	Accomodation	November 16-25	215.86		215.86
						-
						-
<b>Total Receipts</b>						<b>3,320.23</b>

\* Flights & Car Rental reimbursed by UNCP (University of North Carolina at Pembroke)



## Expense Disclosure Sheet

**Name** Denise Henning **Date** 12/6/2016

**Position** President and CEO **Purpose** Brooks Campus Meetings **Desination** Brooks, AB

**Receipt Reconciliation: (Please attach supporting documentation ie: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
12/6/2016	MHC Travel Claim	Other Transportation	Mileage to Brooks return	96.80		96.80
						-
						-
						-
					<b>Total Receipts</b>	96.80