

Expense Disclosure Summary

<u>Name</u> Wayne Resch	<u>Position</u>	VP Administration & Finance
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<u>Period Covered</u> July 1 - September 30, 2020

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airf	fare	Other sportation*	Acc	commodation	ı	Meals	Hospitality	Inc	cidentals	Total
Sep 2-3, 2020	Red Deer, AB.	RDC Exec/PBCO Meeting				\$	143.42	\$	22.00		\$	10.00	\$ 175.42
Sep 3-4, 2020	Edmonton, AB.	Deputy Minister Meeting			\$ 564.00	\$	177.98	\$	34.00		\$	10.00	\$ 785.98
		_	\$ •	-	\$ 564.00	\$	321.40	\$	56.00	\$ -	\$	20.00	\$ 961.40

^{*} Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature	Original Copy Signed



Expense Disclosure Sheet

<u>Name</u>	Wayne Resch	<u>Date</u>	September 2-3, 2020
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RDC Exec and PBCO Meeting

<u>Position</u> VP Admin & Finance <u>Purpose</u> Red Deer, AB.

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
03-Sep-20	Cambridge Hotel & Conf Centre	Accommodation	Hotel Accommodation	136.84	6.58	143.42
03-Sep-20	MHC Travel Claim	Meals	Meals	22.00		22.00
03-Sep-20	MHC Travel Claim	Incidentals	Overnight incidental	10.00		10.00
						-
						-
						-
						-
						-
		•		-	Total Receipts	175.42



Expense Disclosure Sheet

Name	Wayne Resch	Date	Sept 3-4, 2020

PositionVP Admin & FinancePurposeDeputy Minister MeetingDestinationEdmonton, AB.

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

		Expense Category (Select from drop					
Date	Vendor	down menu)	Description	:	Subtotal	GST	Total
04-Sep-20	Matrix Hotel	Accommodation	Hotel accommodation	\$	171.02	6.96	177.98
04-Sep-20	MHC Travel Claim	Incidentals	Overnight incidental	\$	10.00		10.00
04-Sep-20	MHC Travel Claim	Meals	Meals	\$	34.00		34.00
04-Sep-20	MHC Travel Claim	Other Transportation	Mileage to Edmonton/Return	\$	564.00		564.00
							-
							-
							-
							-
							-
		•	1			Total Receipts	785.98

MEDICINE HAT COLLEGE TRAVEL CLAIM

Electronic Signatures
Active Directory

CLAIMANT MEETING/CONFERENCE MEDICINE HAT Name: Wayne Resch Name: RDC Executive Meeting/PBCO Meeting/Meeting with Deputy Minister Address: Location: Red Deer & Edmonton DAYS INVOLVED [2.13] Departure date Sep 2 2020 1:00PM Sep 4 2020 4:00PM Return date **EXPENSES** FOR OFFICE USE ONLY Meals Days Rate Total Amount **GST** Breakfast 1 @ \$10.00 = \$10.00Lunch 2 @ \$12.00 = \$24.00Dinner 1 @ \$22.00 = \$22.00 Full Per diem 0 @ \$44.00 - \$0.00 Overnight incidental 2 @ \$10.00 = \$20.00 Hospitality Allowance 0 @ \$20.00 = \$0.00 Conference Cost \$0.00 Hotel (attach invoice) \$0.00 Miscellaneous \$0.00 \$0.00 \$0.00 TRANSPORTATION Own Car 1200 KM @ 0.47/KM \$564.00 College Car (Attach gas receipts) \$0.00 Rental Car (Attach invoice & gas receipts) \$0.00 Air Fare (Attach Air Line Tickets or Invoice) \$0.00 Taxi, buses, parking, road tolls (Less than \$10 receipt is not required) \$0.00 CND \$640.00 INVOICE TOTAL USD \$0.00 *\$1.00/CND **TOTAL EXPENSE \$640.00** Less - Advance (if applicable) -\$0.00 NET CLAIM DUE (Repayable) 640.00 FOR OFFICE USE ONLY CONTROL VENDOR NUMBER 03 - 18197 GL CODE AMOUNT GST TOTAL Written Signatures Request By Department Code Department Signatures Finance: (If Necessary Signature)



Wayne Resch 299 College Dr Se Medicine Hat, T1A 3Y6 Canada

Company Name: Unknown

Group Name:

G.S.T: 84970-2444 RT0008

INVOICE

Date	Description	Charges	Credits
09-02-20	Room Charge	129.00	
09-02-20	Destination Marketing Fee	2.58	
09-02-20	Tourism Levy	5.26	
09-02-20	Room GST 5% 849702444RT0017	6.58	
09-03-20	Visa		143.42
	XX/XX		
	^^/^^		

Total Charges 143.42
Tax Total: \$ 0.00

Total Credits 143.42
Balance 0.00

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Mr. Wayne Resch 299 College Dr Se Medicine Hat AB T1A 3Y6 Canada Room No. : 0811

Arrival : 09-03-20

Departure Date : 09-04-20

Folio No. : 20021790

Conf. No.

P.O. No.

Company Name: Group Name:

INFORMATION INVOICE

Date	Description		Charges	Credits
09-03-20	Room Revenue			
09-03-20	Destination Marketing Fee		135.15	
09-03-20	Room GST		4.05	
09-03-20	Tourism Levy		6.96	
09-03-20	Parking		5.57	
09-03-20	GST		25.00	
09-03-20	Visa		1.25	
00 00 20	Visa			177.98
		Total Charges	177.98	
		Total Credits		177.98
		Balance		0.00

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