



## Expense Disclosure Summary

Name Sarah MacKenzie      Position Board Chair  
Period Covered May - June 2025

Please attach supporting documentation ie: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
0		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

\* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

**NO EXPENSES for May - June 2025**

*This Expense Summary is true and complete to the best of my knowledge for the period indicated above.*

Signature \_\_\_\_\_ //Original Signed//



## Expense Disclosure Sheet

**Name** Sarah MacKenzie      **Date** \_\_\_\_\_

**Position** Board Chair      **Purpose** \_\_\_\_\_      **Destination** \_\_\_\_\_

**Receipt Reconciliation: (Please attach supporting documentation ie: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						-





## Expense Disclosure Sheet

**Name** Sarah MacKenzie      **Date** \_\_\_\_\_

**Position** Board Chair      **Purpose** \_\_\_\_\_      **Desination** \_\_\_\_\_

**Receipt Reconciliation: (Please attach supporting documentation ie: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					<b>Total Receipts</b>	-



## Expense Disclosure Sheet

**Name** Sarah MacKenzie      **Date** \_\_\_\_\_  
**Position** Board Chair      **Purpose** \_\_\_\_\_      **Desination** \_\_\_\_\_

**Receipt Reconciliation: (Please attach supporting documentation ie: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					<b>Total Receipts</b>	-

Other Transportation

Airfare

Accommodation

Meals

Incidentals

Hospitality