



Expense Disclosure Summary

Name Denise Henning **Position** President & CEO
Period Covered January - March

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
January 13, 2017	Medicine Hat, AB	Lunch Meeting with Board Chair	\$ -	\$ -	\$ -	\$ 43.36	\$ -	\$ -	\$ 43.36
January 16, 2017	Medicine Hat, AB	Coffee Meeting	\$ -	\$ -	\$ -	\$ 12.07	\$ -	\$ -	\$ 12.07
January 26, 2017	Brooks, AB	Brooks Campus Meeting	\$ -	\$ 94.16	\$ -	\$ -	\$ -	\$ -	\$ 94.16
January 29 - 30, 2017	Edmonton, AB	CCI President's Retreat Brooks Revitalization	\$ 477.98	\$ 71.25	\$ 156.06	\$ 137.30	\$ -	\$ 10.00	\$ 852.59
January 31, 2017	Brooks, AB	Advisory Mtg	\$ -	\$ 94.16	\$ -	\$ -	\$ -	\$ -	\$ 94.16
February 6, 2017	Medicine Hat, AB	Sr. Executive Renewal	\$ -	\$ -	\$ -	\$ 209.00	\$ -	\$ -	\$ 209.00
February 9, 2017	Brooks, AB	Brooks Campus Award	\$ -	\$ 94.16	\$ -	\$ -	\$ -	\$ -	\$ 94.16
February 13, 2017	Edmonton, AB	Mtg with Government Officials	\$ 443.49	\$ -	\$ -	\$ 79.34	\$ -	\$ -	\$ 522.83
February 22, 2017	Edmonton, AB	Mtg with Government Officials	\$ 567.20	\$ -	\$ -	\$ 136.00	\$ -	\$ -	\$ 703.20
March 1, 2017	Brooks, AB	Brooks Campus Visit	\$ -	\$ 94.16	\$ -	\$ -	\$ -	\$ -	\$ 94.16
March 2, 2017	Medicine Hat, AB	Lunch meeting with MHC Sr. Executive & Mayor	\$ -	\$ -	\$ -	\$ 116.53	\$ -	\$ -	\$ 116.53
March 10, 2017	Medicine Hat, AB	Lunch mtg with ACAT	\$ -	\$ -	\$ -	\$ 50.23	\$ -	\$ -	\$ 50.23
March 21, 2017	Brooks, AB	Board Meeting & Brooks Community Dinner	\$ -	\$ 94.16	\$ -	\$ -	\$ -	\$ -	\$ 94.16
March 24 - 30, 2017	Columbus, Ohio	ACPA Conference	\$ 5,954.33	\$ 96.21	\$ 1,592.18	\$ 509.66	\$ -	\$ 80.17	\$ 8,232.55
			<u>\$ 7,443.00</u>	<u>\$ 638.26</u>	<u>\$ 1,748.24</u>	<u>\$ 1,293.49</u>	<u>\$ -</u>	<u>\$ 90.17</u>	<u>\$ 11,213.16</u>

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature

//Original Signed//



Expense Disclosure Sheet

Name Denise Henning Date January 13, 2017
Position President & CEO Purpose Lunch Meeting with Board Chair Destination Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 13, 2017	The Merman	Meals	Lunch Meeting	43.36		43.36
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						43.36



Expense Disclosure Sheet

Name Denise Henning **Date** January 16, 2017
Position President & CEO **Purpose** Coffee Meeting **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 16, 2017	Station Coffee Company	Meals	Coffee Meeting	12.07		12.07
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						12.07



Expense Disclosure Sheet

Name Denise Henning **Date** January 26, 2017
Position President & CEO **Purpose** Brooks Campus Meeting **Destination** Brooks, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 26, 2017	MHC Travel Claim	Other Transportation	Travel to Brooks Campus	94.16		94.16
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					Total Receipts	94.16



Expense Disclosure Sheet

Name Denise Henning **Date** January 29 - 30, 2017
Position President & CEO **Purpose** CCI President's Retreat **Destination** Edmonton, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 29, 2017	Prairie Sprinter	Other Transportation	MH to Calgary Airport	71.25		71.25
January 29, 2017	Air Canada	Airfare	Flight from Calgary to Edmonton	194.38		194.38
January 29, 2017	Renaissance Edmonton Airport Hotel	Accommodation	Hotel	156.06		156.06
January 29 - 30, 2017	Overnight Incidentals	Incidentals	Overnight Incidentals	10.00		10.00
January 29 - 30, 2017	Meals	Meals	Meals (Jan. 29-30)	137.30		137.30
January 30, 2017	Integra	Airfare	Flight from Edmonton to MH	283.60		283.60
						-
						-
						-
						-
						-
						-
					Total Receipts	852.59



Expense Disclosure Sheet

Name Denise Henning **Date** January 31, 2017
Position President & CEO **Purpose** Brooks Revitalization Advisory Mtg **Destination** Brooks, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 31, 2017	MHC Travel Claim	Other Transportation	Travel to Brooks - return	94.16		94.16
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					Total Receipts	94.16



Expense Disclosure Sheet

Name Denise Henning **Date** February 6, 2017
Position President & CEO **Purpose** Sr. Executive Renewal **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
February 6, 2017	Tony Roma	Meals	Sr. Executive Meeting	209.00		209.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						209.00



Expense Disclosure Sheet

Name Denise Henning **Date** February 9, 2017
Position President & CEO **Purpose** Brooks Campus Award **Destination** Brooks, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
February 9, 2017	MHC Travel Claim	Other Transportation	Travel to Brooks - return	94.16		94.16
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
				Total Receipts		94.16



Expense Disclosure Sheet

Name Denise Henning **Date** February 22, 2017
Position President & CEO **Purpose** Mtg with Government Officials **Destination** Edmonton, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
February 22, 2017	Integra Air	Airfare	Flight Medicine Hat to Edmonton - return	567.20		567.20
February 13, 2017	MHC Travel Claim	Meals	Meals (Breakfast & Dinner)	32.00		32.00
February 13, 2 017	Lux Restaurant	Meals	Lunch mtg	104.00		104.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
				Total Receipts		703.20



Expense Disclosure Sheet

Name Denise Henning **Date** March 1, 2017
Position President & CEO **Purpose** Brooks Campus Visit **Destination** Brooks, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
March 1, 2017	MHC Travel Claim	Other Transportation	Travel to Brooks - return	94.16		94.16
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
				Total Receipts		94.16



Expense Disclosure Sheet

Name Denise Henning **Date** March 2, 2017
Position President & CEO **Purpose** Lunch meeting with MHC Sr. Executive & Mayor **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
March 2, 2017	Cypress Club	Meals	Lunch meeting	116.53		116.53
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						116.53



Expense Disclosure Sheet

Name Denise Henning **Date** March 10, 2017
Position President & CEO **Purpose** Lunch mtg with ACAT **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
March 10, 2017	Crave	Meals	Lunch meeting with ACAT	50.23		50.23
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						50.23



Expense Disclosure Sheet

Name Denise Henning **Date** March 21, 2017
Position President & CEO **Purpose** Board Meeting & Brooks Community Dinner **Destination** Brooks, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
March 21, 2017	MHC Travel Claim	Other Transportation	Travel to Brooks - return	94.16		94.16
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						94.16



Expense Disclosure Sheet

Name Denise Henning **Date** March 24 - 30, 2017
Position President & CEO **Purpose** ACPA Conference **Destination** Columbus, Ohio

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
March 24, 2017	Air Canada	Airfare	Flight from MH to Columbus to Auckland New Zealand return	5,954.33		5,954.33
March 24, 2017	Hyatt Regency	Accommodation	Hotel from March 24 - 30, 2017	1,592.18		1,592.18
March 30, 2017	Taxi	Other Transportation	Taxi from hotel to airport	96.21		96.21
March 24-30, 2017	MHC Travel Claim	Incidentals	Incidentals from Mar. 24 - 30 (6 days)	80.17		80.17
March 24-30, 2017	Meals	Meals	Meals from Mar. 24 - 30 (6 days)	509.66		509.66
						-
						-
						-
						-
						-
						-
					Total Receipts	8,232.55