



Expense Disclosure Summary

Name Wayne Resch **Position** VP Administration & Finance
Period Covered March 1 - April 30, 2023

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
April 28, 2023	Montreal & Nanaimo	CICAN & VIU Visit	\$ 921.87	\$ 277.30	\$ 1,770.42	\$ 226.05	\$ -	\$ 48.88	\$ 3,244.52
			\$ 921.87	\$ 277.30	\$ 1,770.42	\$ 226.05	\$ -	\$ 48.88	\$ 3,244.52

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature Original Copy Signed _____



Expense Disclosure Sheet

Name Wayne Resch **Date** April 21 - 28, 2023
Position VP Administration & Finance **Purpose** CICAN & VIU Visit **Destination** Montreal & Nanaimo

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
28-Apr-23	MHC Travel Claim	Meals	Meals @ per Diem	214.75	11.30	226.05
30-Jan-24	MHC Travel Claim	Incidentals	Overnight Incidental	6.98	2.57	48.88
30-Jan-24	MHC Travel Claim	Other Transportation	Mileage to Calgary & Return	263.43	13.87	277.30
30-Jan-24	AC Hotels by Marriott	Accommodation	Hotel in Montreal	1322.65	60.13	1,382.78
26-Apr-23	Air Canada	Airfare	Montreal to Nanaimo (VIU)	878.14	43.73	921.87
28-Apr-23	Best Western	Accommodation	Hotel in Nanaimo	370.93	16.71	387.64
						-
						-
						-
						-
Total Receipts						3,244.52

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Wayne Resch
Address:

MEETING/CONFERENCE

Name: CICan Conference/VTU Tour
Location: Montreal/Nanaimo



DAYS INVOLVED [7.08]

Departure date Apr 21 2023 4:00PM
Return date Apr 28 2023 6:00PM

EXPENSES

FOR OFFICE USE ONLY

Meals	Days	Rate	Total
Breakfast	5	@ \$9.20	= \$46.00
Lunch	3	@ \$11.60	= \$34.80
Dinner	7	@ \$20.75	= \$145.25
Full Per diem	0	@ \$41.55	= \$0.00
Overnight incidental	7	@ \$7.35	= \$51.45
Hospitality Allowance	0	@ \$20.00	= \$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

Amount	GST

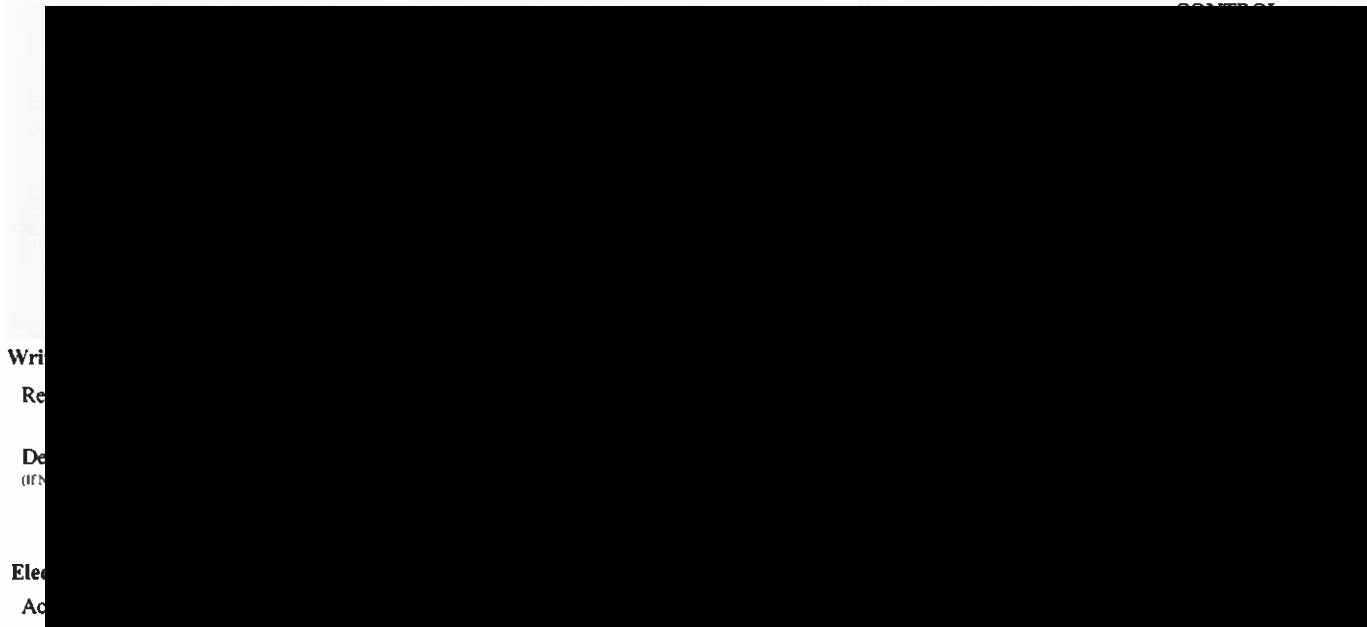
TRANSPORTATION

Own Car	590 KM @ 0.47/KM	\$277.30
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00

CND \$554.80
USD \$0.00 *\$1.00/CND

INVOICE TOTAL

TOTAL EXPENSE \$554.80
Less - Advance (if applicable) -\$0.00
NET CLAIM DUE (Repayable) \$554.80



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Booking Confirmation



Booking Reference: **4HOUMP**

Date of issue: 17 Mar, 2023

This is your official itinerary/receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage](#) and [applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our [Travel Ready hub](#).



Depart

Economy - Comfort

Saturday
22 Apr, 2023

01:05
Calgary
Calgary Int. (YYC),
Alberta



07:09
Montréal
Montréal-Trudeau Int. (YUL),
Quebec



4hr04
Cabin : Economy Class (T)
Operated by: Air Canada | **A330-300**
Food for purchase on board

⚠️ AC328 This flight departs early in the morning.



Return

Economy - Flex

Wednesday
26 Apr, 2023

07:20
Montréal
Montréal-Trudeau Int.(YUL),
Quebec



09:50
Vancouver
Vancouver Int. (YVR),
Terminal M



5hr30
Cabin : Economy Class (L)
Operated by: Air Canada | **A330-300**
Food for purchase on board

Wednesday
26 Apr, 2023

14:30
Vancouver
Vancouver Int. (YVR),
Terminal M



14:57
Nanaimo
(YCD),
British Columbia



0hr27
Cabin : Economy Class (L)
Operated by: Air Canada Express -
Jazz | **De Havilland Dash 8-400**

Passengers

Wayne Resch

Ticket number
0142168982734

Seats

AC328 33K
AC301 32K
AC8031 6F



Purchase summary

[Redacted]

Promotion Code :

[Redacted]

1 adult

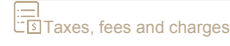


Air transportation charges

Base fare - Depart Economy - Comfort - Discount applied 328.50

Base fare - Return Economy - Flex - Discount applied 396.90

Carrier surcharges 60.00



Air Travellers Security Charge - Canada 14.25

Goods and Services Tax - Canada - 100092287 RT0001 43.73

Quebec Sales Tax - Canada - 1000043172 TQ1991 3.49

Airport Improvement Fee - Canada 75.00

Total before options (per passenger) \$921⁸⁷

GRAND TOTAL (Canadian dollars) \$921⁸⁷



Check-in and boarding gate deadlines

Within Canada

90

minutes

When to arrive at the airport

You should arrive no later than the time indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

30

minutes

Boarding gate deadline

This is the latest you should be at the departure gate, ready for boarding.

15

minutes

Boarding gate closes

Arriving after this time will result in reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.




AC HOTELS BY MARRIOTT®
AC MARRIOTT MONTREAL CENTRE-V
250, RENE-LEVESQUE BLVD W
MONTREAL QUEBEC H2Z 1Z8
T: 514 877 9999

W. RESCH

CHAMBRE: 919
TYPE DE CHAMBRE: GENR
NO. DE CLIENTS: 1
TARIF: \$229.00 COMMIS:

ARRIVÉE: 21AVR23
DÉPART: 26AVR23
NO. FOLIO: 72943

HEURE: 11:40PM
HEURE: 12:00PM

DATE	DESCRIPTION	FRAIS	CRÉDITS
21Avr23	Charge Chambre Tran Abus	229.00	
21Avr23	Taxe D'hebergement	8.02	
21Avr23	Tps/Gst Ch 842137796	11.85	
21Avr23	Tvq/Pst Ch 1221757714	23.64	
22Avr23	Charge Chambre Tran Abus	246.00	
22Avr23	Taxe D'hebergement	8.61	
22Avr23	Tps/Gst Ch 842137796	12.73	
22Avr23	Tvq/Pst Ch 1221757714	25.40	
23Avr23	Charge Chambre Tran Abus	229.00	
23Avr23	Taxe D'hebergement	8.02	
23Avr23	Tps/Gst Ch 842137796	11.85	
23Avr23	Tvq/Pst Ch 1221757714	23.64	
24Avr23	Charge Chambre Tran Abus	229.00	
24Avr23	Taxe D'hebergement	8.02	
24Avr23	Tps/Gst Ch 842137796	11.85	
24Avr23	Tvq/Pst Ch 1221757714	23.64	
25Avr23	Charge Chambre Tran Abus	229.00	
25Avr23	Taxe D'hebergement	8.02	
25Avr23	Tps/Gst Ch 842137796	11.85	
25Avr23	Tvq/Pst Ch 1221757714	23.64	
26Avr23	Visa		1382.78
	<i>Carte de credit:</i>		
			
	<i>Montant: 1382.78 AUT:</i>		
	<i>070213</i>		
	<i>Cette carte a été</i>		
	<i>électroniquement lue le 22Avr23</i>		
	Solde:	0.00	



AC HOTELS BY MARRIOTT®
AC MARRIOTT MONTREAL CENTRE-V
250, RENE-LEVESQUE BLVD W
MONTREAL QUEBEC H2Z 1Z8
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DATE	DESCRIPTION	FRAIS	CRÉDITS
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En tant que membre Marriott Bonvoy, vous auriez pu gagner des points en vue de vos vacances de rêve gratuites aujourd'hui. Commencez à gagner des points et un statut Elite, en plus de profiter d'offres exclusives réservées aux membres. Inscrivez-vous aujourd'hui à la réception.

Consultez notre "Politique de confidentialité et d'utilisation de cookies" sur [Marriott.com](https://www.marriott.com).

70 Church Street
Nanaimo, BC V9R 5H4



info@dorchesternanaimo.com

www.dorchesternanaimo.com

04/28/2023 09:54 AM

Loyalty Club: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Room # 236-A
Conf # 696387791-01
Arrival 04/26/23
Departure 04/28/23
Room Type H1KN - HARBOUR 1 KING
Guests 1 / 0
Payment Visa/Master
Acct [REDACTED]

Posting Date	Oper	AcctCode	Description	From	Reference	Amount	
04/26/23	TO	100	ACCOMMODATION			\$164.96	
04/26/23	TO	90	ROOM TAX			\$18.15	
04/26/23	TO	91	GST ON ACCOMMODATION			\$8.25	
04/27/23	RF	100	ACCOMMODATION			\$169.21	
04/27/23	RF	90	ROOM TAX			\$18.61	
04/27/23	RF	91	GST ON ACCOMMODATION			\$8.46	
04/28/23	CAM	VS	VISA PYMT		[REDACTED]	\$387.64-	
AID: A0000000031010						TVR: 0080008000	
						Balance Due	\$0.00

The Guest agrees to pay the amount indicated on the balance portion of this invoice upon check out. If the charges are to be paid by an approved billing account (A/R) then please make your cheque total to the amount indicated in "A/R PLEASE PAY THIS AMOUNT". The undersigned agrees to be personally liable for payment in full for any unpaid charges on this folio.

X _____
GUEST SIGNATURE

GST# 896063047 RT0013

RESERVATIONS LINE 1-800-661-2449

Signature

Each Best Western branded hotel is independently owned and operated