



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** July 13, 2020
Position President & CEO **Purpose** Executive Retreat **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
July 13, 2020	Desert Blume Golf Course	Hospitality	Lunch with executive	49.29		49.29
						-
						-
						-
						-
						-
						-
				Total Receipts		49.29



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** August 16, 2020
Position President & CEO **Purpose** Meeting with Lethbridge College President **Destination** Taber, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
August 16, 2020	Travel Claim	Other Transportation	Mileage to Taber - return	109.98		109.98
						-
						-
						-
						-
						-
						-
Total Receipts						109.98



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** September 2-4, 2020

Position President & CEO **Purpose** PBCO Planning Day & Meeting with Government Official **Destination** Red Deer, AB & Edmonton, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
September 2, 2020	Cambridge Hotel	Accommodation	Hotel - September 2	143.42		143.42
September 3, 2020	Matrix Hotel	Accommodation	Hotel - September 3	151.73		151.73
September 4, 2020	Travel Claim	Meals	Meals per diem	56.00		56.00
September 4, 2020	Travel Claim	Incidentals	Overnight Incidentals for September 2 and September 3	20.00		20.00
						-
						-
						-
						-
						-
						-
Total Receipts						371.15



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** September 18, 2020

Position President & CEO **Purpose** PEP Meeting (Palliser Economic Planning) **Destination** Oyen, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
September 18, 2020	Travel Claim	Other Transportation	Mileage return from Oyen	185.18		185.18
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						185.18



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** September 29, 2020
Position President & CEO **Purpose** Meeting with Grasslands Schools Superintendent
Destination Brooks, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
September 29, 2020	Travel Claim	Other Transportation	Mileage to Brooks return	103.40		103.40
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
				Total Receipts		103.40

Desert Blume Golf Club

null
null, null, NUL L
(403) 581-4653

COLLEGE MEETING, MH (DESE0000)

null
null

Date: 13-Jul-2020

GST #: 70230 8313 RT0001

Quantity	Description	Unit Price	Total
3	Fountain Pop	\$2.38	\$7.14
3	Steak Sandwich	\$14.05	\$42.15
	SIDE OF MAYO FOR ONE		
			49.29

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT



Name: Kevin Shufflebotham
Address:

MEETING/CONFERENCE

Name: Meeting with Lethbridge College President
Location: Taber



DAYS INVOLVED [0.25]

Departure date: Jul 16 2020 9 00AM
Return date: Jul 16 2020 3.00PM

EXPENSES

Meals	Days	Rate	Total
Breakfast	0	@ \$10.00	= \$0.00
Lunch	0	@ \$12.00	= \$0.00
Dinner	0	@ \$22.00	= \$0.00
Full Per diem	0	@ \$44.00	= \$0.00
Overnight incidental	0	@ \$10.00	= \$0.00
Hospitality Allowance	0	@ \$20.00	= \$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

FOR OFFICE USE ONLY

Amount GST

Amount	GST

TRANSPORTATION

Own Car	234 KM @ 0.44/KM	\$102.96
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00

47
109.98

INVOICE TOTAL

CND ~~\$102.96~~
USD \$0.00 *\$1.00/CND

TOTAL EXPENSE ~~\$102.96~~

Less - Advance (if applicable) -\$0.00

NET CLAIM DUE (Repayable) ~~102.96~~ *109.98*

FOR OFFICE USE ONLY

VENDOR NUMBER

**CONTROL
03 - 18191**

GL CODE	AMOUNT	GST	TOTAL

5.24

CAMBRIDGE

HOTEL & CONFERENCE CENTRE

*red deer

Kevin Shufflebotham
299 College Dr Se
Medicine Hat, T1A 3Y6
Canada

Room No. : 814
Arrival : 09-02-20
Departure : 09-03-20

Group Name:
G.S.T: 84970-2444 RT0008

INVOICE

Date	Description	Charges	Credits
09-02-20	Room Charge	129.00	
09-02-20	Destination Marketing Fee	2.58	
09-02-20	Tourism Levy	5.26	
09-02-20	Room GST 5% 849702444RT0017	6.58	
09-03-20			143.42

Tax Total: \$ 0.00

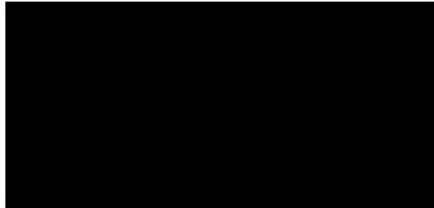
Total Charges 143.42
Total Credits 143.42

Balance 0.00



Mr. Kevin Shufflebotham
299 College Dr Se
Medicine Hat AB T1A 3Y6
Canada

Room No. : 0511
Arrival : 09-03-20
Departure Date : 09-04-20



Company Name:

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
09-03-20	Room Revenue	135.15	
09-03-20	Destination Marketing Fee	4.05	
09-03-20	Room GST	6.96	
09-03-20	Tourism Levy	5.57	
09-03-20			151.73
		Total Charges	151.73
		Total Credits	151.73
		Balance	0.00

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Kevin Shufflebotham

Address:

DAYS INVOLVED [2.13]

Departure date Sep 2 2020 1:00PM

Return date Sep 4 2020 4:00PM

MEETING/CONFERENCE

Name: Red Deer College Executive Mtg, PBCO Meeting,
Mtg with Deputy Minister

Location: Red Deer & Edmonton



EXPENSES

Meals	Days	Rate	Total
Breakfast	1 @	\$10.00	= \$10.00
Lunch	2 @	\$12.00	= \$24.00
Dinner	1 @	\$22.00	= \$22.00
Full Per diem	0 @	\$44.00	= \$0.00
Overnight incidental	2 @	\$10.00	= \$20.00
Hospitality Allowance	0 @	\$20.00	= \$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

FOR OFFICE USE ONLY

Amount	GST

TRANSPORTATION

Own Car	0 KM @ 0.47/KM	\$0.00
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00

CND \$76.00
USD \$0.00 *\$1.00/CND
TOTAL EXPENSE \$76.00
Less - Advance (if applicable) -\$0.00
NET CLAIM DUE (Repayable) 76.00

INVOICE TOTAL

FOR OFFICE USE ONLY

GL CODE	AMOUNT	VENDOR NUMBER	GST	CONTROL 03 - 18200 TOTAL

If you have any questions please contact the Finance Department at 403-529-3856.

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Kevin Shufflebotham
Address:

MEETING/CONFERENCE

Name: PEP (Palliser Economic Partnership) Meeting
Location: Oyen, AB



DAYS INVOLVED [0.33]

Departure date Sep 18 2020 8:00AM
Return date Sep 18 2020 4:00PM

EXPENSES

	Days	Rate	Total
Meals			
Breakfast	0 @	\$10.00 =	\$0.00
Lunch	0 @	\$12.00 =	\$0.00
Dinner	0 @	\$22.00 =	\$0.00
Full Per diem	0 @	\$44.00 =	\$0.00
Overnight incidental	0 @	\$10.00 =	\$0.00
Hospitality Allowance	0 @	\$20.00 =	\$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

FOR OFFICE USE ONLY

Amount	GST

TRANSPORTATION

Own Car	394 KM @ 0.47/KM	\$185.18
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00

CND \$185.18
USD \$0.00 *\$1.00/CND

INVOICE TOTAL

TOTAL EXPENSE \$185.18
Less - Advance (if applicable) -\$0.00
NET CLAIM DUE (Repayable) 185.18

FOR OFFICE USE ONLY

VENDOR NUMBER

**CONTROL
03 - 18207**

GL CODE	AMOUNT	GST	TOTAL

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Kevin Shufflebotham
Address:

MEETING/CONFERENCE

Name: Meeting with Grasslands Schools Superintendent
Location: Brooks



DAYS INVOLVED [0.23]

Departure date Sep 28 2020 9:00AM
Return date Sep 28 2020 2:30PM

EXPENSES

FOR OFFICE USE ONLY

Meals	Days	Rate	Total
Breakfast	0	@ \$10.00	= \$0.00
Lunch	0	@ \$12.00	= \$0.00
Dinner	0	@ \$22.00	= \$0.00
Full Per diem	0	@ \$44.00	= \$0.00
Overnight incidental	0	@ \$10.00	= \$0.00
Hospitality Allowance	0	@ \$20.00	= \$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

Amount	GST

TRANSPORTATION

Own Car	220 KM @ 0.47/KM	\$103.40
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00

CND \$103.40
USD \$0.00 *\$1.00/CND

INVOICE TOTAL

TOTAL EXPENSE \$103.40
Less - Advance (if applicable) -\$0.00
NET CLAIM DUE (Repayable) 103.40

FOR OFFICE USE ONLY

VENDOR NUMBER

CONTROL
03 - 18210
TOTAL

GL CODE	AMOUNT	GST	TOTAL