



Expense Disclosure Summary

Name Kevin Shufflebotham **Position** President & CEO
Period Covered January - March 2022

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
January 13, 2022	Medicine Hat, AB	Executive Committee Retreat	\$ -	\$ -	\$ -	\$ -	\$ 188.37	\$ -	\$ 188.37
January 14, 2022	Calgary, AB	Travel with Interim VPA	\$ -	\$ 278.18	\$ -	\$ 13.00	\$ -	\$ -	\$ 291.18
January 24, 2022	Medicine Hat, AB	Coffee with City Councillor	\$ -	\$ -	\$ -	\$ -	\$ 9.14	\$ -	\$ 9.14
February 8, 2022	Medicine Hat, AB	Meeting with Programming Partners	\$ -	\$ -	\$ -	\$ -	\$ 102.04	\$ -	\$ 102.04
February 10, 2022	Medicine Hat, AB	Meeting with Chamber of Commerce President	\$ -	\$ -	\$ -	\$ -	\$ 5.88	\$ -	\$ 5.88
February 20, 2022	Bow Island, AB	Palliser Economic Partnership Meeting	\$ -	\$ 62.98	\$ -	\$ -	\$ -	\$ -	\$ 62.98
March 9, 2022	Medicine Hat, AB	Coffee with City Councillor	\$ -	\$ -	\$ -	\$ -	\$ 7.08	\$ -	\$ 7.08
March 10, 2022	Medicine Hat, AB	Meeting with Chamber of Commerce Executive Director	\$ -	\$ -	\$ -	\$ -	\$ 12.02	\$ -	\$ 12.02
March 10, 2022	Medicine Hat, AB	Lunch with chief of Police	\$ -	\$ -	\$ -	\$ -	\$ 67.62	\$ -	\$ 67.62
March 15, 2022	Medicine Hat, AB	Breakfast with Covid Task Force	\$ -	\$ -	\$ -	\$ -	\$ 239.69	\$ -	\$ 239.69
March 15, 2022	Brooks, AB	Board of Governors Meeting	\$ -	\$ 102.46	\$ -	\$ -	\$ -	\$ -	\$ 102.46
March 17-18, 2022	Banff, AB	COPPOA Retreat	\$ -	\$ 416.11	\$ 180.30	\$ 34.00	\$ -	\$ 10.00	\$ 640.41
March 29, 2022	Medicine Hat, AB	Breakfast with Community Member	\$ -	\$ -	\$ -	\$ -	\$ 54.95	\$ -	\$ 54.95



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** January 14, 2022
Position President & CEO **Purpose** Travel with Interim VPA **Destination** Calgary, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 14, 2022	Travel Claim	Other Transportation	Travel with Interim VPA	278.18		278.18
January 14, 2022	Travel Claim	Meals	Lunch Per Diem	13.00		13.00
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						291.18



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** January 24, 2022
Position President & CEO **Purpose** Coffee with City Councillor **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
January 24, 2022	Starbucks	Hospitality	Networking with City Councillor	8.70	0.44	9.14
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						9.14



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** February 8, 2022
Position President & CEO **Purpose** Meeting with Programming Partners **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
February 8, 2022	Cypress Club	Hospitality	Lunch meeting with Programming Partners	97.18	4.86	102.04
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						102.04



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** February 10, 2022
Position President & CEO **Purpose** Meeting with Chamber of Commerce President **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
February 10, 2022	Station Coffee Company	Hospitality	Meeting with Chamber of Commerce President	5.63	0.25	5.88
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						5.88



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** February 20, 2022
Position President & CEO **Purpose** Palliser Economic Partnership Meeting **Destination** Bow Island, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
February 20, 2022	Travel Claim	Other Transportation	Mileage to Bow Island return	62.98		62.98
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						62.98



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** March 9, 2022
Position President & CEO **Purpose** Coffee with City Councillor **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
March 9, 2022	Station Coffee Company	Hospitality	Networking with City Councillor	6.77	0.31	7.08
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						7.08



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** March 10, 2022

Position President & CEO **Purpose** Meeting with Chamber of Commerce Executive Director **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
March 10, 2022	Station Coffee Company	Hospitality	Networking meeting with Chamber of Commerce Executive	11.50	0.52	12.02
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						12.02



Expense Disclosure Sheet

Name Kevin Shufflebotham Date March 15, 2022
Position President & CEO Purpose Board of Governors Meeting Destination Brooks, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
March 15, 2022	Travel Claim	Other Transportation	Mileage - Medicine Hat to Brooks return	102.46		102.46
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						102.46



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** March 29, 2022
Position President & CEO **Purpose** Breakfast with Community Member **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
March 29, 2022	Cypress Club	Hospitality	Breakfast with a community member	52.33	2.62	54.95
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						54.95

CYPRESS CLUB
MEDICINE HAT, AB
(403) 526-2988
GST# 108079484

R E C E I P T

1. Duplicate



The Cowboy	20.00
The Cowboy	20.00
Taco Salad	15.00
Steak Sand	20.00
Clubhouse	17.00
Beach Salad	20.00
4 x 3.50	
Pop	14.00
3 x 10.00	
OPEN FOOD	30.00

Gratuity	23.40
GST	8.97
Total	188.37
Credit Card	188.37

4:12 PM 1/13/2022 6 Jorja 5

Signature: _____

THANK YOU
Please share experience
at...feedback@cypressclub.ca

TRANSACTION RECORD
THE CYPRESS CLUB
219 6 AVE SE
MEDICINE HAT AB

Purchase

Jan 13 2022

16:16:07



Amount

\$ 188.37

Total

\$ 188.37



Approved

Important: Retain this copy for your record

Cardholder copy

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Kevin Shufflebotham

MEETING/CONFERENCE

Name: Travel with Interim VPA to Calgary Airport



Address:

Location: Calgary, AB

DAYS INVOLVED [0.23]

Departure date Jan 14 2022 10:31AM

Return date Jan 14 2022 4:00PM

EXPENSES

Meals

	Days	Rate	Total
Breakfast	0 @	\$10.00	= \$0.00
Lunch	1 @	\$12.00	= \$12.00
Dinner	0 @	\$22.00	= \$0.00
Full Per diem	0 @	\$44.00	= \$0.00
Overnight incidental	0 @	\$10.00	= \$0.00
Hospitality Allowance	0 @	\$20.00	= \$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

FOR OFFICE USE ONLY

Amount GST

TRANSPORTATION

Own Car	594 KM @ 0.47/KM	\$279.18
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00
	CND	\$291.18
	USD	\$0.00 *\$1.00/CND
	TOTAL EXPENSE	\$291.18
	Less - Advance (if applicable)	-\$0.00
	NET CLAIM DUE (Repayable)	291.18

INVOICE TOTAL

FOR OFFICE USE ONLY

VENDOR NUMBER

**CONTROL
03 - 19424**

GL CODE

AMOUNT

GST

TOTAL

Electronic Signatures

Active Directory kathy@mhc.ab.ca



----- DUPLICATE RECEIPT -----

Starbucks Coffee Canada #4677
1296 Trans Canada Hwy SE
Medicine Hat, AB T1B1J5

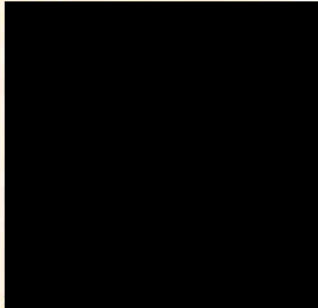
CHK 737043
01/24/2022 03:02 PM
XXX1899 Drawer: 1 Reg: 2

Order
Tl Americano 3.25
Decaf
Gr Vbean Cnmfrap 5.45

Subtotal \$8.70
GST 5% \$0.44
Total \$9.14
Change Due \$0.00

Payments

Visa 9.14



----- Check Closed -----
01/24/2022 03:02 PM

GST: 86585 3535

Join our loyalty program
Starbucks Rewards®
Sign up for promotional emails
visit Starbucks.ca/rewards
Or download our app
At participating stores
Some restrictions apply

TRANSACTION RECORD
THE CYPRESS CLUB
218 6 AVE SE
MEDICINE HAT AB

Purchase

Feb 08 2022 13:26:40



Batch: 318

Amount \$ 102.04

Total \$ 102.04



Approved

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CYPRESS CLUB
MEDICINE HAT, AB
(403) 526-2988
GST# 108079484

R E C E I P T



Pop	3.50
Pop	3.50
Montral smoked	15.00
Beef Dip	16.00
Montral smoked	15.00
Crispy Chicken W	15.00
Gravy	3.00
Pop	3.50
4 x 2.50	
COFFEE	10.00

Gratuity	12.68
GST	4.86
Total	102.04
Credit Card	102.04

1:23 PM 2/8/2022 6 Jorja 3

Signature: _____

THANK YOU
Please share experience
at...feedback@cypressclub.ca



Station Coffee Company
644 2ND ST SE
MEDICINE HAT, AB T1A 0C9
4035291115

10-Feb-2022 3:15:11P

Transaction **238564**

2 12oz Coffee CA\$5.00

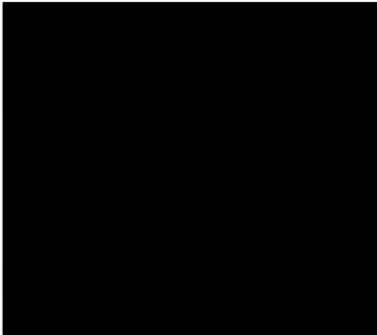
Subtotal CA\$5.00

DEFAULT 5% CA\$0.25

Total CA\$5.25

Tip CA\$0.53

CREDIT CARD SALE CA\$5.78



PIN VERIFIED

Thank you for #shoppinglocal

Order 8H99N2PXFS668

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Kevin Shuffl
Address:

MEETING/CONFERENCE

Name: Palliser Economic Partnership Meeting (PEP)
Location: Bow Island, AB



DAYS INVOLVED [0.23]

Departure date Feb 25 2022 9:00AM
Return date Feb 25 2022 2:30PM

EXPENSES

Meals

	Days	Rate	Total
Breakfast	0 @	\$10.00	= \$0.00
Lunch	0 @	\$12.00	= \$0.00
Dinner	0 @	\$22.00	= \$0.00
Full Per diem	0 @	\$44.00	= \$0.00
Overnight incidental	0 @	\$10.00	= \$0.00
Hospitality Allowance	0 @	\$20.00	= \$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

FOR OFFICE USE ONLY

Amount GST

TRANSPORTATION

Own Car	134 KM @ 0.47/KM	\$62.98
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00
	CND	\$62.98
	USD	\$0.00 *\$1.00/CND
	TOTAL EXPENSE	\$62.98
	Less - Advance (if applicable)	-\$0.00
	NET CLAIM DUE (Repayable)	62.98

INVOICE TOTAL

FOR OFFICE USE ONLY

VENDOR NUMBER

CONTROL 03 - 19514

GL CODE

AMOUNT

GST

TOTAL

Electronic Signatures

Active Directory kathy@mhc.ab.ca



Station Coffee Company

644 2ND ST SE
MEDICINE HAT, AB T1A 0C9
4035291115

09-Mar-2022 1:32:54P

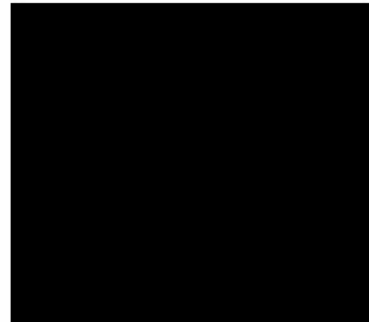
Transaction **241685**

1 Perrier CA\$2.80
1 12oz Americano CA\$3.35

Subtotal CA\$6.15
DEFAULT 5% CA\$0.31

Total CA\$6.46
Tip CA\$0.62

CREDIT CARD SALE CA\$7.08
MASTERCARD 3805



Thank you for #shoppinglocal

Order F5CBMQQ78X9B2





Station Coffee Company
644 2ND ST SE
MEDICINE HAT, AB T1A 0C9
4035291115

10 Mar 2022 3:30:20P

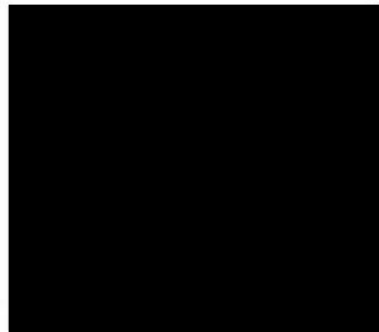
Transaction **241826**

1 12oz Fog	CA\$5.10
1 12oz Latte	CA\$5.35

Subtotal	CA\$10.45
DEFAULT 5%	CA\$0.52

Total	CA\$10.97
Tip	CA\$1.05

CREDIT CARD SALE	CA\$12.02
------------------	-----------



PIN VERIFIED

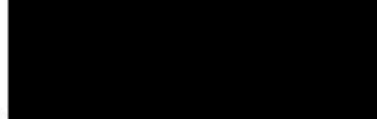
Thank you for #shoppinglocal

Order ENGQBFPFGG5N4

TRANSACTION RECORD
THE CYPRESS CLUB
218 6 AVE SE
MEDICINE HAT AB

Purchase

Mar 10, 2022 12:43:21



Amount \$ 67.62
Total \$ 67.62



Approved

Important Retain this copy for your record

Cardholder copy

CYPRESS CLUB
MEDICINE HAT, AB
(403) 526-2988
GST# 108079484

R E C E I P T



2 x 3.50
Pop 7.00
Caesar Salad 15.00
2 x 7.00
Chicken BBQ 14.00
Steak Sand 20.00

Gratuity 8.40
GST 3.22
Total 67.62
Charge 67.62

12:39 PM 3/10/2022 3 Anita 1

Signature: _____

THANK YOU
Please share experience
at...feedback@cypressclub.ca

TRANSACTION RECORD
THE CYPRESS CLUB
218 6 AVE SE
MEDICINE HAT AB

Purchase

Mar 15 2022 08:38:01



Amount \$ 239.69

Total \$ 239.69



Approved

Important. Retain this copy for your record

Cardholder copy

**CYPRESS CLUB
MEDICINE HAT, AB
(403) 526-2988
GST# 108079484**

R E C E I P T



8 x 14.50	116.00
2Eggs w/choice	
3 x 15.50	46.50
Frittata	
9 x 2.50	22.50
COFFEE	3.50
TEA	
4 x 2.50	10.00
Toast	

Gratuity	29.78
GST	11.41

Total 239.69
Charge 239.69

7:35 AM 3/15/2022 6 Jorja 1

Signature: _____

THANK YOU
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PARKS
CANADA



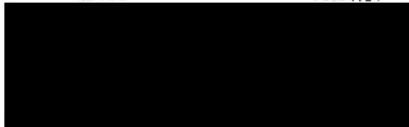
PARCS
CANADA

Banff East Gate
#10040

TRANSACTION RECORD
BANFF EAST GATE
101 MOUNTAIN AVENUE
BANFF AB

Purchase

Mar 17, 2022 16:06:01



Amount \$ 10.50

Total \$ 10.50



Approved

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**Expires:
2022/03/18
at 4pm**



Sales Receipt

Transaction #: 4881090
Date: 2022-03-17 4:05:53 PM
Cashier/Caissier: 13 Register/Caisse #: 13

Item	Description	Amt/Mnt
20000	NP A Day/PN A par jour 1 @ \$10.60	\$10.60

2022/03/18

Sub Total/Sous-Total \$10.00
GST/TPS \$0.60

Total \$10.50

Visa Tendered \$10.60
Change Due/Argent Remis \$0.00

Thank-you for visiting/Merci de votre visite

BANFF

CENTRE FOR ARTS AND CREATIVITY

Kevin Shufflebotham

Council of Post-Secondary Presidents of Alberta
299 College Dr Se
Medicine Hat, AB T1a3y6 CA

Room: 8311
Confirm #: R110073
Folio #: 1
Arrival Date: 03/17/2022



Post Date	Description	Comment	Reference	Charges	Credits
03/17/2022	ROOM CHARGE		8311	\$148.00	
03/17/2022	ATL	ALBERTA TOURISM LEVY	8311t	\$6.04	
03/17/2022	GST TAX	GST TAX	8311t	\$7.55	
03/17/2022	TIF	TIF	8311t	\$2.96	
03/17/2022	GST OTHER TAX	Recurring: Shufflebotham 8311	Recur 621t	\$0.75	
03/17/2022	FACILITY FEE	Recurring: Shufflebotham 8311	Recur 621	\$15.00	
03/18/2022	PAY VISA				(\$180.30)
				Total:	
				\$180.30	(\$180.30)
				Balance:	\$0.00

-----TRANSACTION RECORD-----
THE CYPRESS CLUB
218 6 AVE SE
MEDICINE HAT AB

Purchase

Mar 29 2022 09:07:25



Amount \$ 54.95
Total \$ 54.95



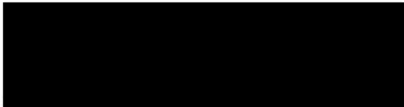
Approved

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CYPRESS CLUB
MEDICINE HAT, AB
(403) 526-2988
GST# 108079484

R E C E I P T



COFFEE 2.50
2Eggs w/choice 14.50
Toast 2.50
Steak and Eggs 20.00
Toast 2.50
LARGE JUICE 3.50

Gratuity 6.83
GST 2.82
Total 54.95
Charge 54.95
9:04 AM 3/29/2022 3 Anita 2

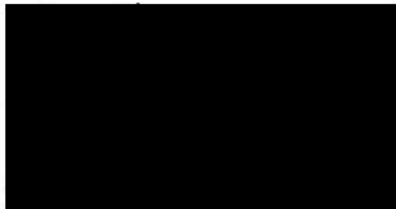
Signature: _____

THANK YOU
Please share experience
at...feedback@cypressclub.ca

FIRESTONE RESTAURANT AND
526 MAYOR MAGRATH DR S
LETHBRIDGE, AB T1J3M2
4033293473

SALE

Clerk #: 000235 235



AMOUNT \$133.88
TIP \$20.08
TOTAL \$163.96

APPROVED

Visa Credit



BY ENTERING A VERIFIED PIN
CARDHOLDER AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER

THANK YOU / MERCI

CUSTOMER COPY

Firestone Restaurant and Bar
532 Mayor Magrath Drive
Lethbridge, Alberta



03/31/2022

Table 5/1 1:56 PM
Guests: 6 70017
Reprint #: 1

SOFT DRINK 4.25
COFFEE 4.50
BEEF DIP SANDWICH (2 @19.50) 39.00
BBQ COBB SALAD (2 @19.75) 39.50
YORKSHIRE PUDDING STACK 22.75
CALIFORNIA CHICKEN BURGER 17.50

Subtotal 127.50
Tax 6.38

Total 133.88

Balance Due \$133.88

Hope to see you again soon!
Please pay your server.
Saturday and Sunday Brunch 9 am until 2p
Let us know of your experience at
www.firestonerestaurant.ca
GST #89320 R927 RT0001

