





## Expense Disclosure Sheet

**Name** Denise Henning      **Date** January 8, 2018  
**Position** President & CEO      **Purpose** Meeting with Local Non-Profit      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 8, 2018	The Spice Hut	Hospitality	Lunch Meeting	41.60		41.60
						-
<b>Total Receipts</b>						<b>41.60</b>



## Expense Disclosure Sheet

**Name** Denise Henning      **Date** January 16, 2018  
**Position** President & CEO      **Purpose** Meeting with past Board member      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 16, 2018	Indian Kitchen	Hospitality	Lunch Meeting	26.49		26.49
						-
<b>Total Receipts</b>						<b>26.49</b>



## Expense Disclosure Sheet

**Name** Denise Henning      **Date** January 26, 2018  
**Position** President & CEO      **Purpose** Brooks Campus Meeting      **Destination** Brooks, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 18, 2018	MHC Travel Claim	Other Transportation	Travel to Brooks Campus	95.92		95.92
						-
<b>Total Receipts</b>						95.92



## Expense Disclosure Sheet

**Name** Denise Henning      **Date** January 19, 2018  
**Position** President & CEO      **Purpose** Government Relations      **Destination** Medicine Hat

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 19, 2018	Café Verve	Hospitality	Lunch meeting	27.38		27.38
						-
					<b>Total Receipts</b>	<b>27.38</b>



## Expense Disclosure Sheet

**Name** Denise Henning      **Date** February 9, 2018  
**Position** President & CEO      **Purpose** Community Building      **Destination** Cypress Club

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
February 9, 2018	Cypress Club	Hospitality	Lunch meeting	42.81		42.81
						-
<b>Total Receipts</b>						42.81



## Expense Disclosure Sheet

**Name** Denise Henning      **Date** April 29-May 2, 2018  
**Position** President & CEO      **Purpose** Colleges and Institutes Canada Conference      **Destination** Victoria, BC

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 15, 2018	Air Canada	Airfare	Airfare to Victoria	332.06		332.06
						-
<b>Total Receipts</b>						<b>332.06</b>

\*Last day of employment was March 16, 2018.



## Expense Disclosure Sheet

**Name** Denise Henning      **Date** March 9-18, 2018  
**Position** President & CEO      **Purpose** American College Personnel Association Conference      **Destination** Houston, TX

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
February 22, 2018	Air Canada	Airfare	Seat reservation for March trip	30.00		30.00
February 22, 2018	Air Canada	Airfare	Seat reservation for March trip	31.50		31.50
March 9, 2018	Air Canada	Airfare	Travel from Medicine Hat to Houston	600.04		600.04
March 18, 2018	Air Canada	Airfare	Travel from Houston to Medicine Hat	576.49		576.49
Mar 9-14, 2018	Hilton Hotels and Resorts	Accommodation	Hotel Accommodations	1,613.68		1,613.68
March 9-14, 2018	Medicine Hat College Travel Claim and attached receipts	Meals	Meals	419.74		419.74
March 9-14, 2018	Medicine Hat College Travel Claim	Incidentals	Overnight Incidentals x 5	64.27		64.27
March 9, 2018	Taxis of Houston	Other Transportation	Taxi	83.11		83.11
March 14, 2018	G-Class Cab	Other Transportation	Taxi	85.61		85.61
						-
						-
				<b>Total Receipts</b>		<b>3,504.44</b>



SPICE HUT MEDICINE HAT  
1100 REDCLIFF DR SW  
MEDICINE HAT AB

SpiceHut Canada  
1100 Redcliff Dr SW  
Medicine Hat, AB  
Canada, T1A 5E5  
Tel: (403)487-4447

Printed January 8, 2018 at 5:48 PM

CARD \*\*\*\*\*  
CARD TYPE  
DATE 2018/01/08  
TIME 1409 17:53:24  
RECEIPT NUMBER  
H85055447-001-386-011-0

January 8, 2018 at 5:48 PM Order #: 16165  
Party Size: 52, 2 guests  
Party Name: 9 Waiter: Christa  
Card #: R0123456789

-----  
PURCHASE  
AMOUNT \$36.17  
TIP \$5.43  
TOTAL

-----  
Latter Chicken \$13.99  
- Medium  
Coke \$1.99  
- Coke  
Fried Naan \$2.49  
Spicy Chicken Curry \$13.99  
- Mild  
Sauce \$1.99  
-----  
Food Total \$34.45  
-----  
Sub Total \$34.45  
Tax 1 \$1.72  
-----  
Total \$36.17

\$41.60  
-----

████████████████████  
A0000000031010  
5118DB53F3A063E3  
0000000000-

APPROVED

AUTH# 097148 01-027  
THANK YOU

NO SIGNATURE REQUIRED

Thank You  
Please Come Again!

INDIAN KITCHEN BAR & GRILL  
3216 13th Ave. SE, Medicine Hat  
GST#: 730898099RT0001

INDIAN KITCHEN  
3216 13 AVE SE  
MEDICINE HAT AB

Check:76824  
Table:1  
Server:Savita

## Dine In

01/16/18 01:34pm

---

--[Seat 1]--  
1 MURG MAKHANI \$13.99  
1 COCONUT RICE \$5.99  
1 MASALA TEA \$2.95

---

Subtotal: \$22.93  
Tax:: \$1.15  
Sub w/Tax: \$24.08  
Total: **\$24.08**

Debit \$24.08

Thank you for dining at Indian Kitchen!  
Bring in this receipt for 5% off your  
next meal!

CARD \*\*\*\*\*  
CARD TYPE  
DATE 2018/01/16  
TIME 9138 13:34:41  
RECEIPT NUMBER  
C85010511-001-253-003-0

PURCHASE  
AMOUNT \$24.08  
TIP \$2.41  
TOTAL

**\$26.49**

A0000000031010  
1D49FC238BDD80E9  
0080008000-E800  
D6D1C4C9E7121AE3  
080008000-F800

**APPROVED**

AUTH# 032346  
THANK YOU

01-027



CAFE VERVE INC  
1775 DUNMORE RD SE  
MEDICINE HAT, AB. T1A 1Z  
403-594-4780

**SALE**

REF#: 00000022

Batch #: 211  
01/19/18  
APPR CODE: 006255  
Trace: 22  
Chip  
\*\*/\*\*

11:43:54

**AMOUNT**  
**TIP**  
**TOTAL**

**\$24.89**  
**\$2.49**  
**\$27.38**

APPROVED

AID: A0000000031010  
TVR: 00 80 00 80 00  
TS: F8 00

THANK YOU / MERCI

Cafe Verve Inc  
1775 DUNMORE RD SE  
MEDICINE HAT, AB T1A 1Z8  
(403) 529-2880  
Dine In

Server: Benjamin M. Jan 19, 2018  
Receipt: RCD1 11:44 AM

Item(s)

Chicken Brie Sandwich \$9.95  
Feature Salad Small \$8.00  
Sweet Latte 12oz. \$5.75

Subtotal \$23.70  
Sales Tax (Incl. 5%) \$1.19  
Total \$24.89

Other  
Amount Paid \$24.89

All Good? Let us know either way

CYPRESS CLUB  
MEDICINE HAT, AB  
(403) 528-2988  
GST# 108079484

R E C E I P T

Account   


LG POP	2.50
TEA	2.00
6 OZ TENDERLOIN	18.00
z	0.00
SINGLE CLUB	12.35
-----	
Gratuity	5.32
GST	2.04
<b>Total</b>	<b>42.81</b>
<b>Charge</b>	<b>42.81</b>
1:06 PM 2/9/2018 @ Carly	3

Signature: \_\_\_\_\_

THANK YOU





22-1

Server: DANIEL M Rec:253  
3/11/18 18:40, Chip T: 96 Term: 10

Pappasito's #21  
Lamar Street  
Houston, TX 77010  
713-353-4400

Merch ID: 345112748883 : 10  
PURCHASE USD\$52.83

3/11/2018 6:40 PM  
AUTH: 016168 Approved 000  
ENTRY: CHIP READ  
VISA - A0000000031010  
TC - F71D75087202CF38  
Mode: Issuer  
TVR: 0080008000  
IAD: 06010A03602002  
TSI: E800  
ARC: 00

HENNING/DENISE

Authorized: 52.83  
TIP: 7.00  
TOTAL: 59.83

Thank you for dining at Pappasito's!  
Tip Not Included

15% 7.92  
18% 9.51  
20% 10.57

Guest Copy

0245

Server: OMAR G Rec:212  
3/11/18 18:44, Chip T: 996 Term: 13

Pappadeaux #41  
1001 Ave De Las Americas  
George R Brown Suite E  
(713)654-5077

MERCH ID: 345112797880 : 13  
PURCHASE USD\$42.16

3/11/2018 6:44 PM  
AUTH: 033751 Approved 000  
ENTRY: CHIP READ  
VISA - A0000000031010  
TC - 046FC4119ADF3675  
Mode: Issuer  
TVR: 0080008000  
IAD: 06010A03602002  
TSI: E800  
ARC: 00

HENNING/DENISE

Authorized: 42.16  
TIP: 6.50  
TOTAL: .

Thank you for dining at Pappadeaux!  
Tip Not Included

15% 6.32  
18% 7.59  
20% 8.43

Guest Copy



Pappasito's Cantina (079)  
1600 Lamar Street  
Houston, TX 77010  
713-353-4400

0222-1 Table 96 #Party 3  
DANIEL M SvrCk: 12 17:19 03/10/18  
DINE IN

1 Table Side Guacamole	14.95
1 Medium Mixed Fajitas	29.95
1 Large Sour Cream & Cheese	1.95
1 Large Sour Cream & Cheese	1.95

Sub Total: 48.80  
Tax: 4.03  
Sub Total: 52.83

03/10 18:36 TOTAL: 52.83

Thank you for dining at Pappasito's!  
Tip Not Included

15%	7.92
18%	9.51
20%	10.57

e-Gift Card Payment (19 Digits)

Present e-Gift Card for validation.

e-Gift Card PIN (4 digits)

Tell us about your dining experience  
[www.Pappasitos.com/contact-us](http://www.Pappasitos.com/contact-us)

# PAPPADEAUX

## SEAFOOD KITCHEN

Pappadeaux Seafood Kitchen (069)  
1001 Avenida De Las Americas  
Houston, Texas 77010  
(713)654-5077

0245a Table 996 #Party 0  
OMAR G SvrCk: 6 18:43 03/11/18  
TO-GO

DENISE  
1 Seafood Platter 32.95  
1 Soda 3.00  
1 Tea 3.00

Sub Total: 38.95  
Tax: 3.21  
Sub Total: 42.16

03/11 18:44 TOTAL: 42.16

Thank you for dining at Pappadeaux!

Tip Not Included  
15% 6.32  
18% 7.59  
20% 8.43

e-Gift Card Payment (19 Digits)

Present e-Gift Card for validation.

e-Gift Card PIN (4 digits)

Tell us about your dining experience  
[www.Pappadeaux.com/contact-us](http://www.Pappadeaux.com/contact-us)



# Booking Confirmation



Booking Reference: **MANXXE**

Date of issue: 17 Oct, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

## - Depart



Friday  
09 Mar, 2018

10:30  
**Medicine Hat**  
(YXH), AB



11:35  
**Calgary**  
Calgary Intl. (YYC), AB

AC7232

1hr05  
Economy L  
Operated by: Air Canada Express - Air Georgian | 1900D

Layover in Calgary

4hr05

Friday  
09 Mar, 2018

15:40  
**Calgary**  
Calgary Intl. (YYC), AB



20:33  
**Houston**  
G. Bush Intercontinental  
(IAH), TX  
Terminal A

AC8104

3hr53  
Economy S  
Operated by: Air Canada Express - Jazz | email.aircraft.CR9

Total duration:

9hr03

## Passengers

**Denise Henning**

Ticket Number  
014XXXXXXXXXX

Air Canada - Aeroplan

Seats

AC7232 4A

AC8104 15D



## Purchase summary

### Tax information

GST/HST no. 10009-2287 RT0001  
\$25.41

1 adult



### Air Transportation Charges

Base Fare - Economy Tango 454.00  
Surcharges 12.00



### Taxes, fees and charges

U.S. Immigration User Fee 8.73  
Goods and Services Tax - Canada no. 100092287 RT0001 23.91  
Agriculture Fee - United States 4.94  
U.S. Federal Customs Fee 6.86  
Air Travellers Security Charge 12.10  
Transportation Tax - U.S. 22.45

Total airfare and taxes before options **\$544<sup>99</sup>**



### Seat selection

DENISE Henning  
AC7232 4A - Standard Seat 10.00  
AC8104 15D - Standard Seat 20.00  
Goods and Services Tax - Canada no. 100092287 RT0001 1.50

Total with options and seat selection fee **\$576<sup>49</sup>**

**GRAND TOTAL (Canadian dollars) \$576<sup>49</sup>**



## Check-in and boarding gate deadlines

Within Canada To/From the U.S.

90  
minutes

120  
minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45  
minutes<sup>1</sup>

60  
minutes

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15  
minutes

15  
minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

## Baggage allowance

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size, 23 x 40 x 55 cm (9 x 15.5 x 21.5 in)) and 1 personal item (max. size: 16 x 33 x 43 cm (6 x 13 x 17 in)). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

#### Medicine Hat (YXH) > Houston (IAH)

##### 1<sup>st</sup> bag

\$ 26.25 CAD  
Including taxes

##### 2<sup>nd</sup> bag

\$ 36.75 CAD  
Including taxes

Max. weight per bag:  
23.0 kg (50.0 lb)

Max. dimensions per bag:  
158.0 cm (62.0 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

#### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

#### Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

#### Baggage Allowance for Air Canada Altitude and Star Alliance Members

The baggage allowance displayed below applies when you check your bags with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada Rouge. Please make sure your Air Canada Altitude status level is valid at check-in.

**Star Alliance Silver Members:** Your baggage allowance is equivalent to that of the fare option you purchased.

	Economy Class	Premium Economy	Business Class
Altitude Super Elite 100K, Elite 75K, Elite 50K and Elite 35K	<b>3 bags</b> 32 kg (70 lb)	<b>3 bags</b> 32kg (70lb)	<b>3 bags</b> 32kg (70lb)
Altitude Prestige 25k	<b>2 bags</b> 23 kg (50 lb)	<b>2 bags</b> 23 kg (50 lb)	<b>2 bags</b> 32 kg (70 lb)
Star Alliance Gold	<b>1 extra bag</b> 23 kg (50 lb)	<b>1 extra bag</b> 23 kg (50 lb)	<b>1 extra bag</b> 32 kg (70 lb)

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

## Economy Tango

### Changes \$200 CAD

- There is no charge for changes made outside 60 days of departure, subject to availability. Any taxes and fare difference may apply. For changes made within 60 days of departure, the change fee, per direction, per passenger, is \$200.00 CAD, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
- **Same-day confirmed changes at check-in or at the airport** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger. Exception: fee is \$100 CAD/USD for flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded)
- **Same-day standby** at the airport is available: on flights between Toronto and Montréal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

### Cancellations Non-refundable

- Tickets are **non-refundable and non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- If you make a flight change that involves a more restrictive fare, the higher change fee associated with that more restrictive fare applies once per passenger, regardless of the number of flights that are changed.
- Customers who **no-show** their flight will forfeit the fare paid.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.

### Seat selection\* N/A

- **Paid Advance Seat Selection** is offered on Air Canada and Air Canada Rouge, as well as on Air Canada Express flights operated by Jazz, subject to availability.
- Taxes are included.

### Aeroplan Miles

- 25% Aeroplan Miles for flights within Canada
- 50% Aeroplan Miles for flights between Canada and the U.S.
- The equivalent in Altitude Qualifying Miles
- For all flights operated by Air Canada, Air Canada Express and Air Canada Rouge

## ! General conditions of carriage

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1. You must obtain your boarding pass and check in any baggage by the check-in deadline. Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.
2. Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at [aircanada.com](http://aircanada.com) or by calling our flight information system at 1-888-422-7533 prior to your departure.
3. Advance seat assignments are not guaranteed and may change without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable fees.
4. Any travel credit banked for unused tickets is non-transferable: when the credit is redeemed, it must be used by the same person whose name appears on the original ticket.
5. Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
6. **Dangerous goods**  
For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods include, but are not limited to: compressed gases, corrosives, explosives, flammable liquids and solids, radioactive materials, oxidizing materials, poisons, infectious substances, and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the Restricted and Prohibited Items page on our website for more information.
7. Subject to the provisions of the Montreal Convention and the Warsaw Convention, as well as the provisions of its applicable tariffs, Air Canada may refuse carriage of property in checked luggage that is not suitable for transportation, such as fragile or perishable items and may refuse to carry valuable items (a valuable is deemed to be any item whose value is \$ 1,000 CAD or more, per kilogram or \$1 CAD per gram). Air Canada may refuse claims based on the inherent nature of an item (e.g. its perishable nature), or for loss or delay of unsuitably or inadequately packed items, to the extent that the destruction, loss or damages resulted from the inherent defect, quality or vice of the baggage, or, in the case of delay, that the carrier, its agents, and servants took all measures that could reasonably be required to avoid the damage, or that it was impossible to take such measures.
8. **International travel**  
Governments may require your carrier to provide information on or permit access to passenger data. You cannot travel if you do not have all required travel documents, such as a passport and visa (where applicable), to enter in or transit through each country/region on your itinerary. Please refer to the Travel Documents page on our website for more information.
9. **In-flight health**  
Most people are fit to travel by air, but special attention is required for passengers whose health problems may be exacerbated by altitude, travel stress, hypoxia and other travel related difficulties. Our website offers important health tips and information for customers with special needs who may require medical approval before flying.  
  
Please also note that aircraft disinsection is carried out on certain routes, in compliance with the requirements of the World Health Organization (WHO), the International Civil Aviation Organization, Transport Canada and applicable foreign regulatory authorities. More information is available on our website.
10. **Schedules and timetables**  
Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.
11. **Overbooking notice**  
Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at all airport ticket counters and boarding locations.

NOTICE - SOLD SUBJECT TO APPLICABLE TARIFFS

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📞 CANADA, U.S.: 1 (888) 247-2262

 **AIR CANADA**

A STAR ALLIANCE MEMBER 



# Booking Confirmation



Booking Reference: **MFHRVR**

Date of issue: 17 Oct, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

## Depart



Sunday  
18 Mar, 2018

15:00  
**Houston**  
G. Bush Intercontinental(IAH),  
TX  
Terminal A



18:12  
**Calgary**  
Calgary Intl. (YYC), AB

AC8105

4hr12  
Economy S  
Operated by: Air Canada Express -  
Jazz | email.aircraft.CR9

Layover in Calgary

5hr43

Sunday  
18 Mar, 2018

23:55  
**Calgary**  
Calgary Intl. (YYC), AB



00:53 + 1 day  
**Medicine Hat**  
(YXH), AB

AC7235

0hr58  
Economy L  
Operated by: Air Canada Express - Air  
Georgian | 1900D

Total duration

10hr53

## Passengers

**Denise Henning**

Ticket Number  
014XXXXXXXXXX

Air Canada - Aeroplan

Seats  
AC8105 16D  
AC7235 3A



## Purchase summary

	<b>1 adult</b>
<b>Air Transportation Charges</b>	
Base Fare - Economy Tango	522.84
Surcharges	12.16
<b>Taxes, fees and charges</b>	
September 11 Security Fee	6.98
Passenger Facility Charge - United States	5.61
Transportation Tax - U.S.	22.45
<b>Total airfare and taxes before options</b>	<b>\$570<sup>04</sup></b>
<b>Seat selection</b>	
DENISE Henning	
AC8105: 18D - Standard Seat	20.00
AC7235: 3A - Standard Seat	10.00
<b>Total with options and seat selection fee:</b>	<b>\$600<sup>04</sup></b>
<b>GRAND TOTAL (Canadian dollars)</b>	<b>\$600<sup>04</sup></b>



## Check-in and boarding gate deadlines

<b>Within Canada</b>	<b>To/From the U.S.</b>
----------------------	-------------------------

**90**  
minutes

**120**  
minutes

**Recommended check-in time**

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

**60**  
minutes

**Check-in and baggage drop-off deadline**

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

**15**  
minutes

**Boarding gate deadline**

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



## Baggage allowance

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

### Houston (IAH) > Medicine Hat (YXH)

#### 1<sup>st</sup> bag

\$ 25.00 USD  
Including taxes

#### 2<sup>nd</sup> bag

\$ 35.00 USD  
Including taxes

Max. weight per bag:  
23.0 kg (50.0 lb)

Max. dimensions per bag:  
158.0 cm (62.0 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

#### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

#### Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

### Baggage Allowance for Air Canada Altitude and Star Alliance Members

The baggage allowance displayed below applies when you check your bags with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada Rouge. Please make sure your Air Canada Altitude status level is valid at check-in.

**Star Alliance Silver Members:** Your baggage allowance is equivalent to that of the fare option you purchased.

	Economy Class	Premium Economy	Business Class
Altitude Super Elite 100K, Elite 75K, Elite 50K and Elite 35K	3 bags 32 kg (70 lb)	3 bags 32kg (70lb)	3 bags 32 kg (70lb)
Altitude Prestige 25k	2 bags 23 kg (50 lb)	2 bags 23 kg (50 lb)	2 bags 32 kg (70 lb)
Star Alliance Gold	1 extra bag 23 kg (50 lb)	1 extra bag 23 kg (50 lb)	1 extra bag 32 kg (70 lb)

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

## Economy Tango

### Changes \$200 CAD

- There is no charge for changes made outside 60 days of departure, subject to availability. Any taxes and fare difference may apply. For changes made within 60 days of departure, the change fee, per direction, per passenger, is \$200.00 CAD, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
- **Same-day confirmed changes at check-in or at the airport** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger. Exception: fee is \$100 CAD/USD for flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded)
- **Same-day standby at the airport** is available: on flights between Toronto and Montréal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

### Cancellations Non-refundable

- Tickets are **non-refundable and non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- If you make a flight change that involves a more restrictive fare, the higher change fee associated with that more restrictive fare applies once per passenger, regardless of the number of flights that are changed.
- Customers who **no-show** their flight will forfeit the fare paid.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.

### Seat selection\* N/A

- **Paid Advance Seat Selection** is offered on Air Canada and Air Canada Rouge, as well as on Air Canada Express flights operated by Jazz, subject to availability.
- Taxes are included.

### Aeroplan Miles

- 25% Aeroplan Miles for flights within Canada
- 50% Aeroplan Miles for flights between Canada and the U.S.
- The equivalent in Altitude Qualifying Miles
- For all flights operated by Air Canada, Air Canada Express and Air Canada Rouge

## General conditions of carriage

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1. You must obtain your boarding pass and check in any baggage by the check-in deadline. Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.
2. Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at [aircanada.com](http://aircanada.com) or by calling our flight information system at 1-888-422-7533 prior to your departure.
3. Advance seat assignments are not guaranteed and may change without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable fees.
4. Any travel credit banked for unused tickets is non-transferable; when the credit is redeemed, it must be used by the same person whose name appears on the original ticket.
5. Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
8. **Dangerous goods**  
For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods include, but are not limited to: compressed gases, corrosives, explosives, flammable liquids and solids, radioactive materials, oxidizing materials, poisons, infectious substances, and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the Restricted and Prohibited Items page on our website for more information.
7. Subject to the provisions of the Montreal Convention and the Warsaw Convention, as well as the provisions of its applicable tariffs, Air Canada may refuse carriage of property in checked luggage that is not suitable for transportation, such as fragile or perishable items and may refuse to carry valuable items (a valuable is deemed to be any item whose value is \$ 1,000 CAD or more, per Kilogram or \$1 CAD per gram). Air Canada may refuse claims based on the inherent nature of an item (e.g. its perishable nature), or for loss or delay of unsuitably or inadequately packed items, to the extent that the destruction, loss or damages resulted from the inherent defect, quality or vice of the baggage, or, in the case of delay, that the carrier, its agents, and servants took all measures that could reasonably be required to avoid the damage, or that it was impossible to take such measures.
8. **International travel**  
Governments may require your carrier to provide information on or permit access to passenger data. You cannot travel if you do not have all required travel documents, such as a passport and visa (where applicable), to enter in or transit through each country/region on your itinerary. Please refer to the Travel Documents page on our website for more information.
9. **In-flight health**  
Most people are fit to travel by air, but special attention is required for passengers whose health problems may be exacerbated by altitude, travel stress, hypoxia and other travel related difficulties. Our website offers important health tips and information for customers with special needs who may require medical approval before flying.  
  
Please also note that aircraft disinsection is carried out on certain routes, in compliance with the requirements of the World Health Organization (WHO), the International Civil Aviation Organization, Transport Canada and applicable foreign regulatory authorities. More information is available on our website.
10. **Schedules and timetables**  
Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.
11. **Overbooking notice**  
Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at all airport ticket counters and boarding locations.

NOTICE - SOLD SUBJECT TO APPLICABLE TARIFFS

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 CANADA, U.S.: 1 (888) 247-2262

 **AIR CANADA**

A STAR ALLIANCE MEMBER 

## Amanda Nielsen

---

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Thursday, February 22, 2018 1:38 PM  
**To:** Amanda Nielsen  
**Subject:** Air Canada - 09 Mar: Medicine Hat - Houston (Booking Reference: MANXXE) - Your booking has been modified




Your seats are confirmed

Booking Reference: **MANXXE**

Date of issue: 17 Oct, 2017

 [Manage my booking](#)

 [Sign up for flight notifications](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

Your seats are confirmed Please print and keep this page for your records.  
Thank you for choosing Air Canada. We look forward to welcoming you on board.

## Passengers

 **Denise Henning**

### Seats

**AC7232** 4A

**Ticket Number:**

**AC8104** 15D

014XXXXXXXXXX

**Air Canada - Aeroplan:**



 **Depart**

Economy Tango

Friday  
09 Mar, 2018

10:30  
**Medicine Hat**  
(YXH),  
Alberta



11:35  
**Calgary**  
Calgary Intl. (YYC),  
Alberta

 **1hr05**  
AC7232 Economy L  
Operated by: Air Canada Express - Air Georgian | 1900D

Friday  
09 Mar, 2018

15:40  
**Calgary**  
Calgary Intl. (YYC),  
Alberta



20:33  
**Houston**  
G. Bush Intercontinental (IAH),  
Terminal A

 **3hr53**  
AC8104 Economy S  
Operated by: Air Canada Express - Jazz | email.aircraft.CR9


## Purchase summary

### Tax Information

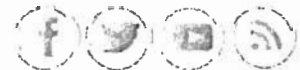
GST/HST no. 10009-2287  
RT0001 \$1.50

### Seat selection

DENISE Henning	
AC7232: 4A - Standard Seat (Window)	10.00
AC8104: 15D - Standard Seat (Aisle)	20.00
Goods and Services Tax - Canada no. 100092287 RT0001	1.50
<b>GRAND TOTAL (Canadian dollars)</b>	<b>\$31<sup>50</sup></b>

 CANADA, U.S.: 1 (888) 247-2262

 **AIR CANADA**  
A STAR ALLIANCE MEMBER 



To ensure delivery to your inbox, please add [confirmation@aircanada.ca](mailto:confirmation@aircanada.ca) to your address book's safe sender list. This service email was sent to you because you purchased an Air Canada flight. It provides important flight information that must be communicated to you. This service email is not a promotional email. Please do not reply to this email as this inbox is not monitored. If you have questions, please visit [aircanada.com](http://aircanada.com).

Your privacy is important to us. To learn how Air Canada collects, uses and protects the personal information you provide, please view our Privacy Policy.

Air Canada, P.O. Box 64239, RPO Thomcliffe, Calgary Alberta, T2L 6J7

## Amanda Nielsen

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**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Thursday, February 22, 2018 1:43 PM  
**To:** Amanda Nielsen  
**Subject:** Air Canada - 18 Mar: Houston - Medicine Hat (Booking Reference: MFHRVR) - Your booking has been modified




Your seats are confirmed

Booking Reference: **MFHRVR**

Date of issue: 17 Oct, 2017.

 [Manage my booking](#)

 [Sign up for flight notifications](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

Your seats are confirmed Please print and keep this page for your records.  
Thank you for choosing Air Canada. We look forward to welcoming you on board.

## Passengers

 **Denise Henning**

### Seats

**AC8105** 16D

**AC7235** 3A

**Ticket Number:**  
014XXXXXXXXXX

**Air Canada - Aeroplan:**  
██████████

 **Depart**

Economy Tango

Sunday  
18 Mar, 2018

15:00

**Houston**

G. Bush Intercontinental (IAH),  
Terminal A



18:12

**Calgary**

Calgary Intl. (YYC),  
Alberta



4hr12

Economy S

AC8105

Operated by: Air Canada Express - Jazz | email.aircraft.CR9

Sunday  
18 Mar, 2018

23:55

**Calgary**

Calgary Intl. (YYC),  
Alberta



00:53

+ 1 day

**Medicine Hat**

(YXH),  
Alberta



0hr58

Economy L

AC7235

Operated by: Air Canada Express - Air Georgian | 1900D

## Purchase summary



### Seat selection

DENISE Henning

AC8105: 16D - Standard Seat (Aisle)

20.00

AC7235: 3A - Standard Seat (Window)

10.00

**GRAND TOTAL (Canadian dollars)**

**\$30<sup>00</sup>**



CANADA, U.S.: 1 (888) 247-2262



**AIR CANADA**

A STAR ALLIANCE MEMBER



To ensure delivery to your inbox, please add confirmation@aircanada.ca to your address book's safe sender list. This service email was sent to you because you purchased an Air Canada flight. It provides important flight information that must be communicated to you. This service email is not a promotional email. Please do not reply to this email as this inbox is not monitored. If you have questions, please visit aircanada.com.

Your privacy is important to us. To learn how Air Canada collects, uses and protects the personal information you provide, please view our Privacy Policy.





Vehicle: 910  
Driver ID: 33284335  
Name: Eustace Conjoh

3/9/18 9:38 PM

.....  
Receipt N. 118  
Start 3/9/18 9:11 PM  
End 3/9/18 9:38 PM  
Fare \$53.40  
Extras \$2.75  
-----  
Subtotal \$56.15  
Tip \$8.00  
-----

Total \$64.65

.....  
CREDIT CARD \$64.65

Auth Code 049036  
PURCHASE APPROVED  
Method: Chip

AID: A0000000031010  
TVR: 0080008000  
IAD: 06010A03602002  
TSI: F800  
ARC: 00  
TERMINAL: 27102274  
MERCHANT: 357157

\*\*\*\*\*DUPLICATE\*\*\*\*\*

Thanks for riding with  
444 Taxi Inc.

--ORIGINAL--  
G-CLASS CAB  
832-805-6201  
CAB # 2322  
HACK: 40761728  
CUSTOMER COPY  
03/14/18 TR 708  
START END MILES  
13:06 13:06 0.0  
REGULAR FARE  
RATE 1:\$ 55.00  
EXTRA: \$ 0.00  
TOLL: \$ 0.00  
SRCH: \$ 0.00  
TIP: \$ 11.10  
SVC FEE:\$ 0.50  
TOTAL: \$ 66.60  
  
CARD: [REDACTED]  
AUTH: 010173

THANKS



HILTON AMERICAS-HOUSTON  
 1600 LAMAR  
 HOUSTON, TX 77010  
 United States of America  
 TELEPHONE 713-739-8000 • FAX (713) 739-8007  
 Reservations  
 www.hilton.com or 1 800 HILTONS

HENNING, DENISE  
  
 299 COLLEGE DR SE  
 ACA181\_1080  
 MEDICINE HAT AB T1A3Y6  
 CANADA

Room No: 17056/Q2  
 Arrival Date: 3/9/2018 9:44:00 PM  
 Departure Date: 3/14/2018 8:55:00 AM  
 Adult/Child: 1/0  
 Cashier ID: CMON  
 Room Rate: 205.00  
 AL:  
 HH # 407245747 BLUE  
 VAT #  
 Folio No/Che 2315728 A

Confirmation Number: 3422982100

HILTON AMERICAS-HOUSTON 3/14/2018 8:55:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
2/16/2018	Advance Deposit	DBANDA1 0	13474731		(\$239.85)	
3/9/2018	BREAKFAST FOR 1	JNIB	13530073	\$15.00		
3/9/2018	STATE TAX 6.0%	JNIB	13530073	\$0.90		
3/9/2018	SPORTS AUTHORITY TAX-M 2.0%	JNIB	13530073	\$0.30		
3/9/2018	CITY TAX 9.0%	JNIB	13530073	\$1.35		
3/9/2018	GUEST ROOM	JNIB	13530074	\$205.00		
3/9/2018	STATE TAX 6.0%	JNIB	13530074	\$12.30		
3/9/2018	SPORTS AUTHORITY TAX 2.0%	JNIB	13530074	\$4.10		
3/9/2018	CITY TAX 9.0%	JNIB	13530074	\$18.45		
3/10/2018	BREAKFAST FOR 1	JNIB	13532466	\$15.00		
3/10/2018	STATE TAX 6.0%	JNIB	13532466	\$0.90		
3/10/2018	SPORTS AUTHORITY TAX-M 2.0%	JNIB	13532466	\$0.30		
3/10/2018	CITY TAX 9.0%	JNIB	13532466	\$1.35		
3/10/2018	GUEST ROOM	JNIB	13532467	\$205.00		
3/10/2018	STATE TAX 6.0%	JNIB	13532467	\$12.30		
3/10/2018	SPORTS AUTHORITY TAX 2.0%	JNIB	13532467	\$4.10		
3/10/2018	CITY TAX 9.0%	JNIB	13532467	\$18.45		
3/11/2018	BREAKFAST FOR 1	JNIB	13535049	\$15.00		
3/11/2018	STATE TAX 6.0%	JNIB	13535049	\$0.90		
3/11/2018	SPORTS AUTHORITY TAX-M 2.0%	JNIB	13535049	\$0.30		
3/11/2018	CITY TAX 9.0%	JNIB	13535049	\$1.35		
3/11/2018	GUEST ROOM	JNIB	13535050	\$205.00		
3/11/2018	STATE TAX 6.0%	JNIB	13535050	\$12.30		
3/11/2018	SPORTS AUTHORITY TAX 2.0%	JNIB	13535050	\$4.10		
3/11/2018	CITY TAX 9.0%	JNIB	13535050	\$18.45		
3/12/2018	BREAKFAST FOR 1	AGIRALD O	13537613	\$15.00		
3/12/2018	STATE TAX 6.0%	AGIRALD O	13537613	\$0.90		
3/12/2018	SPORTS AUTHORITY TAX-M 2.0%	AGIRALD O	13537613	\$0.30		
3/12/2018	CITY TAX 9.0%	AGIRALD O	13537613	\$1.35		
3/12/2018	GUEST ROOM	AGIRALD O	13537614	\$205.00		
3/12/2018	STATE TAX 6.0%	AGIRALD O	13537614	\$12.30		
3/12/2018	SPORTS AUTHORITY TAX 2.0%	AGIRALD O	13537614	\$4.10		
3/12/2018	CITY TAX 9.0%	AGIRALD O	13537614	\$18.45		

HENNING, DENISE



Room No: 17056/Q2  
 Arrival Date: 3/9/2018 9:44:00 PM  
 Departure Date: 3/14/2018 8:55:00 AM  
 Adult/Child: 1/0  
 Cashier ID: CMON  
 Room Rate: 205.00  
 AL:  
 HH # 407245747 BLUE  
 VAT #  
 Follo No/Che 2315728 A

Confirmation Number: 3422982100

HILTON AMERICAS-HOUSTON 3/14/2018 8:55:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
3/13/2018	BREAKFAST FOR 1	AGIRALD O	13540399	\$15.00		
3/13/2018	STATE TAX 6.0%	AGIRALD O	13540399	\$0.90		
3/13/2018	SPORTS AUTHORITY TAX-M 2.0%	AGIRALD O	13540399	\$0.30		
3/13/2018	CITY TAX 9.0%	AGIRALD O	13540399	\$1.35		
3/13/2018	GUEST ROOM	AGIRALD O	13540400	\$205.00		
3/13/2018	STATE TAX 6.0%	AGIRALD O	13540400	\$12.30		
3/13/2018	SPORTS AUTHORITY TAX 2.0%	AGIRALD O	13540400	\$4.10		
3/13/2018	CITY TAX 9.0%	AGIRALD O	13540400	\$18.45		
3/14/2018		CMON	13541528		(\$1,047.15)	
				<b>**BALANCE**</b>		<b>\$0.00</b>

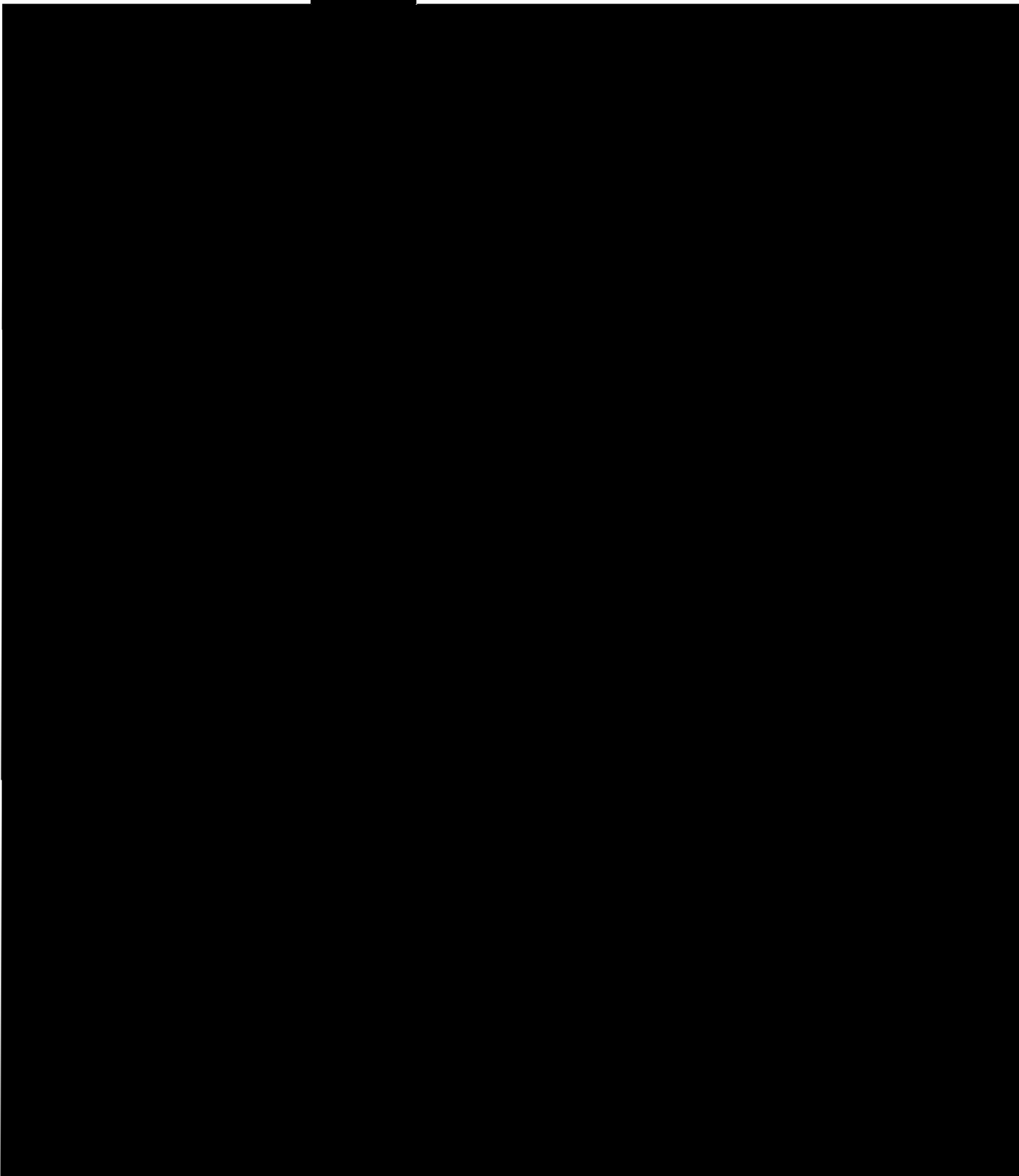
You have earned approximately 11000 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900

Thank you for choosing Hilton. You'll get more when you book directly with us - more destinations, more points, and more value. Book your next stay at hilton.com.

CREDIT CARD DETAIL

APPR CODE	014915	MERCHANT ID	000100682400
CARD NUMBER		EXP DATE	06/20
TRANSACTION ID	13474731	TRANS TYPE	Sale

STATEMENT DATE: 2018/02/20  
AGENT NAME: MEDICINE HAT COLLEGE  
CORPORATE BILL: DETAIL - NOT TO BE USED FOR PAYMENT REMITTANCE  
CARD HOLDER NAME: [REDACTED]



② 02/17/18 HILTON HOTEL AMERICA 713-7398000 TX \$309.63 ✓ \$0.00 ✓ 21 \$239.85 ✓  
1 12000 9240 \$0.00 \$0.00 \$0.00 *afhc*

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**MEDICINE HAT COLLEGE TRAVEL CLAIM**

85 Manual  
Cheque Charge

**CLAIMANT**

Name: Denise Henning  
Address:

EM1002859

**MEETING/CONFERENCE**

Name: ACPA  
Location: Houston, TX



**DAYS INVOLVED [ 9.64 ]**

Departure date Mar 9 2018 9:30AM  
Return date Mar 19 2018 12:53AM

9-14 Conference  
15-19 Personal

**EXPENSES**

**FOR OFFICE USE ONLY**

Meals	Days	Rate	Total	Amount	GST
Breakfast	10,11,12,13,14	5 @ \$10.00	\$50.00 US	50	
Lunch		0 @ \$12.00	\$0.00		
Dinner		0 @ \$22.00	\$0.00		
Full Per diem		0 @ \$44.00	\$0.00		
Overnight incidental		0 @ \$10.00	\$0.00		
Hospitality Allowance		0 @ \$20.00	\$0.00		
Conference Cost			\$0.00		
Hotel (attach invoice)		967.65	\$967.65 US		
Miscellaneous	Additional Meal Costs Over Per Diem		\$29.50 US	29.50	
Travel Claim 03-16030	Meal Diff		\$0.00	10.20 CAD	See Visa Statement
	Meal Diff		\$0.00	11.27 CAD	See Visa Statement

**TRANSPORTATION**

Own Car	0 KM @ 0.44/KM	\$0.00		
College Car	(Attach gas receipts)	\$0.00		
Rental Car	(Attach invoice & gas receipts)	\$0.00		
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00		
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00		

**INVOICE TOTAL**

USD \$1047.15 \*\$1.00/CND = 1406.24 CAD (see Visa Statement)

TOTAL EXPENSE ~~\$1047.15~~

Less - Advance (if applicable) -\$0.00

NET CLAIM DUE (Repayable) ~~1047.15~~ 1427.71 CAD

**FOR OFFICE USE ONLY**

**VENDOR NUMBER**

**CONTROL  
03 - 16052**

GL CODE	AMOUNT	GST	TOTAL

**Written Signatures**

Request By [Redacted] Code [Redacted]  
Department Signature (If Necessary Signature) [Redacted]

**Electronic Signatures**

Active Directory [Redacted]

# Medicine Hat to **Victoria**



YOUR BOOKING IS  
CONFIRMED



Booking Reference : NZ5MUI

Travel booked/ticket issued on:15 Jan, 2018

## Passengers

Denise Henning

### Seats

**Ticket Number**

0142188708147-48

AC7234 -

AC223 -

AC8079 -

**Aeroplan**



AC8076 -

AC226 -

AC7235 -

## Depart

**Economy Tango**

Saturday  
28 Apr, 2018

**16:05**  
**Medicine Hat**  
(YXH), Canada



**17:10**  
**Calgary**  
Calgary Intl. (YYC), Canada



**1 hr 05**

AC7234

Economy (K)

Operated by Air Canada Express - Air Georgian 1900D

18:05

**Calgary**

Calgary Intl. (YYC), Canada



18:31

**Vancouver**

Vancouver Intl. (YVR), Canada  
Terminal M



**1 hr 26**

AC223

Economy (K)

Operated by Air Canada A319-100 | Wi-Fi

19:35

**Vancouver**

Vancouver Intl. (YVR),  
Canada  
Terminal M



20:05

**Victoria**

Victoria Intl. (YYJ), Canada



**0 hr 30**

AC8079

Economy (K)

Operated by Air Canada Express - Jazz Q400

Return

**Economy Tango**

Wednesday  
02 May, 2018

18:00

**Victoria**

Victoria Intl. (YYJ), Canada



18:27

**Vancouver**

Vancouver Intl. (YVR), Canada  
Terminal M



**0 hr 27**

AC8076

Economy (L)

Operated by Air Canada Express - Jazz Q400





**1 hr 26**

AC226

Economy (L)

Operated by Air Canada A321-200 | Wi-Fi

**23:35**

**Calgary**

Calgary Intl. (YYC), Canada



**00:33 +1 Day**

**Medicine Hat**

(YXH), Canada



**0 hr 58**

AC7235

Economy (L)

Operated by Air Canada Express - Air Georgian 1900D

## Purchase summary

**1 Adult**

### Air Transportation Charges

Base Fare	251.00
Surcharges	36.00

### Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	15.81
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	15.00

<b>GRAND TOTAL - Canadian dollars</b>	<b>\$332.06</b>
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## Baggage allowance


### Carry-on Baggage


On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

## Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

### Medicine Hat(YXH) > Victoria(YYJ)


 **1<sup>st</sup> bag**  
\$ 26.25 CAD  
Including taxes


 **2<sup>nd</sup> bag**  
\$ 36.75 CAD  
Including taxes

Max. weight per bag:  
23 kg (50 lb)

Max. Dimensions per bag:  
158 cm (62 in)

### Victoria(YYJ) > Medicine Hat(YXH)

 **1<sup>st</sup> bag**  
\$ 26.25 CAD  
Including taxes

 **2<sup>nd</sup> bag**  
\$ 36.75 CAD  
Including taxes

Max. weight per bag:  
23 kg (50 lb)

Max. Dimensions per bag:  
158 cm (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

### Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

**Baggage Allowance for Air Canada Altitude and Star Alliance members**

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada Rouge. Your Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

	<b>Economy Class</b>	<b>Premium Economy</b>	<b>Business Class</b>
Altitude Super Elite 100K, Elite 75K, Elite 50K & Elite 35K	<b>3 bags</b> 32kg (70lb)	<b>3 bags</b> 32kg (70lb)	<b>3 bags</b> 32kg (70lb)
Altitude Prestige 25k	<b>2 bags</b> 23kg (50lb)	<b>2 bags</b> 23kg (50lb)	<b>2 bags</b> 32kg (70lb)
Star Alliance Gold	<b>3 bags</b> 32kg (70lb)	<b>3 bags</b> 32kg (70lb)	<b>3 bags</b> 32kg (70lb)
Star Alliance Silver	<b>1 bag</b> 23kg (50lb)	<b>2 bags</b> 23kg (50lb)	<b>2 bags</b> 32kg (70lb)

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.



CANADA, U.S.: 1 (888) 247-2262

