



Expense Disclosure Summary

Name Wayne Resch **Position** VP Administration & Finance
Period Covered Sept 1, 2023 to October 31, 2023

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
	Edmonton, Alberta	Senior Business Officers Meeting	\$ -	\$ 545.20	\$ 144.82	\$ 53.10	\$ -	\$ 7.35	\$ 750.47
			\$ -	\$ 545.20	\$ 144.82	\$ 53.10	\$ -	\$ 7.35	\$ 750.47

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature Original Copy Signed _____



Expense Disclosure Sheet

Name Wayne Resch **Date** October 19 & 20, 2023
Position VP Administration & Finance **Purpose** Senior Business Officers Meeting **Destination** Edmonton, Alberta

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
20-Oct-23	MHC Travel Claim	Meals	Meals @ per Diem	50.44	2.66	53.10
20-Oct-23	MHC Travel Claim	Incidentals	Overnight Incidental	6.98	0.37	7.35
20-Oct-23	MHC Travel Claim	Other Transportation	Mileage to Calgary & Return	517.94	27.26	545.20
20-Oct-23	Matrix Hotel	Accommodation	Hotel	137.58	7.24	144.82
						-
						-
						-
						-
						-
						-
				Total Receipts		750.47

MEDICINE HAT COLLEGE TRAVEL CLAIM



CLAIMANT

Name: Wayne Resch

Address:

DAYS INVOLVED [1.54]

Departure date

Oct 19 2023 8:00AM

Return date

Oct 20 2023 9:00PM

MEETING/CONFERENCE

Name: SBO Meeting/Advanced Education Meeting

Location: Edmonton, Alberta

EXPENSES

Meals

Breakfast

Lunch

Dinner

Full Per diem

Overnight incidental

Hospitality Allowance

Conference Cost

Hotel (attach invoice)

Miscellaneous

Days Rate Total

0 @ \$9.20 = \$0.00

1 @ \$11.60 = \$11.60

2 @ \$20.75 = \$41.50

0 @ \$41.55 = \$0.00

1 @ \$7.35 = \$7.35

0 @ \$20.00 = \$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TRANSPORTATION

Own Car

College Car

Rental Car

Air Fare

Taxi, buses, parking, road tolls

1160 KM @ 0.47/KM \$545.20

(Attach gas receipts) \$0.00

(Attach invoice & gas receipts) \$0.00

(Attach Air Line Tickets or Invoice) \$0.00

(Less than \$10 receipt is not required) \$0.00

CND \$605.65

USD \$0.00 *\$1.00/CND

TOTAL EXPENSE \$605.65

Less - Advance (if applicable) -\$0.00

NET CLAIM DUE (Repayable) 605.65

FOR OFFICE USE ONLY

Amount

GST

Amount	GST

Amount	GST

INVOICE TOTAL

FOR OFFICE USE ONLY

VENDOR NUMBER

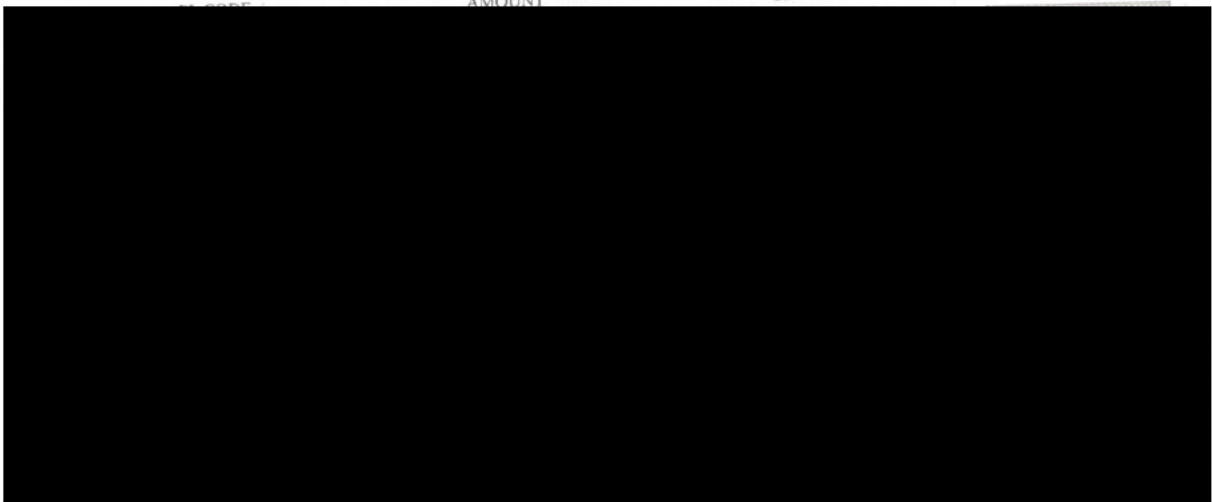
CONTROL

03 - 20364

TOTAL

AMOUNT

GST



MATRIX HOTEL

Wayne Resch
[REDACTED]

INFORMATION INVOICE

Room No. : 0902
Arrival : 10-19-23
Departure : 10-20-23
Page No. : 1 of 1
Folio No. :
Conf. No. : [REDACTED]
Cashier No. :
Custom Ref. :

Company Name :
Group Name :
Guest Name :

Date	Description	Charges	Credits
10-19-23	Room Revenue	129.00	
10-19-23	Destination Marketing Fee	3.87	
10-19-23	Room GST	6.64	
10-19-23	Tourism Levy	5.31	
		Total Charges	
		144.82	
		Total Credits	0.00
		Balance	144.82

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Matrix Hotel | 10640 100 Ave NW | Edmonton, AB T5J 3N8
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