



Expense Disclosure Summary

Name Kevin Shufflebotham **Position** President & CEO
Period Covered May - June 2024

Please attach supporting documentation ie: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
May 14-15, 2024	Edmonton	Trades & Technology Summit	\$ 1,292.47	\$ 153.22	\$ 137.34	\$ 58.05	\$ -	\$ -	\$ 1,641.08
May 21-23, 2024	Ottawa	National Dialogue on International Students	\$ 564.81	\$ 117.09	297.81	\$ 95.35	\$ -	\$ -	\$ 1,075.06
May 14, 2024	Medicine Hat	Hosting Kiwanis Meeting	\$ -	\$ -	\$ -	\$ -	\$ 352.00	\$ -	\$ 352.00
May 24, 2024	Medicine Hat	Hosting Newcomers Summit	\$ -	\$ -	\$ -	\$ -	\$ 342.00	\$ -	\$ 342.00
June 19-20, 2024	Edmonton	B. Werry Retirement/ APSN AGM	\$ 1,276.72	\$ 56.25	\$ 324.46	\$ 60.50	\$ -	\$ -	\$ 1,717.93
			\$ 3,134.00	\$ 326.56	\$ 759.61	\$ 213.90	\$ 694.00	\$ -	\$ 5,128.07

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature //Original Signed //



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** May 14-15, 2024
Position President & CEO **Purpose** Trades & Technology Summit **Destination** Edmonton

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
5/14/2024	Travel Claim	Meals	Per Diems	\$58.05		\$58.05
5/8/2024	West Jet	Airfare	Flight	\$1,292.47		\$1,292.47
5/14/2024	Airport Taxi Service	Other Transportation	Taxi	\$81.65		\$81.65
5/14/2024	Parking	Other Transportation	Parking	\$16.50		\$16.50
5/14/2024	Chateau Louis Hotel & Conference Centre	Accommodation	Hotel	\$137.34		\$137.34
5/15/2024	UBER	Other Transportation	Taxi	\$7.76		\$7.76
5/15/2024	UBER	Other Transportation	Taxi	\$47.31		\$47.31
						-
						-
						-
						-
				Total Receipts		\$1,641.08



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** May 21-23, 2024
Position President & CEO **Purpose** National Dialogue on International Students **Destination** Ottawa

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
5/21/2024	Travel Claim	Meals	Per Diems	\$95.35		\$95.35
5/21/2024	West Jet	Airfare	Flight	\$564.81		\$564.81
5/22/2024	Lord Elgin	Accommodation	Hotel	\$297.81		\$297.81
5/21/2024	Parking	Other Transportation	Parking	\$24.75		\$24.75
5/22/2024	Blueline Taxi	Other Transportation	Taxi	\$47.40		\$47.40
5/23/2024	Blueline Taxi	Other Transportation	Taxi	\$44.94		\$44.94
						-
						-
						-
						-
						-
						-
				Total Receipts		1,075.06

Expense Disclosure Sheet

Medicine Hat

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
5/14/2024	Medicine Hat College	Hospitality	Catering	\$352.00		\$352.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
				Total Receipts		352.00

Expense Disclosure Sheet

Medicine Hat

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
5/24/2024	Medicine Hat College	Hospitality	Catering	\$342.00		\$342.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
				Total Receipts		\$342.00



Expense Disclosure Sheet

Name Kevin Shufflebotham **Date** June 19-20, 2024
Position President & CEO **Purpose** B. Werry Retirement/ APSN AGM **Desination** Edmonton

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
6/19/2024	Travel Claim	Meals	Per Diems	\$60.50		\$60.50
6/19/2024	West jet	Airfare	Flight	\$1,276.72		\$1,276.72
6/19/2024	Matrix Hotel	Accommodation	Hotel	\$324.46		\$324.46
6/20/2024	UBER	Other Transportation	Taxi	\$16.32		\$16.32
6/20/2024	UBER	Other Transportation	Taxi	\$39.93		\$39.93
						-
						-
						-
						-
						-
Total Receipts						1,717.93

Other Transportation

Airfare

Accommodation

Meals

Incidentals

Hospitality

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Kevin Shufflebotham
Address:

MEETING/CONFERENCE

Name: Trades and Technology Summit
Location: Edmonton



DAYS INVOLVED [1.21]

Departure date May 14 2024 4:00PM
Return date May 15 2024 9:09PM

EXPENSES

Meals	Days	Rate	Total
Breakfast	1 @	\$9.20	= \$9.20
Lunch	0 @	\$11.60	= \$0.00
Dinner	2 @	\$20.75	= \$41.50
Full Per diem	0 @	\$41.55	= \$0.00
Overnight incidental	1 @	\$7.35	= \$7.35
Hospitality Allowance	0 @	\$20.00	= \$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

FOR OFFICE USE ONLY

Amount	GST

TRANSPORTATION

Own Car	0 KM @ 0.47/KM	\$0.00
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00
	CND	\$58.05

INVOICE TOTAL

USD \$0.00 *\$1.00/CND
TOTAL EXPENSE \$58.05
Less - Advance (if applicable) -\$0.00
NET CLAIM DUE (Repayable) 58.05

FOR OFFICE USE ONLY

VENDOR NUMBER

CONTROL

03 - 20757

GL CODE	AMOUNT	GST	TOTAL

Written Signatures

Request By

Department Code

Department Signat
(If Necessary Signature)

Finance:

Electronic Signatures

Active Directory tdigness@mhc.ab.ca



eTicket Receipt

Prepared For
SHUFFLEBOTHAM/KEVIN J MR

RESERVATION CODE	██████████
ISSUE DATE	08 May 24
TICKET NUMBER	████████████████████
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	████████████████████

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
14 May 24	WESTJET WS 3019 Operated by: WESTJET LINK BY PACIFIC COASTAL	MEDICINE HAT AB, CANADA Time 5:15pm	CALGARY INTL AB, CANADA Time 6:12pm	Cabin ECONOMY Seat Number 08A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis QA5F4LFG Not Valid After 14 MAY 25
14 May 24	WESTJET WS 241	CALGARY INTL AB, CANADA Time 8:00pm	EDMONTON INTL AB, CANADA Time 8:56pm	Cabin ECONOMY Seat Number 12F Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis QA5F4LFG Not Valid After 14 MAY 25
15 May 24	WESTJET WS 3140 Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA Time 5:16pm	CALGARY INTL AB, CANADA Time 6:12pm	Cabin ECONOMY Seat Number 10D Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis BA0D0LFS Not Valid After 14 MAY 25
15 May 24	WESTJET WS 3010 Operated by: WESTJET LINK BY PACIFIC COASTAL	CALGARY INTL AB, CANADA Time 8:10pm	MEDICINE HAT AB, CANADA Time 9:09pm	Cabin ECONOMY Seat Number 08A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis BA0D0LFS Not Valid After 14 MAY 25

Allowances

Baggage Allowance

YXH to YEG - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**

YEG to YXH - 1 Piece WESTJET

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YXH to YYC , YYC to YEG , YEG to YYC , YYC to YXH - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YXH to YYC , YYC to YEG , YEG to YYC , YYC to YXH - (WS - WESTJET)

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXX
Fare Calculation Line	YXH WS X/YYC WS YEA473.00WS X/YYC WS YXH672.00CAD1145.00END
Fare	CAD 1145.00
Taxes/Fees/Carrier-Imposed Charges	CAD 32.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 59.80 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 18.92 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 1292.47

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or

personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)

----- TRANSACTION RECORD -----

AIRPORT TAXI SERVICE

4608 101 ST NW

EDMONTON AB

Download our convenient app.

Purchase

May 14, 2024 21:38:37

Entry: Chip (C)

Ref#: 622-0SDICSD1F49T6DA

Auth#: 067229 Response: 01-027

Order: MGO1715731716155

Username: 824051437

Amount \$ 71.00

Tip \$ 10.65

Total \$ 81.65

A0000000031010 Visa Credit

TVR 0080008000 TSI E800

Approved

For GST# see \"Username\" above

Important: Retain this copy for your record



DISPLAY THIS SIDE UP ON DASHBOARD

DETACH RECEIPT FROM TICKET

EXPIRATION DATE

16/05/24

EXPIRATION TIME

16:01

DATE ISSUED

14/05/24

TIME ISSUED

16:01

AMOUNT PAID

\$16.50

AMOUNT PAID

\$16.50

14130001

16:01

DAY+ LOT 6302 CC



1246037

CHARGES ARE FOR THE USE OF THE PARKING SPACE ONLY.
WE WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE TO
CAR OR CONTENTS, HOWEVER CAUSED, INCLUDING BUT NOT
LIMITED TO FIRE, THEFT OR COLLISION

NON TRANSFERABLE



1246037

RECEIPT



INFORMATION INVOICE

Kevin Shufflebotham

Room No.

Arrival

05.14.24

Departure

05.15.24

Invoice No.

Folio No.

AR No.

Cashier No.

204

Booking No.

PO No.

Company Name

Group Name

Guest Name

Date	Description	Charges	Credits
05.14.24	Room	126.00	
05.14.24	Room GST	6.30	
05.14.24	Tourism Levy	5.04	
05.15.24	Visa		137.34

Transaction Recap	
Description	Recap Total
Room GST	6.30
Tourism Levy	5.04

Total Charges	137.34
Total Credits	137.34
Balance	0.00

Guest Signature

From: [Kevin Shufflebotham](#)
To: [Tiffany Digness](#)
Subject: FW: Your Wednesday morning trip with Uber
Date: Thursday, May 16, 2024 8:48:35 AM

From: [REDACTED]
Sent: Wednesday, May 15, 2024 2:11 PM
To: Kevin Shufflebotham <KShufflebotham@mhc.ab.ca>
Subject: Fwd: Your Wednesday morning trip with Uber



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and know the content is safe.

Get [Outlook for iOS](#)

From: Uber Receipts <noreply@uber.com>
Sent: Wednesday, May 15, 2024 8:14:51 AM
To: [REDACTED]
Subject: Your Wednesday morning trip with Uber



Total **CA\$7.76**
May 15, 2024

Thanks for riding, Kevin

We hope you enjoyed your ride this morning.



Total CA\$7.76

Trip fare CA\$6.59

Subtotal CA\$6.59

Booking Fee ☐ CA\$0.87

Per-Trip Fee CA\$0.30

Promotion -CA\$0.39

GST CA\$0.39


[Visit the trip page](#) for more information, including invoices (where available)

[Download PDF](#)

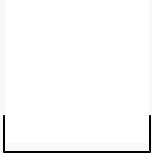
This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip. You will receive a trip receipt when the payment is processed with payment information.

You rode with Mandeep

4.95  Rating

 Has passed a multi-step safety screen

[Rate or tip](#)



Every rideshare trip in Edmonton is insured for a covered auto accident by Economical Insurance.

[Learn more >](#)

UberX 2.16 kilometers | 4 min



8:10 AM

11727 Kingsway NW, Edmonton, AB T5G 3A1, CA

8:14 AM

10210 Princess Elizabeth Ave NW, Edmonton, AB T5G 0Y2, Canada

From: [Kevin Shufflebotham](#)
To: [Tiffany Digness](#)
Subject: FW: Your Wednesday afternoon trip with Uber
Date: Thursday, May 16, 2024 8:48:28 AM

Sent: Wednesday, May 15, 2024 3:09 PM

To: [REDACTED]

Subject: Fwd: Your Wednesday afternoon trip with Uber



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and know the content is safe.

Get [Outlook for iOS](#)

From: Uber Receipts <noreply@uber.com>

Sent: Wednesday, May 15, 2024 2:47:08 PM

To: [REDACTED]

Subject: Your Wednesday afternoon trip with Uber



Total **CA\$47.31**
May 15, 2024

Thanks for riding, Kevin

We hope you enjoyed your ride this afternoon.



Total CA\$47.31

Trip fare CA\$43.76

Subtotal CA\$43.76

Airport drop-off fee / Airport pick-up fee CA\$3.25

Per-Trip Fee CA\$0.30

Promotion -CA\$2.37

GST CA\$2.37


[Visit the trip page](#) for more information, including invoices (where available)

[Download PDF](#)

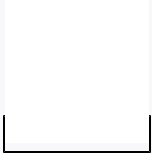
This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip. You will receive a trip receipt when the payment is processed with payment information.

You rode with GURVIR

4.98  Rating

 Has passed a multi-step safety screen

[Rate or tip](#)



Every rideshare trip in Edmonton is insured for a covered auto accident by Economical Insurance.

[Learn more >](#)

UberX 33.85 kilometers | 42 min



2:03 PM

11740 103 St NW, Edmonton, AB T5G, CA

2:46 PM

Main Terminal, Edmonton International Airport (YEG), Edmonton, AB
T9E 0V3, CA

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Kevin Shufflebotham
Address:

MEETING/CONFERENCE

Name: National Dialogue on International Student
Location: Ottawa



DAYS INVOLVED [2.27]

Departure date May 21 2024 3:00PM
Return date May 23 2024 9:30PM

EXPENSES

Meals	Days Rate Total
Breakfast	2 @ \$9.20 = \$18.40
Lunch	0 @ \$11.60 = \$0.00
Dinner	3 @ \$20.75 = \$62.25
Full Per diem	0 @ \$41.55 = \$0.00
Overnight incidental	2 @ \$7.35 = \$14.70
Hospitality Allowance	0 @ \$20.00 = \$0.00
Conference Cost	\$0.00
Hotel (attach invoice)	\$0.00
Miscellaneous	\$0.00
	\$0.00
	\$0.00

FOR OFFICE USE ONLY

Amount	GST

TRANSPORTATION

Own Car	0 KM @ 0.47/KM	\$0.00
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00
	CND	\$95.35

INVOICE TOTAL

USD \$0.00 *\$1.00/CND

TOTAL EXPENSE \$95.35

Less - Advance (if applicable) -\$0.00

NET CLAIM DUE (Repayable) 95.35

FOR OFFICE USE ONLY

VENDOR NUMBER

CONTROL
03 - 20766

GL CODE	AMOUNT	GST	TOTAL

Written Signatures

Request By

Department Code

Department Signature
(If Necessary Signature)

Finance:

Electronic Signatures

Active Directory tdigness@mhc.ab.ca



eTicket Receipt

Prepared For
SHUFFLEBOTHAM/KEVIN J MR

RESERVATION CODE	
ISSUE DATE	28 Mar 24
TICKET NUMBER	
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
21 May 24	WESTJET WS 3019 Operated by: WESTJET LINK BY PACIFIC COASTAL	MEDICINE HAT AB, CANADA Time 5:15pm	CALGARY INTL AB, CANADA Time 6:12pm	Cabin ECONOMY Seat Number 08A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis LCQF4HFW Not Valid After 26 JUN 24
22 May 24	WESTJET WS 612	CALGARY INTL AB, CANADA Time 1:00am	OTTAWA ON, CANADA Time 6:59am	Cabin ECONOMY Seat Number 09A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis LCQF4HFW Not Valid After 21 MAY 25
23 May 24	WESTJET WS 621	OTTAWA ON, CANADA Time 3:55pm	CALGARY INTL AB, CANADA Time 6:14pm	Cabin ECONOMY Seat Number 09A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis LCQF4LFW Not Valid After 26 JUN 24
23 May 24	WESTJET WS 3010 Operated by: WESTJET LINK BY PACIFIC COASTAL	CALGARY INTL AB, CANADA Time 8:10pm	MEDICINE HAT AB, CANADA Time 9:09pm	Cabin ECONOMY Seat Number 08A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis LCQF4LFW Not Valid After 21 MAY 25

Allowances

Baggage Allowance

YXH to YOW - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**

YOW to YXH - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YXH to YYC , YYC to YOW , YOW to YYC , YYC to YXH - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YXH to YYC , YYC to YOW , YOW to YYC , YYC to YXH - (WS - WESTJET)

Payment/Fare Details

Form of Payment	CREDIT CARD - [REDACTED]
Fare Calculation Line	YXH WS X/YYC WS YOW203.00WS X/YYC WS YXH188.00CAD391.00END
Fare	CAD 391.00
Taxes/Fees/Carrier-Imposed Charges	CAD 60.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 23.26 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 70.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 4.55 RC2 (HARMONIZED SALES TAX (HST))
	CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 564.81

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are

advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a

carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)



LORD ELGIN

100 Elgin Street, Ottawa, ON K1P5K8 CA
 Phone: 613-235-3333 Fax: 613-235-3223 lordelginhotel.ca

Kevin Shufflebotham

[REDACTED]
 [REDACTED]
 [REDACTED]

Room Number 0906
 Arrival Date 5/22/24
 Departure Date 5/23/24
 Reservation Number [REDACTED]

Invoice Number 268338

Trans Date	Description	Voucher	Amount
Charges			
5/22/24	Room Charge	leh-0906	251.00
5/22/24	Room HST	leh-0906	34.26
5/22/24	Municipal Accommodation Tax	leh-0906	12.55
Subtotal			297.81
Total Charges			297.81

Payments

5/23/24	VISA	[REDACTED]	015204 0906 0000209062	-297.81
Subtotal				-297.81
Total Payments				-297.81
Balance Due:				0.00

To Airport

BLUELINE

Blueline Taxi Ottawa

455 COVENTRY RD
OTTAWA, ON K1K 2C5
8665658294

HTTP://WWW.BLUELINETAXI.COM

Cashier: 50894

Transaction **11501443**

Total	CA\$39.08
Tip	CA\$5.86
CREDIT CARD SALE	CA\$44.94

Retain this copy for statement
validation

23-May-2024 1:45:47P

CA\$44.94 | Method:

CONTACTLESS

Visa Credit

Reference ID: 414400578327

Auth ID: 065436

MID: *****5092

AID: A0000000031010

AthNtwkNm: VISA

NO CARDHOLDER VERIFICATION

Online: <https://clover.com/p/GCNA4N17XN57A>



To Hotel

BLUELINE

Blueline Taxi Ottawa

455 COVENTRY RD
OTTAWA, ON K1K 2C5
8665658294

HTTP://WWW.BLUELINETAXI.COM

Cashier: 51082

Transaction **24000734**

Total	CA\$41.22
Tip	CA\$6.18
CREDIT CARD SALE	CA\$47.40

Retain this copy for statement
validation

22-May-2024 7:29:36A

CA\$47.40 | Method:

CONTACTLESS

Visa Credit

Reference ID: 414300726293

Auth ID: 062171

MID: *****5092

AID: A0000000031010

AthNtwkNm: VISA

NO CARDHOLDER VERIFICATION

Online: <https://clover.com/p/50W6Y8DTAETK2>



50W6Y8DTAETK2

DISPLAY THIS SIDE UP ON DASHBOARD

EXPIRATION DATE

24/05/24

EXPIRATION TIME

16:02

AMOUNT PAID

\$24.75

14130001

16:02



1246056

CHARGES ARE FOR THE USE OF THE PARKING SPACE ONLY.
WE WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE TO
CAR OR CONTENTS, HOWEVER CAUSED, INCLUDING BUT NOT
LIMITED TO FIRE, THEFT OR COLLISION

NON TRANSFERABLE

DETACH RECEIPT FROM TICKET

DATE ISSUED

21/05/24

TIME ISSUED

16:02

AMOUNT PAID

\$24.75

DAY+ LOT 6302 CC



1246056

RECEIPT

Medicine Hat College
Food Services

Number of People 18

8988

Function Description	Date of Event	Location	GL Number
Newcomer's Summit	May 24/24	Big Eagle	

[illegible]

	SUBTOTAL	\$ 342.00
Plus Gratuity		\$ -
Less Discount		\$ -
	SALES TAX	
	TOTAL	\$ 342.00

Please attach a hosting form upon returning to Cafeteria.

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Kevin Shufflebotham
Address:

MEETING/CONFERENCE

Name: B. Werry Retirement APSN AGM
Location: Edmonton



DAYS INVOLVED [1.45]

Departure date Jun 19 2024 10:30AM
Return date Jun 20 2024 9:15PM

EXPENSES

Meals	Days Rate	Total
Breakfast	1 @ \$9.20	= \$9.20
Lunch	2 @ \$11.60	= \$23.20
Dinner	1 @ \$20.75	= \$20.75
Full Per diem	0 @ \$41.55	= \$0.00
Overnight incidental	1 @ \$7.35	= \$7.35
Hospitality Allowance	0 @ \$20.00	= \$0.00
Conference Cost		\$0.00
Hotel (attach invoice)		\$0.00
Miscellaneous		\$0.00
		\$0.00
		\$0.00

FOR OFFICE USE ONLY

Amount GST

TRANSPORTATION

Own Car	0 KM @ 0.47/KM	\$0.00
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00
	CND	\$60.50

INVOICE TOTAL

USD \$0.00 *\$1.00/CND

TOTAL EXPENSE \$60.50

Less - Advance (if applicable) -\$0.00

NET CLAIM DUE (Repayable) 60.50

FOR OFFICE USE ONLY

VENDOR NUMBER

CONTROL
03 - 21850

GL CODE

AMOUNT

GST

TOTAL

Written Signature

Request By

Department Sign
(If Necessary Signature)

Electronic Signa

Active Directory tdigness@mhc.ab.ca

Department Code 1-1200000-9240

Finance:



eTicket Receipt

Prepared For
SHUFFLEBOTHAM/KEVIN J MR

RESERVATION CODE	██████████
ISSUE DATE	07 Jun 24
TICKET NUMBER	████████████████████
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	████████████████████

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
19 Jun 24	WESTJET WS 3011 Operated by: WESTJET LINK BY PACIFIC COASTAL	MEDICINE HAT AB, CANADA Time 10:35am	CALGARY INTL AB, CANADA Time 11:33am	Cabin ECONOMY Seat Number 04A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis BA0D0LFS Not Valid After 19 JUN 25
19 Jun 24	WESTJET WS 239	CALGARY INTL AB, CANADA Time 12:35pm	EDMONTON INTL AB, CANADA Time 1:31pm	Cabin ECONOMY Seat Number 06F Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis BA0D0LFS Not Valid After 19 JUN 25
20 Jun 24	WESTJET WS 244	EDMONTON INTL AB, CANADA Time 4:10pm	CALGARY INTL AB, CANADA Time 5:03pm	Cabin ECONOMY Seat Number 08F Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis SANF4HFS Not Valid After 19 JUN 25
20 Jun 24	WESTJET WS 3010 Operated by: WESTJET LINK BY PACIFIC COASTAL	CALGARY INTL AB, CANADA Time 8:10pm	MEDICINE HAT AB, CANADA Time 9:09pm	Cabin ECONOMY Seat Number 06A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis SANF4HFS Not Valid After 19 JUN 25

Allowances

Baggage Allowance

YXH to YEG - 1 Piece WESTJET

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**

YEG to YXH - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YXH to YYC , YYC to YEG , YEG to YYC , YYC to YXH - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YXH to YYC , YYC to YEG , YEG to YYC , YYC to YXH - (WS - WESTJET)

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXX
Fare Calculation Line	YXH WS X/YYC WS YEA682.00WS X/YYC WS YXH448.00CAD1130.00END
Fare	CAD 1130.00
Taxes/Fees/Carrier-Imposed Charges	CAD 32.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 59.05 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 18.92 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 1276.72

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

**Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please see <https://www.westjet.com/en-ca/flights/fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)



Canada

INVOICE

Room No. : 1006
Arrival : 06-19-24
Departure : 06-20-24
Page No. : 1 of 2
Folio No. : 132587
Conf. No. : 358190234
Cashier No. : 1094
Custom Ref. :

Company Name :
Group Name :
Guest Name :

Date	Description	Charges	Credits
06-19-24	Room Revenue	289.00	
06-19-24	Destination Marketing Fee	8.67	
06-19-24	Room GST	14.88	
06-19-24	Tourism Levy	11.91	
06-20-24			324.46
Total Charges		324.46	
Total Credits			324.46
Balance			0.00

Merchant ID		Credit Card #	
Transaction ID	29193719	Credit Card Expiry	XX/XX
Approval Code	090952	Capture Method	Manual
Approval Amount	324.46	Transaction Amount	324.46

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Matrix Hotel | 10640 100 Ave NW | Edmonton, AB T5J 3N8
Reservations: (866) 465-8150 | Telephone: (780) 429-2861 | Fax: (780) 420-4962
Email: info@matrixedmonton.com
www.matrixedmonton.com

From: [Kevin Shufflebotham](#)
To: [Tiffany Digness](#)
Subject: Fwd: Your Wednesday afternoon trip with Uber
Date: Thursday, June 20, 2024 9:12:13 AM

Please see attached.
Sent from my iPhone

Begin forwarded message:

From: [REDACTED]
Date: June 20, 2024 at 9:11:30 AM MDT
[REDACTED]
Subject: Fwd: Your Wednesday afternoon trip with Uber



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and
know the content is safe.

Get [Outlook for iOS](#)

From: Uber Receipts <noreply@uber.com>
Sent: Thursday, June 20, 2024 3:31:52 AM
To: [REDACTED]
Subject: Your Wednesday afternoon trip with Uber



Total CA\$16.32
June 19, 2024

Thanks for riding, Kevin

We hope you enjoyed your ride this afternoon.



Total CA\$16.32

Trip fare CA\$16.13

Subtotal CA\$16.13

Booking Fee ☐ CA\$0.75

Per-Trip Fee CA\$0.30

Promotion -CA\$1.72

GST CA\$0.86

Payments




CA\$16.32


[Visit the trip page](#) for more information, including invoices (where available)

[Switch Payment Method](#)

[Download PDF](#)

You rode with GURPREET

4.92  Rating

 Has passed a multi-step safety screen

Rate or tip



Every rideshare trip in Edmonton is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

UberX

7.42 kilometers | 22 min



4:38 PM

10640 100 Ave, Edmonton, AB T5J 3N8, CA



5:00 PM

6240 Ada Blvd NW, Edmonton, AB T5W 4P1, CA

From: [Kevin Shufflebotham](#)
To: [Tiffany Digness](#)
Subject: Fwd: Your Thursday afternoon trip with Uber
Date: Thursday, June 20, 2024 4:16:41 PM

Thank you.
Sent from my iPhone

Begin forwarded message:

From: [REDACTED]
Date: June 20, 2024 at 4:15:23 PM MDT
To: [REDACTED]
Subject: Fwd: Your Thursday afternoon trip with Uber



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and know the content is safe.

Get [Outlook for iOS](#)

From: Uber Receipts <noreply@uber.com>
Sent: Thursday, June 20, 2024 2:14:24 PM
To: kevinshuff@hotmail.com <kevinshuff@hotmail.com>
Subject: Your Thursday afternoon trip with Uber



Total CA\$39.93
June 20, 2024

Thanks for riding, Kevin

We hope you enjoyed your ride this afternoon.



Total CA\$39.93

Trip fare	CA\$43.42
-----------	-----------

Subtotal	CA\$43.42
----------	-----------

Airport drop-off fee / Airport pick-up fee	CA\$3.25
--	----------

Per-Trip Fee	CA\$0.30
--------------	----------

Promotion	-CA\$9.39
-----------	-----------

GST	CA\$2.35
-----	----------

[Visit the trip page](#) for more information, including invoices (where available)

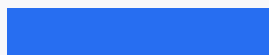
[Download PDF](#)

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip. You will receive a trip receipt when the payment is processed with payment information.

You rode with Moona

4.77 ☐ Rating

☐ Has passed a multi-step safety screen



Rate or tip



Every rideshare trip in Edmonton is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

UberX

35.82 kilometers | 40 min



1:33 PM

6240 Ada Blvd NW, Edmonton, AB T5W 4P1, CA



2:14 PM

Main Terminal, Edmonton International Airport (YEG),
Edmonton, AB T9E 0V3, CA

