



Medicine Hat College Policy STUDENT OF THE YEAR AWARD

Policy #:	SD-03
Policy Authority:	Dean of Student Services/Registrar
Executive Sponsor:	Vice-President, Academic and Provost
Approved by:	President and CEO
Effective Date:	May 12, 2021
Next Mandatory Review Date:	May 12, 2026
Frequency of Review:	Every 5 years

1. POLICY OBJECTIVE

This policy provides guidance for the administration and co-ordination of the Student of the Year Award.

2. POLICY SCOPE

This policy applies to eligible students of Medicine Hat College (MHC.)

3. PRINCIPLES

MHC administers and grants awards to recognize student excellence in academic, college, community, and athletic endeavors.

4. DIRECTIVES

4.1. Award Qualifications

- (a) To qualify for this award, nominees must have earned a minimum Grade Point Average (GPA) of 3.5 in both the fall and winter terms of the academic year and qualify as a full-time student as per MHC's Academic Regulations.
- (b) Preference will be given to students carrying a full load as defined by their program of studies.
- (c) In addition to outstanding academic achievement, nominees must have made a significant contribution to the social, cultural, or recreational life of MHC.
- (d) Community contributions will also be considered.

4.2. Nomination Process

- (a) Any employee of the college may nominate a student for this award.
- (b) Students who are nominated but not selected will receive a letter from MHC acknowledging their achievement.
- (c) The selected student will be honoured at the annual Convocation Ceremony.

4.3. Selection Process

- (a) The selection committee will review the nominations and each member will vote for up to three nominees via secret ballot.
- (b) The nominee receiving the most votes is declared the winner.
- (c) In the event of a tie, each member will vote via secret ballot for only one of the nominees who received the most number of votes.

4.4. Selection Committee

- (a) The Student of the Year Selection Committee will consist of
 - the President and CEO;
 - the Vice-President, Academic and Provost;
 - the Dean of Student Services/Registrar;
 - the Director, Student Supports;
 - one student nominated by the Student Association; and
 - two faculty members nominated by the Faculty Association.
- (b) Each student and faculty member should represent a different school of the college whenever possible.

5. RESPONSIBILITIES

5.1 Registrar’s Office is responsible for calling for nominations and organizing the selection process.

5.2 College Employees are responsible for nominating students for the award.

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Kevin Shufflebotham
President and CEO

Date: May 12, 2021

ORIGINAL COPY SIGNED

Vicky Roy
Vice-President, Academic and
Provost

Date: May 12, 2021

DOCUMENT HISTORY

March 2016 Revised policy approved
May 2021 Revised policy approved