



## Expense Disclosure Summary

**Name** Kevin Shufflebotham      **Position** President & CEO  
**Period Covered** April 1 - June 30, 2019

**Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts**

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
April 22, 2019	Brooks, AB	Meeting with Brooks Staff	\$ -	\$ 96.80	\$ -	\$ -	\$ -	\$ -	\$ 96.80
April 24, 2019	Medicine Hat, AB	Lunch with City official	\$ -	\$ -	\$ -	\$ -	\$ 45.69	\$ -	\$ 45.69
April 25, 2019	Medicine Hat	Lunch with City officials	\$ -	\$ -	\$ -	\$ -	\$ 61.99	\$ -	\$ 61.99
April 29, 2019	Medicine Hat, AB	Lunch Meeting with School Board Officials	\$ -	\$ -	\$ -	\$ -	\$ 151.27	\$ -	\$ 151.27
May 1, 2019	Brooks, AB	Meeting with Brooks External	\$ -	\$ 96.80	\$ -	\$ -	\$ 88.26	\$ -	\$ 185.06
May 3-9, 2019	Niagara Falls, ON	CICan Conference	\$ 530.61	\$ 176.55	\$ 1,235.49	\$ 154.00	\$ -	\$ 50.00	\$ 2,146.65
May 12 -13, 2019	Edmonton, AB	CCC (Comprehensive Community Colleges) Spring Retreat	\$ 470.66	\$ 39.90	\$ 114.89	\$ 56.00	\$ -	\$ 10.00	\$ 691.45
May 15, 2019	Medicine Hat, AB	Meeting with Board Renewal Consultant	\$ -	\$ -	\$ -	\$ -	\$ 48.82	\$ -	\$ 48.82
May 17, 2019	Calgary, AB	Meeting with External Donors	\$ -	\$ 264.00	\$ -	\$ 34.00	\$ 71.36	\$ -	\$ 369.36
May 22, 2019	Medicine Hat, AB	Meeting with External Officials	\$ -	\$ -	\$ -	\$ -	\$ 58.94	\$ -	\$ 58.94
May 23, 2019	Edmonton, AB	Meetings with Government Officials	\$ 574.61	\$ 151.59	\$ 213.32	\$ -	\$ 100.36	\$ -	\$ 1,039.88
May 28, 2019	Medicine Hat, AB	Meeting with VPA Candidate	\$ -	\$ -	\$ -	\$ -	\$ 13.85	\$ -	\$ 13.85
May 29, 2019	Medicine Hat, AB	Meetings with VPA Candidates	\$ -	\$ -	\$ -	\$ -	\$ 71.34	\$ -	\$ 71.34
June 3, 2019	Medicine Hat, AB	Meeting with External Stakeholder	\$ -	\$ -	\$ -	\$ -	\$ 6.83	\$ -	\$ 6.83

June 4, 2019	Medicine Hat, AB	Meeting with VPA Candidate	\$ -	\$ -	\$ -	\$ -	\$ 61.74	\$ -	\$ 61.74
June 6, 2019	Medicine Hat, AB	Meetings with External Stakeholders	\$ -	\$ -	\$ -	\$ -	\$ 139.99	\$ -	\$ 139.99
June 20, 2019	Suffield, AB	Change of Command Ceremony	\$ -	\$ 44.00	\$ -	\$ 12.00	\$ -	\$ -	\$ 56.00
June 21, 2019	Calgary, AB	COPPOA Meeting	\$ 713.21	\$ -	\$ -	\$ 22.00	\$ -	\$ -	\$ 735.21
			\$ 2,289.09	\$ 869.64	\$ 1,563.70	\$ 278.00	\$ 920.44	\$ 60.00	\$ 5,980.87

\* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

***This Expense Summary is true and complete to the best of my knowledge for the period indicated above.***

**Signature**

//original signed//



## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** April 22, 2019  
**Position** President & CEO      **Purpose** Meeting with Brooks Staff      **Destination** Brooks, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
April 22, 2019	Travel Claim	Other Transportation	Mileage to Brooks return	96.80		96.80
						-
						-
						-
						-
						-
						-
						-
					<b>Total Receipts</b>	96.80



## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** April 24, 2019  
**Position** President & CEO      **Purpose** Lunch with City official      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
April 24, 2019	State & Main	Hospitality	Lunch	45.69		45.69
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						45.69



## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** April 25, 2019  
**Position** President & CEO      **Purpose** Lunch with City officials      **Destination** Medicine Hat

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
April 25, 2019	Earls	Hospitality	Lunch	61.99		61.99
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>61.99</b>



## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** April 29, 2019  
**Position** President & CEO      **Purpose** Lunch Meeting with School Board Officials      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
April 29, 2019	Paradise Valley Golf Course	Hospitality	Lunch	151.27		151.27
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>151.27</b>



## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** May 1, 2019  
**Position** President & CEO      **Purpose** Meeting with Brooks External      **Destination** Brooks, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
May 2, 2019	Travel Claim	Other Transportation	Mileage to Brooks return	96.80		96.80
May 2, 2019	Ricky's	Hospitality	Lunch with City Officials	88.26		88.26
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>185.06</b>



## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** May 3-9, 2019  
**Position** President & CEO      **Purpose** CICan Conference      **Destination** Niagara Falls, ON

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
May 3, 2019	Air Canada	Airfare	Flight from Medicine Hat to Niagara Falls return	530.61		530.61
May 9, 2019	Travel Claim	Meals	Meal Per Diem	154.00		154.00
May 9, 2019	Travel Claim	Incidentals	Overnight Incidental Per Diem	50.00		50.00
May 9, 2019	Niagara Air Bus	Other Transportation	Shuttle from Toronto to Niagara Falls	106.20		106.20
May 9, 2019	Marriott Fallsview Hotel	Accommodation	Hotel stay - May 3-9	1,235.49		1,235.49
May 3, 2019	Air Canada	Other Transportation	Seat Selection	70.35		70.35
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						2,146.65





## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** May 12 -13, 2019  
**Position** President & CEO      **Purpose** CCC (Comprehensive Community Colleges) Spring Retreat      **Destination** Edmonton, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
May 12, 2019	Air Canada	Airfare	Flight to Edmonton	219.58		219.58
May 13, 2019	Travel Claim	Incidentals	Overnight Incidental Per Diem	10.00		10.00
May 13, 2019	Travel Claim	Meals	Meal Per Diem	56.00		56.00
May 13, 2019	West Jet	Airfare	Flight to Medicine Hat	251.08		251.08
May 13, 2019	Wyndham Garden Hotel	Accommodation	Hotel	114.89		114.89
May 12, 2019	Air Canada	Other Transportation	Seat Selection	23.10		23.10
My 13, 2019	West Jet*	Other Transportation	Seat Selection	16.80		16.80
						-
						-
						-
						-
<b>Total Receipts</b>						691.45

\* Missing receipt



## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** May 15, 2019  
**Position** President & CEO      **Purpose** Meeting with Board Renewal Consultant      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
May 15, 2019	Heartwood Café	Hospitality	Dinner	48.82		48.82
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>48.82</b>





## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** May 22, 2019  
**Position** President & CEO      **Purpose** Meeting with External Officials      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
May 22, 2019	Earls	Hospitality	Lunch	58.94		58.94
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>58.94</b>



## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** May 23, 2019  
**Position** President & CEO      **Purpose** Meetings with Government Officials      **Destination** Edmonton, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
May 24, 2019	West Jet	Airfare	Flight to Edmonton return	574.61		574.61
May 24, 2019	Matrix Hotel	Accommodation	Hotel for May 23	213.32		213.32
May 23, 2019	Greater Edmonton Taxi	Other Transportation	Transportation to hotel	64.90		64.90
May 24, 2019	Co-op Taxi	Other Transportation	Transportation to meeting	9.60		9.60
May 24, 2019	Highlevel Diner	Hospitality	Breakfast meeting	39.65		39.65
May 24, 2019	Uber	Other Transportation	Transportation to meeting	12.09		12.09
May 24, 2019	Lux Restaurant	Hospitality	Lunch meeting	60.71		60.71
May 24, 2019	Co-op Taxi	Other Transportation	Transportation to airport	65.00		65.00
						-
						-
						-
<b>Total Receipts</b>						<b>1,039.88</b>







## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** June 3, 2019  
**Position** President & CEO      **Purpose** Meeting with External Stakeholder      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
June 3, 2019	Medicine Hat College	Hospitality	Meeting	6.83		6.83
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>6.83</b>





## Expense Disclosure Sheet

**Name** Kevin Shufflebotham      **Date** June 4, 2019  
**Position** President & CEO      **Purpose** Meeting with VPA Candidate      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
June 4, 2019	Cheesecake Café	Hospitality	Lunch meeting	61.74		61.74
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>61.74</b>



## Expense Disclosure Sheet

Name                      Kevin Shufflebotham                      Date    June 6, 2019  
Position                      President & CEO                      Purpose    Meetings with External Stakeholders                      Destination                      Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
June 6, 2019	Earls	Hospitality	Meeting with President of Lethbridge College	61.56		61.56
June 6, 2019	Heartwood Café	Hospitality	Meeting with External Stakeholder	78.43		78.43
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>139.99</b>



## Expense Disclosure Sheet

**Name**                      Kevin Shufflebotham                      **Date**    June 20, 2019

**Position**                      President & CEO                      **Purpose**    Change of Command Ceremony    **Destination**                      Suffield, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
June 20, 2019	Travel Claim	Other Transportation	Mileage to Suffield return	44.00		44.00
June 20, 2019	Travel Claim	Meals	Meal Per Diem	12.00		12.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>56.00</b>



# MEDICINE HAT COLLEGE TRAVEL CLAIM

**CLAIMANT**

Name: Kevin Shufflebotham

Address:

**MEETING/CONFERENCE**

Name: Brooks Campus Meeting

Location: Brooks, AB



**DAYS INVOLVED [ 0.25 ]**

Departure date Apr 22 2019 7:00AM

Return date Apr 22 2019 1:00PM

**EXPENSES**

Meals	Days	Rate	Total	FOR OFFICE USE ONLY	
				Amount	GST
Breakfast	0	@ \$10.00	= \$0.00		
Lunch	0	@ \$12.00	= \$0.00		
Dinner	0	@ \$22.00	= \$0.00		
Full Per diem	0	@ \$44.00	= \$0.00		
Overnight incidental	0	@ \$10.00	= \$0.00		
Hospitality Allowance	0	@ \$20.00	= \$0.00		
Conference Cost			\$0.00		
Hotel (attach invoice)			\$0.00		
Miscellaneous			\$0.00		
			\$0.00		
			\$0.00		

**TRANSPORTATION**

Own Car	220 KM @ 0.44/KM	\$96.80		
College Car	(Attach gas receipts)	\$0.00		
Rental Car	(Attach invoice & gas receipts)	\$0.00		
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00		
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00		

CND \$96.80

USD \$0.00 \*\$1.00/CND

**TOTAL EXPENSE \$96.80**

Less - Advance (if applicable) -\$0.00

**NET CLAIM DUE (Repayable) 96.80**

**INVOICE TOTAL**

**FOR OFFICE USE ONLY**

**VENDOR NUMBER**

**CONTROL**

03 - 17290

**GL CODE**

**AMOUNT**

**GST**

**TOTAL**




State and Main Medicine Hat  
2420 Division Ave NW  
Medicine Hat, AB

Phone: (403) 487-0134  
GST: 8383071970001

Table #25

Trans#: 133473 Serv: Cass 0954  
04/24/2019 01:36:45 PM #Cust:2

Quan	Description	Cost
1	Coke	\$3.50
1	Cobb Salad	\$17.25
1	Cobb Salad	\$17.25
Net Total:		\$38.00
GST		\$1.73
<b>TOTAL:</b>		<b>\$39.73</b>

Watch for New  
Daily Specials ..

STATE & MAIN MEDICINE  
HAT  
2420 DIVISION AVE NW  
MEDICINE HAT AB

DATE 2019/04/24  
TIME 9284 13:37:22  
CLERK ID 0954  
RECEIPT NUMBER  
C82027246-001-165-005-0

PURCHASE  
AMOUNT \$39.73  
TIP \$5.96  
TOTAL

**\$45.69**

**APPROVED**

AUTH# 01689S 01-027  
THANK YOU

CARDHOLDER COPY

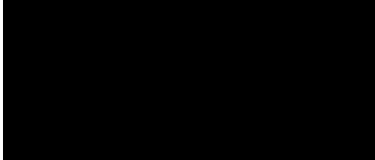
IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

EARLS RESTAURANTS

# Earls

EARLS - 10216  
3215 SE Dunmore Road  
Medicine Hat AB T1B 2H2  
403-528-3275

\*\* TRANSACTION RECORD \*\*  
Tran. #: 11811  
RVC: Restaurant  
Table #: 56  
Check #: 6135  
Group #: 1



Tbl 56/1 Chk 6135 Gst 3  
25Apr'19 12:14PM

1 POP	3.90
1 CAJUN SAND	16.50
1 DYNAMITE ROLL	15.00
1 DYNAMITE ROLL	15.00
Subtotal	50.40
GST Tax	2.52
01:14PM Total	<b>52.92</b>

Amount	\$52.92
Tip	\$9.07
=====	
TOTAL CAD	\$61.99

APPROVED 052915  
00-001 (001) 052915  
EA25CS14/EA25CC14  
067001001002  
04/25/2019 1:15:09 PM

TVR: 0000008000

No signature required

Customer Copy

THANK YOU  
Come Again

-- PLEASE PAY YOUR SERVER --

GST#r124981473

*The ClubHouse at*  PARADISE VALLEY  
GOLF COURSE

Paradise Valley Golf Course  
90 Gehring Road SE  
Medicine Hat, AB T1A 4W1  
403-526-3330 x 3

Inv #: 747865

4/29/2019

MHC  
299 College Dr SE  
Medicine Hat, AB T1A 3Y6



RE: MHC Luncheon

Quantity	Description	Price	GST	Gratuity	Total
1	Fountain Drink	\$ 3.33	\$ 0.17	\$ 0.57	\$ 4.06
7	Coffee	\$ 16.66	\$ 0.83	\$ 2.83	\$ 20.33
7	Meals	\$ 104.00	\$ 5.20	\$ 17.68	\$ 126.88



**Total**

**\$ 123.99 \$ 6.20 \$ 21.08 \$ 151.27**

Cheques are payable to : Paradise Valley Golf Course

Thank you for your business!

GST # 100320258RT001

A service charge of 1.5% per month (19.56% per annum)  
will be added to any invoice not paid within 15 days of billing



# Ricky's

## ALL DAY GRILL

1119 2nd Street West  
Brooks, AB T1R 0N9  
403.793.8000  
G.S.T. # 799184884

Tbl:1

MEETING ROOM

Ref:15990

Chk:22360

5/1/2019 12:32 pm

New York BBQ Style	28.99
2 Water	
New York BBQ Style	28.99
Coke	3.59
Caesar Starter	7.49
Add Gril Chick	4.99
-----	
SubTotal	70.05
GST	3.50
-----	
Total	73.55
-----	
Total Due	73.55

G.S.T. # 799184884

Please Pay Your Server!

www.rickyrestaurants.ca

RICKY'S ALL DAY GRILL  
1119 2 ST W  
BROOKS, AB T1R 0N9

Merchant ID: 000000005882482  
Term ID: 02063789  
Clerk ID: 41  
25539670018

## Purchase



Batch#: 000165

05/01/19

13:28:20

Ref#:000065148179

Inv #: 000348 Appr Code: 008595

Amount:	\$	73.55
Tip:	\$	14.71
		-----
Total:	\$	88.26

Customer Copy

# MEDICINE HAT COLLEGE TRAVEL CLAIM

## CLAIMANT

Name: Kevin Shufflebotham  
Address:

## MEETING/CONFERENCE

Name: Brooks Meetings  
Location: Brooks, AB



## DAYS INVOLVED [ 0.33 ]

Departure date: May 1 2019 8:30AM  
Return date: May 1 2019 4:30PM

## EXPENSES

Meals	Days Rate	Total
Breakfast	0 @ \$10.00	= \$0.00
Lunch	0 @ \$12.00	= \$0.00
Dinner	0 @ \$22.00	= \$0.00
Full Per diem	0 @ \$44.00	= \$0.00
Overnight incidental	0 @ \$10.00	= \$0.00
Hospitality Allowance	0 @ \$20.00	= \$0.00
Conference Cost		\$0.00
Hotel (attach invoice)		\$0.00
Miscellaneous		\$0.00
		\$0.00
		\$0.00

## FOR OFFICE USE ONLY

Amount GST

## TRANSPORTATION

Own Car	220 KM @ 0.44/KM	\$96.80
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00
	CND	\$96.80
	USD	\$0.00 *\$1.00/CND
	<b>TOTAL EXPENSE</b>	<b>\$96.80</b>
	<b>Less - Advance (if applicable)</b>	<b>-\$0.00</b>
	<b>NET CLAIM DUE (Repayable)</b>	<b>96.80</b>

## INVOICE TOTAL

## FOR OFFICE USE ONLY

## VENDOR NUMBER

CONTROL  
03 - 17305  
TOTAL

GL CODE

AMOUNT

GST

TOTAL

GL CODE	AMOUNT	GST	TOTAL



# Booking Confirmation



11212



Date of issue: 15 Mar, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

## ✈ - Depart

Economy - Standard

Friday  
03 May, 2019

11:35  
**Medicine Hat**  
(YXH), AB



12:34  
**Calgary**  
Calgary Int. (YYC), AB



0hr59  
Economy T  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Air Canada Bistro

Layover in Calgary

0hr51

Friday  
03 May, 2019

13:25  
**Calgary**  
Calgary Int. (YYC), AB



19:15  
**Toronto**  
Toronto-Pearson Int. (YYZ),  
ON  
Terminal 1



3hr50  
Economy T  
Operated by: Air Canada | 737 MAX 8  
Air Canada Bistro

Total duration

5hr40

## ✈ - Return

Economy - Standard

Thursday  
09 May, 2019

14:35  
**Toronto**  
Toronto-Pearson Int. (YYZ),  
ON  
Terminal 1



16:52  
**Calgary**  
Calgary Int. (YYC), AB



4hr17  
Economy L  
Operated by: Air Canada | 737 MAX 8  
Air Canada Bistro

Layover in Calgary

0hr48

Thursday  
09 May, 2019

17:40  
**Calgary**  
Calgary Int. (YYC), AB



18:32  
**Medicine Hat**  
(YXH), AB



0hr52  
Economy L  
Operated by: Air Canada Express -  
Jazz | Dash 8-300  
Air Canada Bistro

Total duration

5hr57

# Passengers

 **Kevin James Shufflebotham**

**Seats**

- AC7994 -
- AC146 -
- AC145 -
- AC7999 -



## Purchase summary

2 adults

 Air Transportation Charges

Base Fare - Depart - Economy - Standard	259.00
Base Fare - Return - Economy - Standard	203.00
Surcharges	46.00

 Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	26.11
Harmonized Sales Tax - Canada (GST/HST #10009-2287 RT0001)	3.25
Air Travellers Security Charge - Canada	14.25
Airport Improvement Fee - Canada	25.00
<b>Total airfare and taxes before options (per passenger)</b>	<b>\$576<sup>61</sup></b>



## Check-in and boarding gate deadlines

Within Canada

**90**  
minutes

**Recommended check-in time**

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

**Check-in and baggage drop-off deadline**

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

**Boarding gate deadline**

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

# MEDICINE HAT COLLEGE TRAVEL CLAIM

**CLAIMANT**

Name: Kevin Shufflebotham  
Address:

**MEETING/CONFERENCE**

Name: CICan Conference (Canadian Institutes Canada)  
Location: Niagara Falls



**DAYS INVOLVED [ 6.38 ]**

Departure date May 3 2019 10:00AM  
Return date May 9 2019 7:00PM

**EXPENSES**

Meals	Days	Rate	Total
Breakfast	2 @	\$10.00 =	\$20.00
Lunch	2 @	\$12.00 =	\$24.00
Dinner	3 @	\$22.00 =	\$66.00
Full Per diem	1 @	\$44.00 =	\$44.00
Overnight incidental	5 @	\$10.00 =	\$50.00
Hospitality Allowance	0 @	\$20.00 =	\$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

**FOR OFFICE USE ONLY**

Amount	GST

**TRANSPORTATION**

Own Car	0 KM @ 0.44/KM	\$0.00
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00


**CND** \$204.00  
**USD** \$0.00 \*\$1.00/CND  
**TOTAL EXPENSE** \$204.00  
 Less - Advance (if applicable) -\$0.00  
**NET CLAIM DUE (Repayable)** 204.00

**INVOICE TOTAL**

FOR OFFICE USE ONLY	VENDOR NUMBER	CONTROL
GL CODE	AMOUNT	GST



NIAGARA FALLSVIEW MARRIOTT

GUEST FOLIO

723      ZZSHUFFLEBOTHAM/KEVI      179.00      09/05/19  
ROOM      NAME      RATE      DEPART      TIME  
NKJD      MEDICINE HATE COLLEG      08/05/19  
TYPE      XX      ARRIVE      TIME  
ROOM      T1A3Y6  
CLERK      ADDRESS

MB#:

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
------	------------	---------	---------	--------------

			236.27	
08/05	DAF      AMTY FEE	.00		
08/05	RETAIL      723, 1	179.00		
08/05	HST      723, 1	23.27		
08/05	LF&\$2MAT      723, 1	14.14		
08/05	LFHST      723, 1	1.84		
09/05	CCARD VS	18.02		
				.00



NIAGARA FALLSVIEW MARRIOTT  
6740 FALLSVIEW BLVD  
ONTARIO, CANADA L2G 3W6

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Signature X



NIAGARA FALLSVIEW MARRIOTT

GUEST FOLIO

723 ROOM ZZ/SHUFFLEBOTHAM/KEVIN 159.00 RATE 08/05/19 DEPART 14:17 TIME  
 NKJD NAME 299 COLLEGE DR SE 03/05/19 DEPART 22:32 TIME  
 TYPE MEDICINE HAT AB T1A3Y6 ARRIVE TIME  
 113  
 ROOM ADDRESS MBV#:  
 CLERK

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
18/02				190.28
30/04				761.10
03/05	59NATGRP 1130, 1	159.00		
03/05	HST 1130, 1	20.67	A	
03/05	LF 1130, 1	9.38	C	
03/05	LFHST 1130, 1	1.22	O	
03/05	PARK 40A GS	40.00		
03/05	PARKHST GS	5.20	D	
03/05	LF PARKI GS	2.36	L	
03/05	HST ON L GS	.31	O	
04/05	59NATGRP 723, 1	159.00		
04/05	HST 723, 1	20.67	A	
04/05	LF 723, 1	9.38	C	
04/05	LFHST 723, 1	1.22	O	
05/05	59NATGRP 723, 1	159.00		
05/05	HST 723, 1	20.67	A	
05/05	LF 723, 1	9.38	C	
05/05	LFHST 723, 1	1.22	O	
06/05	59NATGRP 723, 1	159.00		
06/05	HST 723, 1	20.67	A	
06/05	LF 723, 1	9.38	C	
06/05	LFHST 723, 1	1.22	O	
07/05	59NATGRP 723, 1	159.00		
07/05	HST 723, 1	20.67	A	
07/05	LF 723, 1	9.38	C	
07/05	LFHST 723, 1	1.22	O	
08/05				47.84

===== HST 801621061 RT0001 =====

DESCRIPTION	TAXED AMOUNT	TAX
TOTAL HST TAX (AM)		103.35
D HST	.00	5.20
O HST	.00	6.41
P HST	.00	.00
NET CHARGES 884.26	TAX 114.96	FOLIO .00
	CREDITS 999.22	

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Niagara Airbus Inc.  
8826 Lundy's Lane  
Niagara Falls, ON Canada  
L2H 1H4  
Phone: 905-374-8111

[Click Here to Edit Your Reservation](#)

**Where's My Ride?**  
Click here to track your ride.

**Confirmation #1087176**

Mr. Kevin Shufflebotham  
Airport Shuttle Service - Internet Booking

Date Booked: Tue Apr 23, 2019 12:40  
Reference #:

Conference Number: 577

### Toronto International Airport to Niagara Region

2 x Adults

Flight: Air Canada#AC146 (Calgary) arrives at Terminal 1 on 03/May/19 19:20 (7:20 PM).  
Terminal 1 Please check in at Ground Transportation Desk – on Ground Transportation Level, Area R. To view our picture story on how to find the Ground Transportation Desk, [Click Here](#).

Pickup: Friday, May 3, 2019 between 20:35 and 20:55 (8:35 PM - 8:55 PM).

Travelling from: Toronto International Airport

Arrive at: Niagara Falls Marriott Fallsview - 6740 Fallsview Boulevard, Niagara Falls, ON, L2G3W6

### Niagara Region to Toronto International Airport

2 x Adults

Pickup: Thursday, May 9, 2019 between 09:20 and 09:40 (9:20 AM - 9:40 AM).

Travelling from: Niagara Falls Marriott Fallsview - 6740 Fallsview Boulevard, Niagara Falls, ON, L2G3W6

Arrive at: Toronto International Airport

Flight: Air Canada#AC145 (Calgary) Terminal 1 on 09/May/19 13:30 (1:30 PM).

### Fare Summary

2 x Adults - Round Trip	\$188.00
HST (13%)	\$24.44
<b>Total (CDN)</b>	<b>\$212.44</b>
Payments Received	(\$212.44)
<b>Net Due To Driver</b>	<b>\$0.00</b>

**Kevin paid - \$ 106.22**

Your savings:  
\$194.36

HST Registration #:

121581334RT0001

### Terms & Conditions

#### CUSTOMER FLIGHT & SERVICE GUARANTEE

Our customer Flight guarantee applies to bookings made 72 hours or more in advance. Bookings made under 72 hours: GUARANTEE-NOT applicable. Shuttle reservations may be subject to a change in pickup time.

#### DISCOUNT POLICIES

5% Online Early Bird Discount or Seat Sale discounted fares apply to reservations made 72 hours or more in advance.

#### AIRPORT CHECK-IN INFORMATION

Toronto International Airport Terminal 1: Terminal 1 Please check in at Ground Transportation Desk – on Ground Transportation Level, Area R. To view our picture story on how to find the Ground Transportation Desk, [Click Here](#).

EXTRA CHARGES: Extra Pick ups/Drop offs are \$15.00 each way per stop + HST. Bicycles, Skis, and Golf Clubs \$15.00 extra each way + HST and fuel surcharge(when applicable).



# Your seats are confirmed

Booking Reference [REDACTED]

Date of issue: 15 Mar, 2019

Manage my booking

Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

Your seats are confirmed Please print and keep this page for your records.  
Thank you for choosing Air Canada. We look forward to welcoming you on board.

## Passengers

Kevin Shufflebotham

### Seats

AC7994 3D

AC146 42H

AC145 23B

AC7999 3A

Depart

Economy - Standard

Friday  
03 May, 2019

11:35

**Medicine Hat**

(YXH),  
Alberta

12:34



**Calgary**

Calgary Int. (YYC),  
Alberta



0hr59

AC7994

Economy T

Operated by: Air Canada Express - Jazz | Dash 8-300

Friday  
03 May, 2019

13:30

19:12

**Calgary**

Calgary Int. (YYC),  
Alberta



**Toronto**

Toronto-Pearson Int. (YYZ),  
Terminal 1

3hr42



Economy T

AC146

Operated by: Air Canada | A330-300  
Air Canada Bistro

**Return**

Economy - Standard

Thursday  
09 May, 2019

13:35

**Toronto**

Toronto-Pearson Int. (YYZ),  
Terminal 1



15:43

**Calgary**

Calgary Int. (YYC),  
Alberta

4hr08



Economy L

AC145

Operated by: Air Canada | A321-200 |  Wi-Fi  
Air Canada Bistro

Thursday  
09 May, 2019

17:40

**Calgary**

Calgary Int. (YYC),  
Alberta



18:32

**Medicine Hat**

(YXH),  
Alberta

0hr52



Economy L

AC7999

Operated by: Air Canada Express - Jazz | Dash 8-300

**Purchase summary**



**Seat selection**

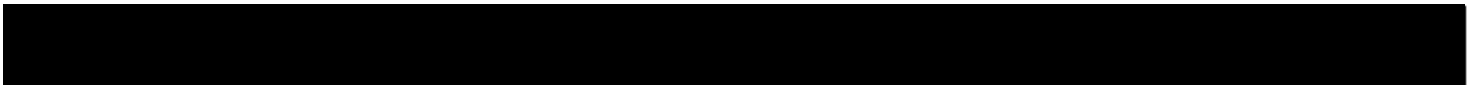
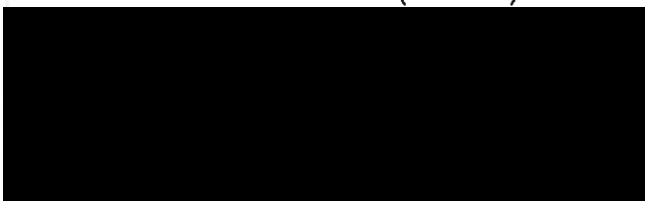
KEVIN Shufflebotham

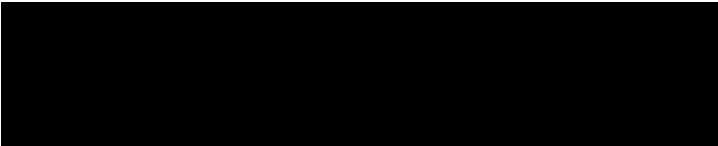
AC7994: 3D - Standard Seat (Aisle) 11.00

AC146: 42H - Standard Seat (Aisle) 25.00

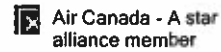
AC145: 23B - Standard Seat (Middle) 20.00

AC7999: 3A - Standard Seat (Window) 11.00





■ CANADA, U.S.: 1 (888) 247-2262



## Baggage allowance

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

<input checked="" type="checkbox"/> <b>Medicine Hat (YXH) &gt; Toronto (YYZ)</b>		
<input checked="" type="checkbox"/> <b>1<sup>st</sup> bag</b> \$ 31.50 CAD Including taxes	<input checked="" type="checkbox"/> <b>2<sup>nd</sup> bag</b> \$ 52.50 CAD Including taxes	Max. weight per bag: 23.0 kg (50.0 lb)  Max. dimensions per bag: 158.0 cm (62.0 in)
<input checked="" type="checkbox"/> <b>Toronto (YYZ) &gt; Medicine Hat (YXH)</b>		
<input checked="" type="checkbox"/> <b>1<sup>st</sup> bag</b> \$ 31.50 CAD Including taxes	<input checked="" type="checkbox"/> <b>2<sup>nd</sup> bag</b> \$ 52.50 CAD Including taxes	Max. weight per bag: 23.0 kg (50.0 lb)  Max. dimensions per bag: 158.0 cm (62.0 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.







Date of issue: 02 May, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage](#) and [applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

 - Depart

Economy - Standard

Sunday 12 May, 2019	11:35 <b>Medicine Hat</b> (YXH), AB		12:34 <b>Calgary</b> Calgary Int. (YYC), AB	 AC7994	<b>0hr59</b> Economy V Operated by: Air Canada Express - Jazz   <b>Dash 8-300</b>
Layover in Calgary					0hr31
Sunday 12 May, 2019	13:05 <b>Calgary</b> Calgary Int. (YYC), AB		13:59 <b>Edmonton</b> Edmonton Int. (YEG), AB	 AC8138	<b>0hr54</b> Economy V Operated by: Air Canada Express - Jazz   <b>Dash 8-300</b>
Total duration					2hr24

## Passengers

 **Kevin Shufflebotham**

## Seats

AC7994 -

AC8138 -



## Purchase summary



1 adult

### Air Transportation Charges

Base Fare	190.00
Surcharges	12.00

### Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	10.46
Air Travellers Security Charge - Canada	7.12

Total airfare and taxes before options **\$219<sup>58</sup>**

GRAND TOTAL (Canadian dollars) **\$219<sup>58</sup>**



## Check-in and boarding gate deadlines

### Within Canada

**90**

minutes

#### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

#### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

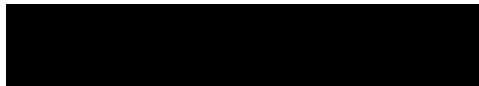
minutes

#### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

# Your seats are confirmed



Date of issue: 02 May, 2019



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

Your seats are confirmed Please print and keep this page for your records.  
Thank you for choosing Air Canada. We look forward to welcoming you on board.

## Passengers

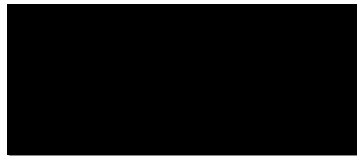


**Kevin Shufflebotham**

### Seats

AC7994 3D

AC8138 4D



## Depart

### Economy - Standard

Sunday  
12 May, 2019

11:35  
**Medicine Hat**  
(YXH),  
Alberta



12:34  
**Calgary**  
Calgary Int. (YYC),  
Alberta


 0hr59  
Economy V  
AC7994 Operated by: Air Canada Express - Jazz | Dash 8-300

Sunday  
12 May, 2019

13:05  
**Calgary**  
Calgary Int. (YYC),  
Alberta



13:59  
**Edmonton**  
Edmonton Int. (YEG),  
Alberta

 0hr54  
Economy V

AC8138 Operated by: Air Canada Express - Jazz | Dash 8-300


## Purchase summary

### Tax information

GST no. 10009-2287 RT0001  
\$1.10

### Seat selection

KEVIN Shufflebotham	
AC7994: 3D - Standard Seat (Aisle)	11.00
AC8138: 4D - Standard Seat (Aisle)	11.00
Goods and Services Tax - Canada no. 100092287 RT0001	1.10
<b>GRAND TOTAL (Canadian dollars)</b>	<b>\$23<sup>10</sup></b>

 CANADA, U.S.: 1 (888) 247-2262



## Baggage allowance


### Carry-on Baggage


On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

 Medicine Hat (YXH) > Edmonton (YEG)

 **1<sup>st</sup> bag**  
\$ 31.50 CAD  
Including taxes

 **2<sup>nd</sup> bag**  
\$ 52.50 CAD  
Including taxes

Max. weight per bag:  
23.0 kg (50.0 lb)

Max. dimensions per bag:  
158.0 cm (62.0 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

# MEDICINE HAT COLLEGE TRAVEL CLAIM

**CLAIMANT**

Name: Kevin Shufflebotham

Address:

**MEETING/CONFERENCE**

Name: CCC Presidents Spring Retreat (Comprehensive Community College\_

Location: Edmonton, AB



**DAYS INVOLVED [ 1.42 ]**

Departure date May 12 2019 10:30AM  
Return date May 13 2019 8:30PM

**EXPENSES**

Meals	Days Rate	Total
Breakfast	0 @ \$10.00	= \$0.00
Lunch	1 @ \$12.00	= \$12.00
Dinner	2 @ \$22.00	= \$44.00
Full Per diem	0 @ \$44.00	= \$0.00
Overnight incidental	1 @ \$10.00	= \$10.00
Hospitality Allowance	0 @ \$20.00	= \$0.00
Conference Cost		\$0.00
Hotel (attach invoice)		\$0.00
Miscellaneous		\$0.00
		\$0.00
		\$0.00

**FOR OFFICE USE ONLY**

Amount	GST
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

**TRANSPORTATION**

Own Car	0 KM @ 0.44/KM	\$0.00
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

CND \$66.00  
USD \$0.00 \*\$1.00/CND

**INVOICE TOTAL**

TOTAL EXPENSE \$66.00  
Less - Advance (if applicable) -\$0.00  
**NET CLAIM DUE (Repayable) 66.00**

**FOR OFFICE USE ONLY**

**VENDOR NUMBER**

**CONTROL  
03 - 17371**

GL CODE

AMOUNT

GST

TOTAL

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

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[REDACTED]
[REDACTED]





## eTicket Receipt

**Prepared For**  
SHUFFLEBOTHAM/KEVIN MR

RESERVATION CODE	██████████
ISSUE DATE	02May19
TICKET NUMBER	████████████████████
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
13May19	WESTJET WS 3352  Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA  Time 16:00	CALGARY INTL AB, CANADA  Time 16:55	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis NANDOELS Not Valid Before 13MAY19 Not Valid After 13MAY19
13May19	WESTJET WS 3016  Operated by: WESTJET LINK BY PACIFIC COASTAL	CALGARY INTL AB, CANADA  Time 19:15	MEDICINE HAT AB, CANADA  Time 20:16	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis NANDOELS Not Valid Before 13MAY19 Not Valid After 13MAY19

## Allowances

<p><b>Baggage Allowance</b> YEG to YXH - 0 Pieces WESTJET Prices of additional baggage pieces: 1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters 2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC</p> <p><b>Carry On Allowances</b> YEG to YYC , YYC to YXH - 1 Piece (WS - WESTJET)</p> <p><b>Carry On Charges</b> YEG to YYC , YYC to YXH - (WS - WESTJET) - Carry-on fees unknown - contact carrier</p>
---

## Payment/Fare Details

Form of Payment	CREDIT CARD - ██████████
Fare Calculation Line	YEA WS X/YYC WS YXH190.00CAD190.00END

Fare	CAD 190.00
Taxes/Fees/Carrier-Imposed Charges	CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 10.46 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST))
<b>Total Fare</b>	<b>CAD 251.08</b>

**Positive identification required for airport check in**

**Notice:**

**QST # 1202807956TQ0001 GST # 866112535**

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see

<https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

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Hotels and Resorts

Wyndham Garden Edmonton Airport  
8016 Sparrow Dr  
Leduc, AB T9E 7G3  
Tel: (780) 769-0188 GST # 820185924

**INVOICE**

Arrival : 05-12-19  
Departure : 05-13-19  
Company Name :  
**Kevin Shufflebotham**  
**CA**



Page No. : 1 of 1  
Membership No. :  
Conf. No. : 24151896  
Cashier No. : 13119  
A/R Number :

Date	Description	Reference	Charges	Credits
05-12-19	Room Charge		105.40	
05-12-19	Tax 1-GST 5%		5.27	
05-12-19	Tourism Levy - 4%		4.22	
				114.89
<b>Total</b>			<b>114.89</b>	<b>114.89</b>
<b>Balance</b>				<b>0.00</b>

Please contact the Hotel Manager about any issues with your stay. Wyndham Hotels and Resorts or affiliates may contact you about goods and services unless you call 888-846-4283 or write to Wyndham Worldwide Hotels, Inc. 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wyndham Hotels and Resorts website about privacy.

Heartwood Cafe

Order: Table 7

POS: Galaxy 3

Dine in

Pizza (8") 15.00

1 x 0.00

| Ham & Apple (15.00)

Pizza (8") 14.00

1 x 0.00

| Margherita (14.00)

Fountain Soda 3.25

1 x 3.25

| Diet Coke

Americano (12oz) 6.50

2 x 3.25

**Subtotal 38.75**

GST, 5% 1.94

**Total 40.69**

05-15-2019 7:54 PM

THE HEARTWOOD CAFE

Sub Total: \$40.69  
Tip: \$8.13  
Total: \$48.82

PURCHASE RECEIPT APPROVED 048106

THANK YOU

PFANNTASTIC PANNENKOEK  
HAUS  
2439 54TH AVE SW - BAY  
ON  
CALGARY AB

DATE 2019/05/17  
TIME 0294 11:23:27  
RECEIPT NUMBER  
C82021237-001-001-843-0

PURCHASE  
AMOUNT \$55.76  
TIP \$10.04  
TOTAL

**\$65.80**

**APPROVED**

AUTH# 079404 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

DINE IN  
#105

Pfanntastic Pannenkoek Haus Ltd  
2439, 54th Ave, SW  
Calgary, AB T3E 1M4  
Phone (403)243-7757  
dutchpancakes.ca

Date: May 17, 2019 Time: 11:07AM

Bill: 0022 Table : 105

3 Premium Coffee 11.25  
3 Hain Leek Chz 41.85

Subtotal 53.10  
GST 88242-5023 2.66

**Total 55.76**

Open Time : May 17, 2019 10:37AM

Thank You for your patronage!

[REDACTED]  
Starbucks Coffee Canada #4242  
1122 Kensington Road NW  
Calgary, AB T2N 3P3

-----  
CHK 720235  
05/17/2019 01:56 PM  
2221371 Drawer: 1 Reg: 1  
-----

Ethos H2o Premium	2.45
Bottle Dep .10	0.10
Gr Pike Place	2.75
[REDACTED]	5.56

Subtotal	\$5.30
GST 5%	\$0.26
Total	\$5.56
<b>Change Due</b>	<b>\$0.00</b>

----- Check Closed -----  
05/17/2019 01:56 PM

GST: 86585 3535

Join our loyalty program  
Starbucks Rewards®  
Sign up for promotional emails  
Visit [Starbucks.ca/rewards](https://www.starbucks.ca/rewards)  
Or download our app  
At participating stores  
Some restrictions apply

**MEDICINE HAT COLLEGE TRAVEL CLAIM**

**CLAIMANT**

Name: Kevin Shufflebotham

**MEETING/CONFERENCE**

Name: Meeting with Donors



Address:

Location: Calgary, AB

**DAYS INVOLVED [ 0.50 ]**

Departure date May 17 2019 6:30AM  
Return date May 17 2019 6:30PM

**EXPENSES**

Meals	Days Rate	Total
Breakfast	0 @ \$10.00 =	\$0.00
Lunch	1 @ \$12.00 =	\$12.00
Dinner	1 @ \$22.00 =	\$22.00
Full Per diem	0 @ \$44.00 =	\$0.00
Overnight incidental	0 @ \$10.00 =	\$0.00
Hospitality Allowance	0 @ \$20.00 =	\$0.00
Conference Cost		\$0.00
Hotel (attach invoice)		\$0.00
Miscellaneous		\$0.00
		\$0.00
		\$0.00

**FOR OFFICE USE ONLY**

Amount	GST

**TRANSPORTATION**

Own Car	600 KM @ 0.44/KM	\$264.00
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00

**CND \$298.00** **INVOICE TOTAL**

**USD \$0.00 \*\$1.00/CND**

**TOTAL EXPENSE \$298.00**

**Less - Advance (if applicable) -\$0.00**

**NET CLAIM DUE (Repayable) 298.00**

**FOR OFFICE USE ONLY**

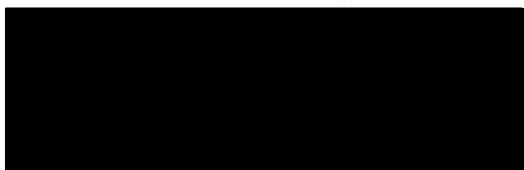
**VENDOR NUMBER**

**CONTROL  
03 - 17372**

GL CODE	AMOUNT	GST	TOTAL

EARLS RESTAURANTS

# Earls



Tbl 51/1 Chk 7990 Gst 3  
22May'19 11:59AM

1 ICED TEA	4.00
1 POP	3.90
1 POP REFILL	0.00
1 ICED TEA REFILL	0.00
1 POP REFILL	0.00
1 GARLIC CHK CAES	16.25
1 DYNAMITE ROLL	15.00
1 FTR SOUP	8.00

Subtotal	47.15
GST Tax	2.36
01:31PM Total	<b>49.51</b>

-- PLEASE PAY YOUR SERVER --

GST#r124981473

EARLS - 10216  
3215 SE Dunmore Road  
Medicine Hat AB T1B 2H2  
403-528-3275

\*\* TRANSACTION RECORD \*\*  
Tran. #: 4278  
RVC: Restaurant  
Table #: 51  
Check #: 7990  
Group #: 1



Amount	\$49.51
Tip	\$9.43
=====	
<b>TOTAL CAD</b>	<b>\$58.94</b>

APPROVED 056026  
00-001 (001) 056026  
EA25CS11/EA25CC11  
094001001003  
05/22/2019 1:33:12 PM

TVR: 0080008000  
TSI: 7800

No signature required

Customer Copy

THANK YOU  
Come Again





## eTicket Receipt

**Prepared For**  
SHUFFLEBOTHAM/KEVIN MR

RESERVATION CODE	██████████
ISSUE DATE	16May19
TICKET NUMBER	██████████
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
23May19	WESTJET WS 3011  Operated by: WESTJET LINK BY PACIFIC COASTAL	MEDICINE HAT AB, CANADA  Time 07:00	CALGARY INTL AB, CANADA  Time 07:59	Seat Number 03D (CONFIRMED) Baggage Allowance 2PC Booking Status OK TO FLY Fare Basis RA7D0PLK Not Valid Before 23MAY19 Not Valid After 23MAY19
23May19	WESTJET WS 3351  Operated by: WESTJET ENCORE	CALGARY INTL AB, CANADA  Time 09:30	EDMONTON INTL AB, CANADA  Time 10:23	Seat Number 02C (CONFIRMED) Baggage Allowance 2PC Booking Status OK TO FLY Fare Basis RA7D0PLK Not Valid Before 23MAY19 Not Valid After 23MAY19
24May19	WESTJET WS 3352  Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA  Time 16:00	CALGARY INTL AB, CANADA  Time 16:55	Seat Number 01B (CONFIRMED) Baggage Allowance 2PC Booking Status OK TO FLY Fare Basis OA0D0PLS Not Valid Before 24MAY19 Not Valid After 24MAY19
24May19	WESTJET WS 3016  Operated by: WESTJET LINK BY PACIFIC COASTAL	CALGARY INTL AB, CANADA  Time 19:15	MEDICINE HAT AB, CANADA  Time 20:16	Seat Number 02A (CONFIRMED) Baggage Allowance 2PC Booking Status OK TO FLY Fare Basis OA0D0PLS Not Valid Before 24MAY19 Not Valid After 24MAY19

## Allowances

### Baggage Allowance

YXH to YEG - 2 Pieces WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YEG to YXH - 2 Pieces WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER

INTERNET,ETC

Carry On Allowances

YXH to YYC , YYC to YEG , YEG to YYC , YYC to YXH - 1 Piece (WS - WESTJET)

Carry On Charges

YXH to YYC , YYC to YEG , YEG to YYC , YYC to YXH - (WS - WESTJET)

## Payment/Fare Details

Form of Payment	CREDIT CARD - [REDACTED]
Fare Calculation Line	YXH WS X/YYC WS YEA203.00WS X/YYC WS YXH276.00CAD479.00END
Fare	CAD 479.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 25.86 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 574.61

### Positive identification required for airport check in

#### Notice:

**QST # 1202807956TQ0001 GST # 866112535**

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see

<https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)

# MATRIX

HOTEL

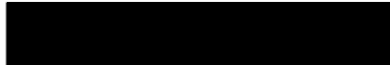
Mr. Kevin Shufflebotham  
299 College Drive SE  
Medicine Hat AB t1a3y6  
Canada

Room No. [REDACTED]  
Arrival : 05-23-19  
Departure Date : 05-24-19  
Folio No. [REDACTED]  
  
Conf. No. : [REDACTED]  
P.O. No. :

## INFORMATION INVOICE

Date	Description	Charges	Credits
05-23-19	Room Revenue	190.00	
05-23-19	Destination Marketing Fee	5.70	
05-23-19	Room GST	9.79	
05-23-19	Tourism Levy	7.83	
05-23-19	[REDACTED]		213.32
		<b>Total Charges</b>	213.32
		<b>Total Credits</b>	213.32
		<b>Balance</b>	<b>0.00</b>

GREATER EDMONTON TAXI  
SERVICE  
10135 31 AVE NW  
EDMONTON AB

  
DATE 2019/05/23  
TIME 5060 11:46:40  
INVOICE # 213435  
RECEIPT NUMBER  
C85050630-001-001-090-0

-----  
PURCHASE  
AMOUNT \$55.00  
TIP \$9.90  
TOTAL

\$64.90  
-----

  
**APPROVED**

AUTH# 033761 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Co-op Taxi Line  
(780)425-2525  
www.co-optaxi.com

TRANSACTION RECORD

Terminal 067/66286094  
Driver 3611  
19/05/24 07:02:29



VERIFIED BY PIN

Order # 20227793  
Ref # 0010012360 C  
Auth # 061486

		PURCHASE
FARE	: \$	7.60
TIP	: \$	2.00
TOTAL	: \$	9.60

*HORBL TO*

APPROVED - THANK YOU  
(01-027)

*Hiatt Leval*

IMPORTANT: Retain this  
copy for your records

Merchant Copy

Thank you for choosing  
Co-op taxi

Highlevel Diner  
10912 - 88 Avenue  
Edmonton, AB  
Ph: 780-433-1317  
GST#R133989145

Check: 2216                                  Guests: 2  
Table: 2-1  
05/24/2019 07:49AM

**DINE IN**

1	CEREALwSOY+BLUE	10.00
1	FARMERS 1 SIDE FRUIT*	15.50
2	Coffee	6.50

SUBTOTAL	32.00
32.00 GST	1.60
<b>TOTAL DUE</b>	<b>\$33.60</b>
	0.00

Please pay your server  
**THANK YOU**

**Order Number: 2216**

HIGH LEVEL DINER  
10912 88 AVE NW T6G0Z1  
EDMONTON AB  
21063479  
GH2106347904

\*\*\*\* **PURCHASE** \*\*\*\*  
05-24-2019                                  08:15:01

Operator: 16  
Trace # 21013  
Inv. # 22495  
Auth # 099205                                  RRN 001790003

Purchase	\$33.60
Tip	\$6.05
<b>Total</b>	<b>\$39.65</b>

**(001) APPROVED-THANK YOU**

Retain this copy for your  
records  
Customer copy

Get [Outlook for iOS](#)

---

**From:** Uber Receipts <uber.canada@uber.com>

**Sent:** Friday, May 24, 2019 8:50:37 AM

**Subject:** Your Friday morning trip with Uber

**Uber**

Total: CA\$12.09  
Fri, May 24, 2019

Thanks for riding, Kevin

We hope you enjoyed your ride  
this morning.



**Total**

**CA\$12.09**

---

Trip fare

CA\$12.09

Subtotal

CA\$12.09

Amount Charged



•••• 9480 Switch

CA\$12.09



LUX STEAKHOUSE & BAR  
10155-102 Street NW  
Edmonton AB T5J 4G8  
780-424-0400

\*\* TRANSACTION RECORD \*\*  
Tran. #: 5720  
RUC: LOUNGE  
Table #: 80  
Check #: 5461  
Group #: 1

Amount \$51.45  
Tip \$9.26  
-----  
TOTAL CAD\$60.71

APPROVED - THANK YOU  
01-027

VERIFIED BY PIN

Customer Copy

IMPORTANT  
Retain this copy for  
your records

LUX STEAKHOUSE + BAR94  
10150-101 STREET  
EDMONTON, AB  
T5J 4G8  
(780) 424-0400  
GST# 815344742

Tbl 80/1 Chk 5461 Gst 2  
May24'19 11:14AM

2 POP @ 4.00 8.00  
1 COBB 20.00  
1 CALAMARI 15.00  
1 CUP DAY SOUP 6.00

Subtotal 49.00  
GST 2.45  
Amount Due 51.45

It's never too early to start  
planning your next special event!  
Wedding? Graduation? Engagement  
or business Luncheon or Dinner!  
Let LUX be your choice! Call &  
ask to speak with Christine

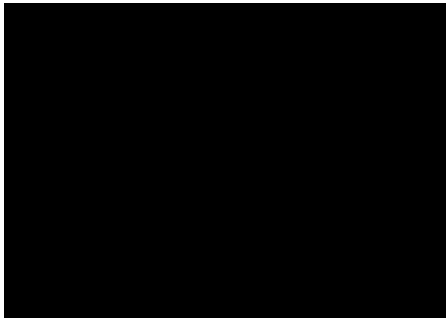
Did you know we validate  
parking for all Rogers Place  
Events when you dine with us?



Co-op Taxi Line  
(780)425-2525  
www.co-optaxi.com

TRANSACTION RECORD

Terminal 067/66286094  
Driver 3611  
19/05/24 14:31:07



		PURCHASE
FARE	: \$	55.00
TIP	: \$	10.00
<hr/>		
TOTAL	: \$	65.00

*To Airport*

APPROVED - THANK YOU  
(01-027)

IMPORTANT: Retain this  
copy for your records

Merchant Copy

Thank you for choosing  
Co-op taxi

**The Lodge Eatalian K  
#109**

Medicine Hat Lodge  
1051 RossGlen Drive SE  
Medicine Hat, AB T1B 3T8  
Phone (403)529-2222 Fax (403)528-4075

Date: May 28, 2019 Time: 08:40AM

Bill: 1865977 Table : 109

1 (TLB) Adult Breakfast 11.99

Subtotal 11.99  
GST 0.60

**Total 12.59**

Banquet Food 11.99

Open Time : May 28, 2019 08:39AM

Gratuity \_\_\_\_\_

Total \_\_\_\_\_

Room# \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

MEDICINE HAT LODGE  
1051 ROSS GLEN DR SE  
MEDICINE HAT AB

DATE 2019/05/28  
TIME 6314 08:40:22  
CLERK ID 114  
RECEIPT NUMBER  
C85033360-001-177-002-0

PURCHASE  
AMOUNT \$12.59  
TIP \$1.26  
TOTAL

**\$13.85**

**APPROVED**

AUTH# 000572 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

**The Lodge Eatalian K  
#304**

Medicine Hat Lodge  
1051 RossGlen Drive SE  
Medicine Hat, AB T1B 3T8  
Phone (403)529-2222 Fax (403)528-4075

-----  
Date: May 29, 2019      Time: 08:29AM  
# Guest: 2  
Bill: 1866092      Table : 304  
  
2 (TLB) Adult Breakfast      23.98  
-----  
Subtotal      23.98  
GST      1.20  
-----  
**Total      25.18**

Banquet Food      23.98

Open Time : May 29, 2019 08:29AM

Gratuity \_\_\_\_\_

Total \_\_\_\_\_

Room# \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

MEDICINE HAT LODGE  
1051 ROSS GLEN DR SE  
MEDICINE HAT AB

DATE      2019/05/29  
TIME      5058 08:30:44  
CLERK ID      114  
RECEIPT NUMBER  
C85033360-001-178-001-0

-----  
PURCHASE  
AMOUNT      \$25.18  
TIP      \$3.78  
TOTAL

**\$28.96**

**APPROVED**

AUTH# 014986      01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

EARLS RESTAURANTS

# Earls

EARLS - 10216  
3215 SE Dunmore Road  
Medicine Hat AB T1B 2H2  
403-528-3275

\*\* TRANSACTION RECORD \*\*  
Tran. #: 12852  
RVC: Restaurant  
Table #: 51  
Check #: 8382  
Group #: 1  
Employee #: 15

1<sup>st</sup> EMILIE

Tbl 51/1 Chk 8382 Gst 2  
29May'19 12:09PM

1 POP	3.90
1 POP REFILL	0.00
1 POP REFILL	0.00
1 DYNAMITE ROLL	15.00
1 DYNAMITE ROLL	15.00

Subtotal	33.90
GST Tax	1.70
12:54PM Total	<b>35.60</b>

-- PLEASE PAY YOUR SERVER --

GST#r124981473



Amount	\$35.60
Tip	\$6.78
=====	
TOTAL CAD	\$42.38

APPROVED 041665  
00-001 (001) 041665  
EA25CS15/EA25CC15  
101001001002  
05/29/2019 12:55:50 PM

TVR: 0080008000  
TSI: 7800

No signature required

Customer Copy

THANK YOU  
Come Again

MEDICINE HAT COLLEGE  
COFFEE SH  
299 COLLEGE DR SE  
MEDICINE HAT AB

DATE 2019/06/03  
TIME 0792 08:17:31  
RECEIPT NUMBER  
H84142176-001-937-005-0

-----  
PURCHASE  
TOTAL

\$6.83  
-----

7

APPROVED *CO-2*  
AUTH# 705127 00-001  
THANK YOU

MERCHANT COPY



THE CHEESECAKE CAFE  
GST # 836998443 RT00001  
2030 Strachan Road SE  
Medicine Hat, Alberta  
403-487-5800

06/04/2019  
12:53 PM  
10001

DIET PEPSI (2 @4.00)	8.00
FINEGRILLED STEAK SALAD	20.00
STEAK SANDWICH	21.00
Subtotal	49.00
GST Exclusive Tax	2.45
Total	51.45
Balance Due	\$ 51.45

#lifesapi-eneofcake  
Looking forward to seeing you again.  
@cheesecakebakery #cheesecakecafe  
An Alberta Original

THE CHEESECAKE CAFE  
2030 STRACHAN RD SE  
MEDICINE HAT, AB T1B0M9  
4034875800

**SALE**

MID: 6002216  
TID: 006 REF#: 00000002  
Batch #: 137  
06/04/19 12:56:55

AMOUNT	\$61.45
TIP	\$10.29
TOTAL	\$61.74

APPROVED

BY ENTERING A VERIFIED PIN CARDHOLDER AGREES  
TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH  
ISSUERS AGREEMENT WITH CARDHOLDER  
IN ACCORDANCE WITH ISSUER'S  
AGREEMENT  
WITH CARDHOLDER

THANK YOU/MERCE

CUSTOMER COPY

----- BACKUP FROM -----  
ECLIPSE04 PRN

EARLS RESTAURANTS



Tbl 62/1 Chk 8663 Gst 1  
06Jun'19 12:05PM

1 POP	3.90
1 POP	3.90
1 POP REFILL	0.00
1 POP REFILL	0.00
1 POP REFILL	0.00
1 SANTA FE/CHK	19.25
1 DYNAMITE ROLL	15.00
1 FTR SOUP	8.00
Subtotal	50.05
GST Tax	2.50
01:08PM Total	52.55

-- PLEASE PAY YOUR SERVER --

GST#r124981473

EARLS - 10216  
3215 SE Dunmore Road  
Medicine Hat AB T1B 2H2  
403-528-3275

\*\* TRANSACTION RECORD \*\*  
Tran. #: 1877  
RVC: Restaurant  
Table #: 62  
Check #: 8663  
Group #: 1



Amount \$52.55  
Tip \$9.01  
=====

TOTAL CAD\$61.56

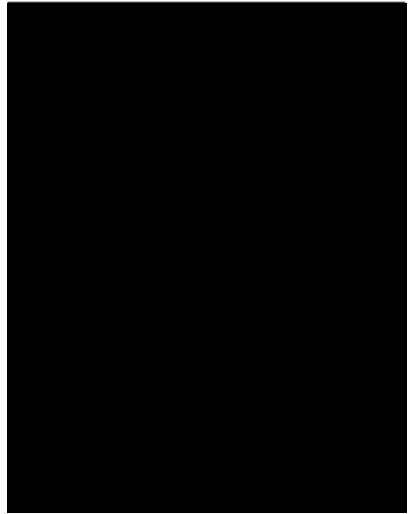
APPROVED 032009  
00-001 (001) 032009  
EA25CS14/EA25CC14  
109001001001  
06/06/2019 1:10:32 PM

TVR: 0080008000  
TSI: 7800

No signature required

Customer Copy

THANK YOU  
Come Again



Heartwood Cafe

POS: galaxy #1

Dine in

Pizza (14") 20.00

1 x 9.00

+ NO SIDE (-4.00)

+ BBQ Chicken (15.00)

Pizza (14") 20.00

1 x 9.00

+ NO SIDE (-4.00)

+ German (15.00)

Fountain Soda 3.25

1 x 3.25

+ Diet Coke

Pizza (14") 19.00

1 x 9.00

+ NO SIDE (-4.00)

+ Margherita (14.00)

**Subtotal 62.25**

GST, 5% 3.11

**Total 65.36**

06-06-2019 6:59 PM



THE HEARTWOOD CAFE  
 1000 North 20th Street, Suite 50  
 Seattle, WA 98101  
 (206) 461-4133

Sub total: \$65.36  
 Tax: \$13.07  
 Total: \$78.43



THANK YOU



# MEDICINE HAT COLLEGE TRAVEL CLAIM

**CLAIMANT**

Name: Kevin Shufflebotham  
 Address:

**MEETING/CONFERENCE**

Name: Change of Command Ceremony  
 Location: Suffield, AB



**DAYS INVOLVED [ 0.21 ]**

Departure date Jun 20 2019 8:30AM  
 Return date Jun 20 2019 1:30PM

**EXPENSES**

Meals	Days	Rate	Total
Breakfast	0 @	\$10.00	= \$0.00
Lunch	1 @	\$12.00	= \$12.00
Dinner	0 @	\$22.00	= \$0.00
Full Per diem	0 @	\$44.00	= \$0.00
Overnight incidental	0 @	\$10.00	= \$0.00
Hospitality Allowance	0 @	\$20.00	= \$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

FOR OFFICE USE ONLY	
Amount	GST

**TRANSPORTATION**

Own Car	100 KM @ 0.44/KM	\$44.00
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00


CND	\$56.00	
USD	\$0.00	*\$1.00/CND
<b>TOTAL EXPENSE</b>	<b>\$56.00</b>	
<b>Less - Advance (if applicable)</b>	<b>-\$0.00</b>	
<b>NET CLAIM DUE (Repayable)</b>	<b>\$56.00</b>	

INVOICE TOTAL	

FOR OFFICE USE ONLY		VENDOR NUMBER		CONTROL	
GL CODE	AMOUNT	GST	TOTAL	03 - 17562	TOTAL

# MEDICINE HAT COLLEGE TRAVEL CLAIM

## CLAIMANT

Name: Kevin Shufflebotham  
Address:

## MEETING/CONFERENCE

Name: COPPOA Meeting  
Location: Calgary, AB



## DAYS INVOLVED [ 0.54 ]

Departure date Jun 21 2019 6:00AM  
Return date Jun 21 2019 7:00PM

## EXPENSES

	Days	Rate	Total	FOR OFFICE USE ONLY	
				Amount	GST
Meals					
Breakfast	0 @	\$10.00 =	\$0.00		
Lunch	0 @	\$12.00 =	\$0.00		
Dinner	1 @	\$22.00 =	\$22.00		
Full Per diem	0 @	\$44.00 =	\$0.00		
Overnight incidental	0 @	\$10.00 =	\$0.00		
Hospitality Allowance	0 @	\$20.00 =	\$0.00		
Conference Cost			\$0.00		
Hotel (attach invoice)			\$0.00		
Miscellaneous			\$0.00		
			\$0.00		
			\$0.00		

## TRANSPORTATION

Own Car	0 KM @ 0.44/KM	\$0.00		
College Car	(Attach gas receipts)	\$0.00		
Rental Car	(Attach invoice & gas receipts)	\$0.00		
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00		
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00		
	CND	\$22.00		
	USD	\$0.00 *\$1.00/CND		
	<b>TOTAL EXPENSE</b>	<b>\$22.00</b>		
	<b>Less - Advance (if applicable)</b>	<b>-\$0.00</b>		
	<b>NET CLAIM DUE (Repayable)</b>	<b>22.00</b>		

## INVOICE TOTAL

FOR OFFICE USE ONLY		VENDOR NUMBER		CONTROL
GL CODE	AMOUNT	GST	TOTAL	03 - 17564



## eTicket Receipt

**Prepared For**  
SHUFFLEBOTHAM/KEVIN MR

RESERVATION CODE	[REDACTED]
ISSUE DATE	13Jun19
TICKET NUMBER	[REDACTED]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
<b>21Jun19</b>	WESTJET WS 3011  Operated by: WESTJET LINK BY PACIFIC COASTAL	MEDICINE HAT AB, CANADA  Time 07:00	CALGARY INTL AB, CANADA  Time 07:59	Class PREMIUM ECONOMY Seat Number 03A (CONFIRMED) Baggage Allowance 2PC Booking Status OK TO FLY Fare Basis RA7D0PLK Not Valid Before 21JUN19 Not Valid After 21JUN19

## Allowances

### Baggage Allowance

YXH to YYC - 2 Pieces WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

### Carry On Allowances

YXH to YYC - 1 Piece (WS - WESTJET)

### Carry On Charges

YXH to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

[REDACTED]	[REDACTED]
Fare Calculation Line	YXH WS YYC304.00CAD304.00END
<b>Fare</b>	<b>CAD 304.00</b>
<b>Taxes/Fees/Carrier-Imposed Charges</b>	<b>CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)</b>
	<b>CAD 7.12 CA4 (AIR TRAVELLERS SECURITY</b>

	<b>CHARGE)</b>
	<b>CAD 16.16 XG8 (GOODS AND SERVICES TAX (GST))</b>
<b>Total Fare</b>	<b>CAD 339.28</b>

**Positive identification required for airport check in**

**Notice:**

**QST # 1202807956TQ0001 GST # 866112535**

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)



Date of issue: 13 Jun, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage and applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

 - Depart

Economy - Standard

Friday  
21 Jun, 201917:40  
**Calgary**  
Calgary Int. (YYC), AB18:37  
**Medicine Hat**  
(YXH), AB  
AC7999**0hr57**  
Economy Q  
Operated by: Air Canada Express -  
Jazz | **Dash 8-300**

## Passengers

 **Kevin Shufflebotham**Seats  
AC7999 - Purchase summary

1 adult

 Air Transportation Charges

Base Fare	307.00
Surcharges	12.00

 Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	17.81
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	30.00

Total airfare and taxes before options	<b>\$373<sup>93</sup></b>
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GRAND TOTAL (Canadian dollars)	<b>\$373<sup>93</sup></b>
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