MEDICINE HAT COLLEGE

Expense Disclosure Summary

Name Kevin Shufflebotham **Position** President & CEO
Period Covered November 01 - December 31, 2023

Please attach supporting documentation ie: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
November 8, 2023	Edmonton	APSN Talent Task Force Symposium	$ 653.36	$ 132.74	$ 304.42	$ 77.00	$ -	$ -	$ 1,167.52
November 13, 2023	Medicine Hat	Networking Meeting - Medalta	$ -	$ -	$ -	$ -	$ 53.13	$ -	$ 53.13
November 21, 2023	Medicine Hat	Networking meeting with City Councillor	$ -	$ -	$ -	$ -	$ 57.96	$ -	$ 57.96
November 22, 2023	Medicine Hat	Dinner meeting with Elder on Campus	$ -	$ -	$ -	$ -	$ 124.37	$ -	$ 124.37
November 28, 2023	Medicine Hat	Networking meeting with Medicine Hat Family Services	$ -	$ -	$ -	$ -	$ 13.52	$ -	$ 13.52
November 30, 2023	Edmonton	Presidents and Board Chair Reception	$ 364.61	$ 159.22	$ 196.47	$ 51.30	$ -	$ -	$ 771.60
			$ 1,017.97	$ 291.96	$ 500.89	$ 128.30	$ 248.98	$ -	$ 2,188.10

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature //Original Signed//

MEDICINE HAT COLLEGE

Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** November 8, 2023

Position President & CEO **Purpose** APSN Talent Task Force Symposium **Destination** Edmonton

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
11/7/2023	WestJet	Airfare	Flights	653.36		653.36
11/7/2023	Coast Edmonton Plaza Hotel	Accommodation	Hotel	170.82		170.82
11/8/2023	Coast Edmonton Plaza Hotel	Accommodation	Hotel	133.6		133.60
11/7/2023	Co-Op Taxi line	Other Transportation	Taxi	71.3		71.30
11/9/2023	VC Cabs	Other Transportation	Taxi	16.1		16.10
11/9/2023	UBER	Other Transportation	UBER	45.34		45.34
11/9/2023	Travel Claim	Meals	Per Diems	77		77.00
				.		
						-
						-
						-
						-
					Total Receipts	1,167.52

MEDICINE HAT COLLEGE

Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** November 13, 2023

Position President & CEO **Purpose** Networking Meeting - Medalta **Destination** Medicine Hat

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
11/13/2023	Local Public Eatery	Hospitality	Networking Meeting Medalta	53.13		53.13
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					Total Receipts	53.13

MEDICINE HAT COLLEGE

Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** November 21, 2023

Position President & CEO **Purpose** Networking meeting with City Councillor **Desination** Medicine Hat

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
11/21/2023	Local Eatery	Hospitality	Networking Meeting with City Councillor	57.96		57.96
						-
						-
						-
						-
						-
						-
						-
						-
						-
					Total Receipts	57.96

MEDICINE HAT COLLEGE

Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** November 22, 2023

Position President & CEO **Purpose** Dinner meeting with Elder on Campus **Desination** Medicine Hat

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
11/22/2023	Beefeater	Hospitality	Dinner meeting with Elder on Campus	124.37		124.37
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					Total Receipts	124.37

MEDICINE HAT COLLEGE

Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** November 28, 2023

Position President & CEO **Purpose** Networking meeting with Medicine Hat Family Services **Desination** Medicine Hat

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
11/28/2023	The Station	Hospitality	Networking meeting with Medicine Hat Family Services	13.52		13.52
						-
						-
						-
						-
						-
						-
						-
						-
						-
					Total Receipts	13.52

MEDICINE HAT COLLEGE

Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** November 30, 2023

Position President & CEO **Purpose** Presidents and Board Chair Reception **Desination** Edmonton

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
11/30/2023	Westjet	Airfare	Flights	364.61		364.61
12/1/2023	Matrix Hotel	Accommodation	Hotel	196.47		196.47
11/30/2023	Parking	Other Transportation	Parking	16.50		16.50
12/1/2023	CO-Op Taxi Line	Other Transportation	Taxi	3/11/1900		71.42
11/30/2023	Airport Taxi Service	Other Transportation	Taxi	71.30		71.30
11/30/2023	Travel Claim	Meals	Per Diems	51.30		51.30
						-
						-
						-
						-
						-
					Total Receipts	771.60

eTicket Receipt

Prepared For
SHUFFLEBOTHAM/KEVIN J MR

RESERVATION CODE	[redacted]
ISSUE DATE	16 Oct 23
TICKET NUMBER	[redacted]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	[redacted]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
07 Nov 23	WESTJET WS 3011 Operated by: WESTJET LINK BY PACIFIC COASTAL	MEDICINE HAT AB, CANADA Time 10:40am	CALGARY INTL AB, CANADA Time 11:38am	Cabin ECONOMY Seat Number 10A Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis KAUF4LFK Not Valid After 14 DEC 23
07 Nov 23	WESTJET WS 991	CALGARY INTL AB, CANADA Time 1:00pm	EDMONTON INTL AB, CANADA Time 1:54pm	Cabin ECONOMY Seat Number 09A Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis KAUF4LFK Not Valid After 07 NOV 24
09 Nov 23	WESTJET WS 238	EDMONTON INTL AB, CANADA Time 6:30am	CALGARY INTL AB, CANADA Time 7:33am	Cabin ECONOMY Seat Number 11A Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis QA5F4LFS Not Valid After 07 NOV 24
09 Nov 23	WESTJET WS 3018 Operated by: WESTJET LINK BY PACIFIC COASTAL	CALGARY INTL AB, CANADA Time 9:00am	MEDICINE HAT AB, CANADA Time 10:06am	Cabin ECONOMY Seat Number 08A Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis QA5F4LFS Not Valid After 07 NOV 24

Allowances

Baggage Allowance

YXH to YEG - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 60.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**

YEG to YXH - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 60.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YXH to YYC , YYC to YEG , YEG to YYC , YYC to YXH - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YXH to YYC , YYC to YEG , YEG to YYC , YYC to YXH - (WS - WESTJET)

Payment/Fare Details

Form of Payment	**CREDIT** [redacted]
Fare Calculation Line	YXH WS X/YYC WS YEA138.00WS X/YYC WS YXH403.00CAD541.00END
Fare	**CAD 541.00**
Taxes/Fees/Carrier-Imposed Charges	**CAD 32.00 YQI (OTHER AIR TRANSPORTATION CHARGES)**
	CAD 29.36 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
Total	**CAD 653.36**

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

**Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.

Baggage fees are charged in Canadian (CAD) dollars; for flight departures ourtside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that origiante in Canada. Please see https://www.westjet.com/en-ca/flights/fees for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at http://www.iatatravelcenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices

10155 105th Street,
Edmonton, AB T5J 1E2
Tel: (780) 423 4811 Fax: (780) 423 3204

Mr Kevin Shufflebotham
299 Co Se
MEDICINE HAT AB t1a 3y6

Invoice

Invoice date	11/8/2023
Invoice number	553821
Our reference	CEP-FC903307 /
Your reference	817141238
GST Number	10103 5467 RT0020

Guest **Mr Kevin Shufflebotham** Arrival **11/7/2023** Departure **11/8/2023** Room **1015**

Date	Description	Quantity	Unit Price	Total ()
11/7/2023	Room Charge	1	152.15	152.15
11/7/2023	GST Taxes	1	7.84	7.84
11/7/2023	Tourism Levy	1	6.27	6.27
11/7/2023	Destination Market Fee	1	4.56	4.56

		Total invoice	**170.82**
11/8/2023	[redacted]		-170.82
		Total Paid	**-170.82**
		Total Due	**0.00**

Total GST 7.84

For Corporate Accounts please forward cheque payments to our Head Office address:
535 Thurlow Street, Suite 700, Vancouver, BC, V6V 3L2

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or associatioi fails to pay for any part of the full amount of these charges. Interest will be charged on a overdue balance.

Signature X ______________________

COAST
edmonton plaza hotel™
by APA

10155 105th Street,
Edmonton, AB T5J 1E2
Tel: (780) 423 4811 Fax: (780) 423 3204

Mr Kevin Shufflebotham
299 Co Se
MEDICINE HAT AB t1a 3y6

Invoice

Invoice date	11/9/2023
Invoice number	553882
Our reference	CEP-FC903305 /
Your reference	817140731
GST Number	10103 5467 RT0020

Guest **Mr Kevin Shufflebotham** Arrival **11/8/2023** Departure **11/9/2023** Room **1015**

Date	Description	Quantity	Unit Price	Total ()
11/8/2023	Room Charge	1	119.00	119.00
11/8/2023	GST Taxes	1	6.13	6.13
11/8/2023	Tourism Levy	1	4.90	4.90
11/8/2023	Destination Market Fee	1	3.57	3.57

		Total invoice	**133.60**
11/9/2023	[redacted]		-133.60
		Total Paid	**-133.60**
		Total Due	**0.00**

Total GST 6.13

For Corporate Accounts please forward cheque payments to our Head Office address:
535 Thurlow Street, Suite 700, Vancouver, BC, V6V 3L2

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X ______________________________

TRANSACTION RECORD

CO-OP TAXI LINE
10538 114 ST NW
EDMONTON AB

Purchase

Nov 07 2023 14:39:59

[redacted]

Auth#: 013139 Response: 01-027
Batch: 001 Clerk: 5060

Amount	$ 62.00
Tip	$ 9.30
Total	**$ 71.30**

A0000000031010 Visa Credit
TVR 0080008000 TSI E800

Approved

Important:Retain this copy for your record

Cardholder copy

TRANSACTION RECORD

VC CABS
541A ALLOWANCE AVE SE
MEDICINE HAT AB

Purchase

Nov 09 2023 10:23:23

[redacted]

Auth#: 085009 Response: 01-027
Batch: 001

Amount	$ 14.00
Tip	$ 2.10
Total	**$ 16.10**

A0000000031010 Visa Credit
TVR 0000000000

Approved

Signature Not Required

Important:Retain this copy for your record

Cardholder copy

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT
Name: Kevin Shufflebotham
Address:

MEETING/CONFERENCE
Name: APSN Talent Task Force Symposium
Location: Edmonton

MEDICINE HAT COLLEGE

DAYS INVOLVED [2.04]

Departure date Nov 7 2023 9:00AM
Return date Nov 9 2023 10:00AM

EXPENSES

	Days Rate	Total	FOR OFFICE USE ONLY Amount	GST
Meals				
Breakfast	1 @ $9.20 =	$9.20		
Lunch	1 @ $11.60 =	$11.60		
Dinner	2 @ $20.75 =	$41.50		
Full Per diem	0 @ $41.55 =	$0.00		
Overnight incidental	2 @ $7.35 =	$14.70		
Hospitality Allowance	0 @ $20.00 =	$0.00		
Conference Cost		$0.00		
Hotel (attach invoice)		$0.00		
Miscellaneous		$0.00		
		$0.00		
		$0.00		

TRANSPORTATION

			Amount	GST
Own Car	0 KM @ 0.47/KM	$0.00		
College Car	(Attach gas receipts)	$0.00		
Rental Car	(Attach invoice & gas receipts)	$0.00		
Air Fare	(Attach Air Line Tickets or Invoice)	$0.00		
Taxi, buses, parking, road tolls	(Less than $10 receipt is not required)	$0.00		

CND	$77.00	
USD	$0.00	*$1.00/CND
TOTAL EXPENSE	$77.00	
Less - Advance (if applicable)	-$0.00	
NET CLAIM DUE (Repayable)	77.00	

INVOICE TOTAL

FOR OFFICE USE ONLY

VENDOR NUMBER

CONTROL
03 - 20426

GL CODE	AMOUNT	GST	TOTAL

Written S[redacted] Code

Request[redacted]

Departm[redacted]
(If Necessary[redacted]

Electronic Signatures
Active Directory tdigness@mhc.ab.ca

From: Kevin Shufflebotham
To: Tiffany Digness
Subject: Fwd: Your Thursday morning trip with Uber
Date: Thursday, November 9, 2023 5:33:22 AM

Thank you.

Sent from my iPhone

Begin forwarded message:

> **From:** [redacted]
> **Date:** November 9, 2023 at 5:32:03 AM MST
> **To:** Kevin Shufflebotham <KShufflebotham@mhc.ab.ca>
> **Subject: Fwd: Your Thursday morning trip with Uber**
>
> This email was sent from an external address that is not an MHC account.
>
> Do not click links or open attachments unless you recognize the sender and know the content is safe.
>
> ---
>
> Get Outlook for iOS
>
> ---
>
> **From:** Uber Receipts <noreply@uber.com>
> **Sent:** Thursday, November 9, 2023 5:05:07 AM
> **To:** [redacted]
> **Subject:** Your Thursday morning trip with Uber
>
> Total CA$45.34
> November 9, 2023
>
> # Thanks for riding, Kevin
>
> We hope you enjoyed your ride this morning.

Total CA$45.34

Trip fare	CA$37.63
Subtotal	CA$37.63
Booking Fee	CA$2.00
Airport drop-off fee / Airport pick-up fee	CA$3.25
Per-Trip Fee	CA$0.30
GST	CA$2.16

Visit the trip page for more information, including invoices (where available)

Download PDF

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip. You will receive a trip receipt when the payment is processed with payment information.

You rode with Benny

4.96 Rating

Has passed a multi-step safety screen

Rate or tip

Every rideshare trip in Edmonton is insured for a covered auto accident by Economical Insurance.

Learn more

UberX 31.23 kilometers | 32 min

4:32 AM

10155 105 St, Edmonton, AB T5J 1E2, CA

5:04 AM

Main Terminal, Edmonton International Airport (YEG), Edmonton, AB T9E 0V3, CA

Report lost item

Contact support

My trips

Forgot password

Privacy

Terms

Uber Rasier Canada Inc.
66 Wellington Street West Suite 5300, TD Bank Tower
Toronto ON M5K 1E6

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

LOCAL PUBLIC
EATERY
579 3RD STREET SE
MEDICINE HAT, AB
403.487.5600

21 Cooper H

Tbl 33/1 Chk 1220 Gst 4
Nov13'23 12:06PM

Closed Check
Reprint

1	POP DIET COKE	4.50
1	POP DIET COKE	4.50
1	PEROGIES	12.50
1	CRISPY CHIX SAND	22.50
	$Side LPE Greens	
	Charge Tip	6.93
	LCLPAY VISA	53.13

SUBTTL	44.00
TAX GST 5%	2.20
SERVICE CHG	6.93
PAYMENT	53.13

--------21 Check Closed---------
--------Nov13'23 01:09PM--------

196-598

APPENDIX D

MEDICINE HAT COLLEGE

LOST RECEIPT DECLARATION

The information on this form is personal information and must be protected in compliance with the provisions of FOIPP.

This form is to be used on the **rare** occasion when an expense (in excess of $10), reimbursed by or charged to the College and related to the conduct of College business, cannot be supported with the original itemized receipt.

The claimant must certify that the original receipt was lost, misplaced, accidentally destroyed or unavailable and a copy could not be obtained.

The claimant can fill out only one Form per lost receipt. The Form must be signed, approved and submitted with a Travel and Expense Claim or Purchasing Card Statement in replacement of the missing receipt.

This form is not intended to substitute the regular process for obtaining receipts.

I, Kevin Shufflebotham do hereby declare that the following receipt has been lost, misplaced, accidentally destroyed or is unobtainable.

Vendor's Name Local Eatery	
Date of Purchase November 21, 2023	**Amount of Purchase** 57.96
Detailed description of goods/services purchased, including any applicable taxes: Networking lunch - Kevin Shufflebotham and Andy McGrogan	

I also declare that I have not and will not use this receipt (if found) to claim reimbursement from any other source, or to support any claim for income tax deductions in the future. I understand that substantiated cases of failure to comply with the Travel and Expenses Policy and Procedure may result in loss of signing authority and purchasing privileges and be cause for disciplinary action up to and including termination for just cause.

Claimant's Name (please print) Kevin Shufflebotham	[redacted]
Department Executive	**Date** January 02, 2024

Approving Authority

Supervisor (please print) Sarah MacKenzie	[redacted]
VP Administration and Finance Wayne Resch	

THE BEEFEATER
STEAK HOUSE
MEDICINE HAT, AB
403-526-6925
GST# R106666191

S E R V I C E

Server: HEATHER
Guest:

Table #251

1: SOFT DRINK	3.00
1: REG PRIME	48.00
1: COFFEE	3.00
2: SOFT DRINK	3.00
2: LADY PRIME	43.00
2: COFFEE	3.00

Total	108.15
Net Sales	103.00
GST Added	5.15

8:41 PM 11/22/2023

THANK YOU!
PLEASE PAY CASHIER

----- TRANSACTION RECORD ---
THE BEEFEATER STEAK HOUSE
3286 13 AVE SE
MEDICINE HAT AB

Purchase

[redacted]

Auth#: 009832	Response: 01-027
Order:	**MGO1700706293802**
Username	nick
Amount	**$ 108.15**
Tip	$ 16.22
Total	**$ 124.37**

A0000000031010 Visa Credit
TVR 0080008000 TSI E800

Approved

Important Retain this copy for your record

Station Coffee Company
644 2ND ST SE
MEDICINE HAT, AB T1A 0C9
4035291115

28-Nov-2023 3:09:23P

Transaction **264882**

1	16oz Fog	CA$6.00
1	12oz Milk Steamer	CA$5.20
Subtotal		**CA$11.20**
DEFAULT	5%	CA$0.56
Total		**CA$11.76**
Tip		**CA$1.76**
CREDIT CARD SALE		CA$13.52

[redacted]

Retain this copy for statement validation

28-Nov.-2023 3:09:47p.m.
CA$13.52 | Method: EMV
[redacted]
Reference ID: 333200644971
Auth ID: 049101
MID: ********9033
AID: A0000000031010
AthNtwkNm: VISA
PIN VERIFIED

Thank you for #shoppinglocal

Clover ID: F1PBD1KEXJMSM

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT
Name: Kevin Shufflebotham
Address:

MEETING/CONFERENCE
Name: Presidents and Board Chairs Reception
Location: Edmonton

MEDICINE HAT COLLEGE

DAYS INVOLVED [1.33]
Departure date Nov 30 2023 9:00AM
Return date Dec 1 2023 5:00PM

EXPENSES

	Days Rate		Total	FOR OFFICE USE ONLY Amount	GST
Meals					
Breakfast	0 @ $9.20	=	$0.00		
Lunch	2 @ $11.60	=	$23.20		
Dinner	1 @ $20.75	=	$20.75		
Full Per diem	0 @ $41.55	=	$0.00		
Overnight incidental	1 @ $7.35	=	$7.35		
Hospitality Allowance	0 @ $20.00	=	$0.00		
Conference Cost			$0.00		
Hotel (attach invoice)			$0.00		
Miscellaneous			$0.00		
			$0.00		
			$0.00		

TRANSPORTATION

			Amount	GST
Own Car	0 KM @ 0.47/KM	$0.00		
College Car	(Attach gas receipts)	$0.00		
Rental Car	(Attach invoice & gas receipts)	$0.00		
Air Fare	(Attach Air Line Tickets or Invoice)	$0.00		
Taxi, buses, parking, road tolls	(Less than $10 receipt is not required)	$0.00		

CND $51.30 **INVOICE TOTAL**
USD $0.00 *$1.00/CND
TOTAL EXPENSE $51.30
Less - Advance (if applicable) -$0.00
NET CLAIM DUE (Repayable) 51.30

FOR OFFICE USE ONLY VENDOR NUMBER CONTROL
03 - 20481

GL CODE	AMOUNT	GST	TOTAL

Written Signature[redacted]
Request By [redacted]artment Code

Department Signa[redacted]nce:
(If Necessary Signature)

Electronic Signat[redacted]
Active Directory

If you have any questions please contact the Finance Department at 403-529-3856.

DISPLAY THIS SIDE UP ON DASHBOARD

EXPIRATION DATE EXPIRATION TIME
02/12/23 09:33

AMOUNT PAID
$16.50 14130001 09:33

PRECISE PARKLINK WEST LTD.
1245549

CHARGES ARE FOR THE USE OF THE PARKING SPACE ONLY. WE WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE TO CAR OR CONTENTS, HOWEVER CAUSED, INCLUDING BUT NOT LIMITED TO FIRE, THEFT OR COLLISION

NON TRANSFERABLE

DETACH RECEIPT FROM TICKET

DATE ISSUED TIME ISSUED AMOUNT PAID
30/11/23 09:33 $16.50

DAY+ LOT 6302 CC

PRECISE PARKLINK WEST LTD.
1245549 RECEIPT

---------------- TRANSACTION RECORD ----------------
CO-OP TAXI LINE
10538 114 ST NW
EDMONTON AB

Purchase

Dec 01,2023 08:43:06

[redacted]

Auth#: 068414 Response: 01-027
Batch: 001 Clerk: 1997

Amount $ 62.10
Tip $ 9.32

Total $ 71.42

A0000000031010 V[illegible] Credit
TVR 0080008000 TSI E800

Approved

325

Important: [illegible] this copy for your record

C[illegible]

------ TRANSACTION RECORD ------
AIRPORT TAXI SERVICE
4608 101 ST NW
EDMONTON AB

Download our convenient app.

Purchase
Nov 30,2023 15:59:31

[redacted]

Ref#: 473- 0S4YL77BJNMOA0S
Auth#: 072687 Response: 01-027
Order: MGO1701385170891
Username: 855637393

Amount $ 62.00
Tip $ 9.30

Total $ 71.30

A0000000031010 Visa Credit
TVR 0080008000 TSI E800

Approved

MATRIX
HOTEL

Kevin Shufflebotham
299 College Drive Se
Medicine Hat AB T1A 3Y6
Canada

INVOICE

Room No.	: 0710
Arrival	: 11-30-23
Departure	: 12-01-23
Page No.	: 1 of 1
Folio No.	: 120437
Conf. No.	: 321258532
Cashier No.	: 1094
Custom Ref.	:

Company Name :
Group Name :
Guest Name :

Date	Description	Charges	Credits
11-30-23	Room Revenue	175.00	
11-30-23	Destination Marketing Fee	5.25	
11-30-23	Room GST	9.01	
11-30-23	Tourism Levy	7.21	
12-01-23	Visa XXXXXXXXXXXX9480 XX/XX		196.47

Total Charges	196.47	
Total Credits		196.47
Balance		0.00

Merchant ID		[redacted]	
Transaction ID	27370032		
Approval Code	055666		
Approval Amount	196.47	**Transaction Amount**	196.47

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Matrix Hotel | 10640 100 Ave NW | Edmonton, AB T5J 3N8
Reservations: (866) 465-8150 | Telephone: (780) 429-2861 | Fax: (780) 420-4962
Email: info@matrixedmonton.com
www.matrixedmonton.com

eTicket Receipt

Prepared For
SHUFFLEBOTHAM/KEVIN J MR

RESERVATION CODE	[redacted]
ISSUE DATE	01 Nov 23
TICKET NUMBER	[redacted]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	[redacted]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
30 Nov 23	WESTJET WS 3011 Operated by: WESTJET LINK BY PACIFIC COASTAL	MEDICINE HAT AB, CANADA Time 10:40am	CALGARY INTL AB, CANADA Time 11:38am	Cabin ECONOMY Seat Number 08A Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis KAUF4LFK Not Valid After 14 DEC 23
30 Nov 23	WESTJET WS 253	CALGARY INTL AB, CANADA Time 2:30pm	EDMONTON INTL AB, CANADA Time 3:24pm	Cabin ECONOMY Seat Number 09A Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis KAUF4LFK Not Valid After 30 NOV 24
01 Dec 23	WESTJET WS 3348 Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA Time 11:30am	CALGARY INTL AB, CANADA Time 12:30pm	Cabin ECONOMY Seat Number 09A Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis LAVD0LFK Not Valid After 14 DEC 23
01 Dec 23	WESTJET WS 3016 Operated by: WESTJET LINK BY PACIFIC COASTAL	CALGARY INTL AB, CANADA Time 3:45pm	MEDICINE HAT AB, CANADA Time 4:51pm	Cabin ECONOMY Seat Number 08A Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis LAVD0LFK Not Valid After 30 NOV 24

Allowances

Baggage Allowance

YXH to YEG - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 60.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**

YEG to YXH - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 60.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YXH to YYC , YYC to YEG , YEG to YYC , YYC to YXH - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YXH to YYC , YYC to YEG , YEG to YYC , YYC to YXH - (WS - WESTJET)

Payment/Fare Details

Form of Payment	**CREDIT CARD - VISA :** [redacted]
Fare Calculation Line	YXH WS X/YYC WS YEA138.00WS X/YYC WS YXH128.00CAD266.00END
Fare	**CAD 266.00**
Taxes/Fees/Carrier-Imposed Charges	**CAD 32.00 YQI (OTHER AIR TRANSPORTATION CHARGES)**
	CAD 15.61 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
Total	**CAD 364.61**

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

**Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.

Baggage fees are charged in Canadian (CAD) dollars; for flight departures ourtside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that origiante in Canada. Please see https://www.westjet.com/en-ca/flights/fees for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier’s privacy policy and, if your booking is made via a reservation system provider (“GDS”), with its privacy policy. These are available at http://www.iatatravelcenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices