



APPENDIX

Appendix Name	SD 1.0 Appendix A: Student Academic Misconduct Examples
Parent Policy	SD 1.0 Student Rights and Responsibilities

The following list outlines examples of conduct that constitutes academic misconduct. These examples apply regardless of delivery modality, class location, or course type (lecture, practicum, clinical). This list is meant to be illustrative rather than exhaustive.

1. Plagiarism, which involves passing off someone else's words or work, as one's own in an academic or creative work, assignment, or examination. Most commonly plagiarism exists when:
 - a. the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work.
 - b. parts of the work were taken from another source without reference to that source.
 - c. the whole work (e.g. an essay) was copied from another source.
2. Self-plagiarism, which involves submitting (without the knowledge and approval of the instructor to whom it is submitted) any academic or creative work for which credit was previously received or is being sought in another course or program.
3. Improper collaboration, which occurs when a student does not follow instructor requirements regarding working alone or limits on the amount of collaboration for a specific purpose. Examples of improper collaboration include
 - a. two students submitting the same paper in two different English courses.
 - b. collaborating on an assignment that was to be complete independently.
 - c. copying part of the work of another student exactly on an assignment on which collaboration is allowed but copying is not.
 - d. completing a part or the whole of any assignment for another student.
 - e. paraphrases or copies the work of another student without providing proper citation.
4. Unauthorized use of intellectual property (e.g., using another student's work without their knowledge).
5. Copying the work of another person or leaving answer papers exposed or otherwise enabling other students to inappropriately access learning materials.
6. Using AI in the classroom, or for any graded works outside of instructor approved guidelines.
7. Unauthorized use of materials or aids during any academic examination or for essays and assignments (e.g., smart devices, cheat sheets, material from file-sharing sites, or apps such as Chat GPT).
8. Consulting any person or materials outside the confines of the examination room without permission to do so.
9. Unauthorized use of online or other translation programs (when not permitted).
10. Contract cheating, which involves the use of a third party for help in producing academic work in exchange for payment (e.g. essay writing services).
11. Bribing another person by offering or accepting money, goods, favours, or other benefits in exchange for academic advantage or completion of work.

12. Obtaining and/or sharing any confidential academic material (such as a pending examination or its contents) from any source without the consent of the instructor.
13. Submitting any academic work containing made-up statistics or other facts and citing made-up or misrepresented sources.
14. Forging, altering, or falsifying a document or electronic record required by or submitted to the college.
15. Impersonating another individual (or having someone impersonate you) at any academic examination or in connection with any other form of academic work.
16. Contravening a professional code of conduct relating to the profession and the practice of its discipline during a practicum, clinical placement, or in the classroom.
17. Advising, encouraging, or knowingly helping another person commit an academic misconduct offence.
18. Coercing another individual to commit an offence in connection with any form of academic or creative work.
19. Falsifying or fabricating the results of investigations or laboratory experiments.
20. Altering content or marks on graded assignments, tests, and/or examinations.
21. Acquiring, attempting acquisition, possessing or distributing examination materials or information not authorized by the instructor.