MEDICINE HAT COLLEGE

Expense Disclosure Summary

Name Sarah MacKenzie **Position** Board Chair
Period Covered September - October 2024

Please attach supporting documentation ie: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
	0	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	0	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	0	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -	$ -	$ -

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

NO EXPENSES FOR September - October 31, 2024

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature //Original signed//

MEDICINE HAT COLLEGE

Expense Disclosure Sheet

Name Sarah MacKenzie **Date**

Position Board Chair **Purpose** _____ **Destination** _____

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					Total Receipts	-

MEDICINE HAT COLLEGE

Expense Disclosure Sheet

Name Sarah MacKenzie **Date**

Position Board Chair **Purpose** _____ **Destination** _____

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					Total Receipts	-

MEDICINE HAT COLLEGE

Expense Disclosure Sheet

Name Sarah MacKenzie **Date**

Position Board Chair **Purpose** _____ **Desination** _____

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					Total Receipts	-

Other Transportation
Airfare
Accommodation
Meals
Incidentals
Hospitality